

GILLESPIE FIELD DEVELOPMENT COUNCIL
January 22, 2014

AGENDA ITEM # 7

Ordinance to Repeal and Reenact the
Schedule of Rates and Charges and
Use Control Policy for County of San Diego Airports

BACKGROUND

The County of San Diego operates and maintains eight airports, including, McClellan-Palomar Airport, Gillespie Field, Ramona Airport, Borrego Valley Airport, Fallbrook Community Airpark, Jacumba Airport, Ocotillo Airport, and Agua Caliente Springs Airstrip. The Schedule of Rates and Charges and Use Control Policy for County of San Diego Airports (Policy) was established by the San Diego County Board of Supervisors May 27, 1975 (56). The purpose of the Policy is to establish rates and charges and use control practices applicable to all activities at County airports.

Rates and Charges and Use Control Policy

Many sections of this Policy have remained unchanged for over 30 years. Certain provisions of the Policy need to be updated to reflect current organizational structure, procedures and practices, revise outdated references, improve document organization and make the document easier to understand. There are no changes in fees or charges under this proposal.

Changes to the Policy will include:

Enforcement, Interpretation and Authority - The Policy delegates certain authorities to the Director of Transportation and the Director of Real Property. Under current organizational structure, County Airports falls under the Department of Public Works. The reenacted Policy would authorize the Director of Public Works, the Director of Airports, or their designees, to perform these functions.

Definitions - The reenacted policy would include a section of definitions used in the policy to make it clearer to understand and easier to administer.

Leases and Licenses - The Policy provides guidance for leasing airport property. It provides clear lease and license approval requirements. The reenacted Policy would state all leases and licenses would be awarded and amended in accordance with the California Government Code and any other State law applicable to leasing of airport property. It would also clearly define the alternative procedure for leasing and licensing

of Airport Property for agreements with terms of up to 10 years and rent of up to \$10,000 per month and authorize the Director of Airports to approve leases and licenses subject to these limitations and requirements. This procedure is consistent with existing authority for Department of General Services to execute leases and would provide Department of Public Works parallel authority for leases and licenses.

Permits - The Policy provides updated guidance for issuing permits for non-exclusive use of airport property. The reenacted Policy would update types of uses and activities that require permits. Additionally, language would be included to allow permits for activities not specifically identified on the list but still meeting the definition of permits. This will help to accommodate future uses as business needs evolve.

Subleases - A requirement for Board of Supervisors' approval of subleases was included in the Policy when, unlike other County airports, the entire Fallbrook Community Airpark was under lease to a private corporation. The County took back operation of the Airpark in 1997 so this requirement would be eliminated in the reenacted policy.

Cost of Living Adjustments - The Policy already includes provisions for cost of living adjustments (COLA) to Customs User Fees and Borrego Airport Fuel Surcharge fees. Revisions would provide consistency between the two COLA sections and provide clarification regarding when these fees are to be reviewed.

RECOMMENDED MOTION

“Gillespie Field Development Council recommends the Board of Supervisors adopt Ordinance to Repeal and Reenact the Schedule of Rates and Charges and Use Control Policy for County of San Diego Airports, as recommended by staff.”