

How to Prepare for a Camp Inspection



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Knock Knock

Who's there?

Amos...

Amos who?

A mosquito just bit me!



Are you going to schedule an appointment?

- Generally speaking, for a camp inspection...yes!
- Complaint inspections- probably not...
- We will still do supplemental kitchen, swimming pool and hazardous materials inspections unannounced

How can I prepare?

- Get your paperwork ready for us
 - Look at last year's inspection report
 - Are there any changes?
 - Programs -Key staff -Policies -Facility
- We will want to review these items**
- Set aside a few hours to meet, discuss your operations and conduct a walk around the camp

What paperwork do I need?

- See “*Self Inspection Checklist*”!
- In addition, have available the following **Permits**:
 - Retail Food Facility Permit
 - Swimming Pool Permit
 - Unified Program Facility (HazMat) Permit
 - Building Permits for remodel or new construction

What if there are violations?

- Correct the violations as soon as possible.
- For violations that cannot be fixed on the spot, a timeline for corrective action will be established.
- For significant violations, we will request documentation be sent back to us that demonstrates your “**Return to Compliance**”.



Oh yuk, a snake! I hope they don't get any bigger than that.

Kitchen Inspection

Documents Needed

- **Current Manager Food Safety Certificate**
 - must be renewed every 5 years
- **Food Handler Training Records**
 - cards or tests for all food service staff are required within 10 days of employment
- **Last Food Facility Inspection Report**
- **Logs** are encouraged
 - Refrigeration temperatures
 - Sanitizer level
 - Cooking temperatures

Food Safety is Key!



Kitchen Inspection

- General kitchen walk-through
- Review of major risk factors
- Ask cook or chef about preparation practices
 - How food was prepared
 - How long food has been sitting out
 - How food temperatures get monitored
- Inquire about health of employees and guests
- Check food storage areas

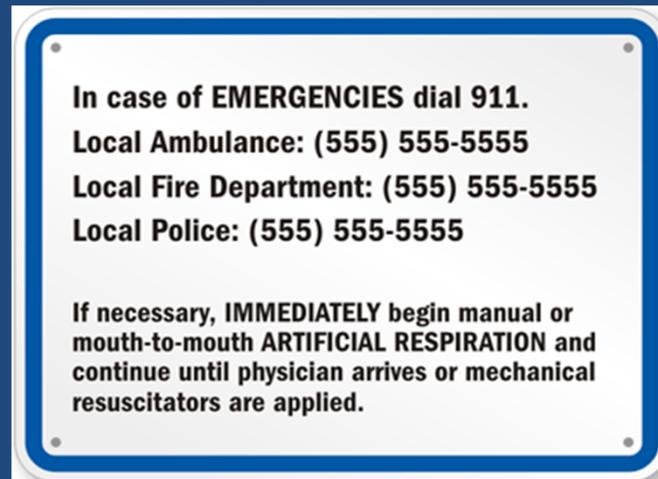
Swimming Pool Inspection

- **Safety equipment-Operational and in good repair**
 - Life ring w/ rope
 - 12' pole and body hook
 - First aid kit
- **Swimmers:**
 - Swimmer to lifeguard ratio
 - Separation of swimmers and non-swimmers



Swimming Pool Inspection

- **SIGNS:** posted and visible from pool area



Swimming Pool Inspection

- Will need to speak to pool supervisor
 - Chlorine
 - pH
 - Cyanuric acid
- Will check pool chemistry logs



Hazardous Materials Inspection



- **Storage of hazardous materials:**
over 55 gallons, 500 pounds, or 200 cubic feet.
 - Pool chlorine, CO2 for paint guns, welding gases, gasoline, paint
- **Generation of hazardous waste**
 - Waste paint, waste oil, old chemicals, etc.
 - Caution with “donations” (disposal may be costly)
- **Universal waste management**
 - Batteries, fluorescent tubes, computers, TVs, etc.

Camp Inspection-Housing

- **Detectors:**
 - Carbon monoxide (CO) and smoke detectors
 - Checks to ensure they work and change of batteries
- **Beds:**
 - **Disinfection between uses**
 - 18” separation between heads or physical barrier
- **Vector Surveillance**
 - bed bugs, rodents, other

Camp Inspection-Activities

- Firearm safety
- Swimming activities at natural bodies of water
 - Lakes
 - Rivers
 - Ocean



Camp Inspection-Facilities

- New building additions or remodels
 - Built to code and under permit
- Paint in the buildings is not chipping
 - check existing supply for lead-based paint
- Plumbing in good repair
 - Check on maintenance program for septic system
- Adequate trash disposal
 - Check on septic maintenance program

Camp Inspection-Facilities

- Plan and equipment for vectors and pests
- Centrally located drinking fountains or alternative source of potable water
- Soap dispensers at all hand wash sinks
- Adequate number of functional toilets

Camp Inspection-Medical

- Name of Health Supervisor
- Health history records for campers and staff
- Isolation area for ill children
- Secure location of sharps container
- Secure storage of medication

Camp Inspection - Medical

- Medical logbook
- Written health care plan
- Camp Physician and contact information
(only listing 911 is not acceptable!)



Emergency Plan

Include the following topics:

- Natural Disaster
- Lost Camper
- Fire
- Transportation Emergencies
- Severe illness and injury

Yes, I'll go camping with you. And yes, I'll wake you up panicking about a bear attack every time a squirrel snaps a twig outside the tent. Fun times.



som^{ee}cards
user card

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Emergency Plan (continued)

Include the following topics:

- Emergency Training for Staff
- Evacuation Site Map
- Emergency Communication
- Stranger in Camp
- Aquatic or other emergencies

What if I rent the camp to another group?

- Stephanie will cover later this morning



Useful Resources

Amy Paquette	(619) 379-0212
Mary Lou White	(619) 607-8361
FHD Duty Specialist	(858) 505-6900
HazMat Duty Specialist	(858) 505-6880
After-hours Emergency	(858) 565-5255
DEH Website	www.sdcdeh.org