



Request # \_\_\_\_\_

# County of San Diego

DEPARTMENT OF ENVIRONMENTAL HEALTH  
P.O. BOX 129261, SAN DIEGO, CA 92112-9261  
(858) 505-6700 FAX (858) 505-6848  
[www.sdcdeh.org](http://www.sdcdeh.org)

## PUBLIC RECORDS REQUEST FOR THE SITE ASSESSMENT AND MITIGATION (SAM) PROGRAM AND HAZARDOUS MATERIALS DIVISION (HMD)

<b>Requestor Name:</b> _____	<b>E-Mail:</b> _____
<b>Phone:</b> (____) _____	<b>FAX:</b> (____) _____
<b>Company Name:</b> _____	
<b>Mailing Address:</b> _____ <small>(You may attach a business card/overprint with business card if preferred)</small>	

Additional information may be accessed from the DEH website, [www.sdcdeh.org](http://www.sdcdeh.org). Fax or email your completed form to the Public Records Program at (858) 505-6848 or [deh.publicrecords@sdcounty.ca.gov](mailto:deh.publicrecords@sdcounty.ca.gov). The following information is required. Separate forms are needed for each address or parcel number.

\_\_\_\_\_ or \_\_\_\_\_  
Exact Address (Street, City and Zip Code) Assessor Parcel Number

Optional information (establishment permit number, business name, etc.): \_\_\_\_\_

**Please indicate the purpose of your search by checking all that apply:**

- Contaminated Property Investigation(s) (SAM Cases)  Monitoring Well Files
- SAM Closure Letter/Report
- Hazardous Materials Permit & Underground Storage Tank Files (HMD/UST)
- Other (specify): \_\_\_\_\_

**OFFICE USE ONLY BELOW THIS LINE**

Files reviewed by: _____	of _____	Date: _____
Files copied for: _____	of _____	Date: _____
Request cancelled by: _____		Date: _____
Photocopies _____	Cost _____	Picked up/mailed on _____ By _____

**A search for DEH records checked above has been conducted and the following apply:**

- SAM files for the permit number(s) listed below are available.  
# \_\_\_\_\_ # \_\_\_\_\_ # \_\_\_\_\_ # \_\_\_\_\_ # \_\_\_\_\_
- HMD/UST files for the permit number(s) listed below are available.  
# \_\_\_\_\_ # \_\_\_\_\_ # \_\_\_\_\_ # \_\_\_\_\_ # \_\_\_\_\_
- Original records were purged.  
# \_\_\_\_\_ # \_\_\_\_\_ # \_\_\_\_\_ # \_\_\_\_\_ # \_\_\_\_\_
- No SAM/HMD/UST records were found for the address/APN you requested.

\_\_\_\_\_  
Signature - DEH Representative

\_\_\_\_\_  
Date

DEH complies fully with the California Public Records Act and the Federal Freedom of Information Act. Please be advised that photocopy and/or scanned file fees may apply.