

# FALLBROOK AIRPARK ADVISORY COMMITTEE

FALLBROOK COMMUNITY AIRPARK  
2155 South Mission Road, Fallbrook, California 92028  
Phone: (760) 723-8395

## MINUTES-DRAFT\*

**\*Pending Committee approval at their next meeting February 3, 2013**

The meeting was called to order at 7:03 pm on November 4, 2013 at The Fallbrook Library, 124 South Mission Road, Fallbrook, California 92028.

<b><u>ROLL CALL</u></b>	Members present represent a quorum.
David Duffer	Present
Ken Kalbfell	Present
Carl Morrison	Present
Tom Wilson	Present
Jeff Holstein	Resigned October 18, 2013.

## **COUNTY STAFF PRESENT**

Peter Drinkwater, Director of Airports at County of San Diego Airports  
Roger Griffiths, County of San Diego Airports  
George Watson, Fallbrook Airpark Manager  
Meadow Chase, Fallbrook Airpark Operation Coordinator

## **MINUTES**

The minutes from the August 5, 2013 meeting were noted and approved. Motion to approve by Mr. Carl Morrison and seconded by Mr. Ken Kalbfell and passed with the ayes of all present.

## **DIRECTOR'S REPORT**

Mr. Peter Drinkwater gave a detailed update on the status of the AWOS Project currently slated to have installation completed by November 18-21 and AVCOM and the FAA to be on-site to commission it come early December 2013. Two questions that the board brought up to Mr. Drinkwater: The confirmation that dial up and phone capabilities for the AWOS will be available as previously discussed and that the site location of the AWOS may be blocked by the Airpark's Management trailer and if adjustment or

movement of the trailer is needed can that be done. Mr. Drinkwater promised to look into these questions and have answers before next meeting sent out to the board.

#### **CIP UPDATE**

Mr. Peter Drinkwater also gave a current standing on the latest environmental reports still in progress regarding the translation of the runway at Fallbrook. He spoke about continuing to get the environmental clearances done and then continue with the design for the airpark and finally getting the grant money to get it all underway come next year.

#### **PROPOSED FLIGHT SCHOOL ORDINANCE**

Mr. Roger Griffiths provided a power point presentation for a proposed foreign flight student training / school ordinance along with a detailed explanation on what it was to provide and do around the county airports, including Fallbrook Airpark. A motion from the board was asked to be given to further discuss and vote on this ordinance and their support for it. The motion was given by Ken Kalbfell and seconded by Tom Wilson. Upon further discussion by the board and questions answered by Mr. Roger Griffiths, the board voted unanimously against the passing of this ordinance. A final note on this to be made came from Mr. Carl Morrison with the idea instead to send out a mass email to all flight instructors and/or flight training schools within the county to be electronically signed or agreed to by them, without any further waste of paper or filing space needed.

#### **AIRPORT MANAGER'S REPORT**

Mr. George Watson reported no security items for the past three months. However, a minor note of people using the Northwest gate was brought to Mr. Watson's attention and he said he would be sure to double check it and verify that a county lock was on it. Maintenance items were the future application of anti-erosion or white "Rhino Snot" to be applied to applicable banks and erosion weak areas around the airpark. The operations count was up 50 from 624 in October, 58 alone were on the Young Eagles day at the airpark. Mr. George Watson also provided a rough draft picture of what the future Airpark Signage may or could look like upon final agreement from the businesses on the airpark field and the FAAC. It was agreed for Mr. Watson to get all final edits from businesses on the field and to please move forward with the production of said signs and begin installation as soon as possible.

#### **PROPOSED 2014 MEETING SCHEDULE**

A new meeting schedule for the upcoming 2014 year was provided with a small date change regarding the first quarter meeting, being moved from February 3 to January 27, 2014. Upon further discussion between the board members it was agreed upon to keep the originally scheduled February 3, 2014 date, and only move it to the January 27 if a necessary meeting was going to indeed take place and

rescheduling would be required. This motion was approved by Mr. Ken Kalbfell and seconded by Mr. Tom Wilson, with Mr. Peter Drinkwater agreeing to send out ahead of time an email announcement of whether or not this date change would be needed and take place. All other dates for 2014 are as follows: Monday, May 5, Monday, August 4, and Monday, November 3, 2014.

#### **NEW BUSINESS**

There was no new business discussed or brought forth at this meeting.

#### **PUBLIC COMMENT**

There were no outside comments from the public persons present, but Mr. Carl Morrison did ask to be notified by Mr. Peter Drinkwater regarding the upcoming meeting deciding whether or not this Flight School ordinance would be adopted by the county or not. And that he as well as the other Fallbrook board members would like to know this meeting's date and time, as well as any other pertinent meetings regarding county airports and other agenda items hence forth. Mr. Peter Drinkwater agreed to give notice to all board members regarding this and other items in the future.

#### **ADJOURNMENT**

Mr. Ken Kalbfell made a motion for the meeting to be adjourned at 9:01 pm. Mr. Tom Wilson seconded. Motion carried. Agenda and Date were set for next meeting on February 3, 2014 (unless rescheduling is required, as previously discussed, to January 27, 2014) and will be held at the Fallbrook Library, 124 South Mission Road, Fallbrook, California 92028.