

FALLBROOK AIRPARK ADVISORY COMMITTEE

FALLBROOK COMMUNITY AIRPARK
2155 South Mission Road, Fallbrook, California 92028
Phone: (760) 723-8395

MINUTES-DRAFT*

***Pending Committee approval at their next meeting November 4, 2013**

The meeting was called to order at 7:05 pm on August 5, 2013 at The Fallbrook Library, 124 South Mission Road, Fallbrook, California 92028.

<u>ROLL CALL</u>	Members present represent a quorum.
David Duffer	Present
Ken Kalbfell	Present
Carl Morrison	Present
Tom Wilson	Not Present at time of Roll Call – Arrived at approx. 7:16 pm
Jeffrey Holstein	Not Present at time of Roll Call – Arrived at approx. 7:18 pm

COUNTY STAFF PRESENT

Peter Drinkwater, Director, County of San Diego Airports
George Watson, Fallbrook Airpark Manager
Meadow Chase, Fallbrook Airpark Operation Coordinator

MINUTES

The minutes from the May 6, 2013 meeting were noted and approved. Motion to approve by Mr. Carl Morrison and seconded by Mr. Ken Kalbfell and passed with the ayes of all present.

DIRECTOR'S REPORT

Mr. Peter Drinkwater gave confirmation that all security cameras that were installed are now up and operational at this time. Mr. Drinkwater also explained the updated status of the AWOS Project now currently slated to be completed mid November 2013. It is to be ordered this week, will take eight weeks to build and deliver and four weeks for installation to be completed. The new Unicom communications code will be 128.30. The committee asked that validation on the phones, dial-up, and all other equipment required be operational and ready to go upon completion of installation of the AWOS System.

CIP UPDATE

Mr. Peter Drinkwater also gave a current standing on the latest environmental reports still in progress regarding the lengthening of the runway at Fallbrook. There is also conceptual footprint for the shift of the runway at 240 feet as well as all Runway Safety Areas that has been done at this time. The list of

FAA requirements for this construction to take place was handed out and gone over by Mr. Peter Drinkwater. Environmental is also starting a survey regarding the Stephen's Kangaroo Rat and will work with engineers on how best to avoid the environmental impacts on them and their habitat here on the airpark field as this project moves forward.

WEED ABATEMENT

Mr. Peter Drinkwater explained the first weed abatement took place the week of March 25th and the second took place the week of June 3rd this year. Spot mowing took place July 29th and was completed August 1st. Maintenance crews also removed weeds along signs, etc. where needed at this time. Weed spraying along pavement crevices and cracks is also done at these times and spot checking by Mr. George Watson, Airpark Manager is regularly done on an as needed basis. Public comment by Mr. Don Ross was made regarding particular corner of taxi-way area that he himself had weeded eaten on two separate occasions due to lack of visual of on-coming traffic. It was agreed upon by the committee, Mr. Peter Drinkwater, and Mr. George Watson that a special notice to this area would be made on all future weed abatement schedules to have this slope area completely scraped of all weeds and growth for safety reasons approximately 25 to 30 feet up from the taxi-way.

AIRPORT SIGNAGE

Mr. Tom Wilson discussed an "Air Park Circulation Signage and Tenants" hand out he passed out to all present regarding certain signs and painted markings on the pavement around the airpark. Mr. Wilson and the committee went over several ideas and thoughts regarding what may be useful to install or add regarding these directional signs for the best use and safety of air field tenants as well as the public. Most importantly noted was a sign to be addressed at the public parking / viewing area of all color coded FBOs located on the field as well as access ways throughout the airpark. Also directional signage to be addressed throughout the airpark field below, showing clear directions to these FBOs as well as clearly marked aircraft and automobile access roads, and that right of way should always be granted to aircrafts.

GATE AT PUBLIC VIEWING AREA

The past week the gate located at the top of the Public Parking and Viewing area had been left open while county staff was present. It was discussed by all committee members and a motion by Mr. Carl Morrison was made to keep the gate open for easier access by interested public members, as well as airpark tenants themselves, during regular day time business hours and when County staff personnel were present on the field. The motion was favored by all committee members and carried.

AIRPORT MANAGER'S REPORT

Mr. George Watson, Airpark Manager, reported no thefts, break-ins, and/or vandalism for the prior three months. He let all present know that one security guard had left and a new replacement was currently being trained. He also reported that operations count was up by 97 from June 2013 (487) to July 2013 (584), but was still statistically very low for past counts at the Fallbrook Airpark, with March of this year being the highest count. Mr. Watson also confirmed that the Visual Approach Slope Indicator had new bulbs replaced in it since the last meeting.

NEW BUSINESS

There was no new business discussed or brought forth at this meeting.

PUBLIC COMMENT

There were no additional public comments brought forth at this meeting, outside of those comments from public members brought forth earlier in the meeting regarding particular items on the agenda.

ADJOURNMENT

Mr. Tom Wilson made a motion for the meeting to be adjourned at 8:36 pm. Mr. Ken Kalbfell seconded. Motion carried. Agenda and date were set for next FAAC meeting on November 4, 2013 and will be held at the Fallbrook Library, 124 South Mission Road, Fallbrook, California 92028.