



County of San Diego

HEALTH AND HUMAN SERVICES AGENCY

PUBLIC HEALTH SERVICES
HEALTH SERVICES COMPLEX

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Epidemiology & Immunization Services
Emergency & Disaster Medical Services
HIV, STD and Hepatitis
Maternal, Child and Family Health Services
Public Health Laboratory
PH Nursing
Border Health
TB Control & Refugee Health
Vital Records

CSA-17 Advisory Committee
Tom Hickerson, Chair/Barbara Cerny, Vice-Chair
c/o Emergency Medical Services
6255 Mission Gorge Road
San Diego, CA 92120
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CSA-17 ADVISORY COMMITTEE MEETING Minutes Tuesday, February 7, 2012

Members Present

Cerny, Barbara – Torrey Pines Comm. Planning Group
Haydu, Lee – City of Del Mar
Hickerson, Tom – Rancho Santa Fe Fire Protection
Nichols, Mike – City of Solana Beach
Zovanyi, Peter – Member at Large

Agency Representatives Present

Davidson, Bret – Rancho Santa Fe Fire
Gilligan, Matt – Rural Metro
Muir, Mark – City of Encinitas
Murphy, R.N., Mary – CSA-17 Fire
Olejniak, Loralee – Rural Metro
Pavone, Nick – Rancho Santa Fe Fire
Tanner, John – Rancho Santa Fe Fire

Recorder

Wolchko, Janet I.

County Staff Present

Haynes, M.D., Bruce
Metz, R.N., Marcy
Pate, R.N., Rebecca
Yaghmaee, Saman

I. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS

Tom Hickerson, Chair called the meeting to order at 4:04 p.m.

II. APPROVAL OF MINUTES

A motion was made by Peter Zovanyi, seconded by Mike Nichols to approve the November 1, 2011 minutes. Motion carried.

III. ELECTIONS OF CHAIR AND VICE-CHAIR FOR 2012

A motion was made by Tom Hickerson, seconded by Peter Zovanyi to nominate Barbara Cerny as CSA-17 Chair for 2012. Motion carried.

A motion was made by Mike Nichols, seconded by Peter Zovanyi to nominate Lee Haydu for CSA-17 Vice-Chair. Motion carried.

Citizen-at-large Representatives

According to the CSA-17 bylaws, two citizen-at-large members are nominated by the members of the CSA-17 Advisory Committee.

A motion was made by Tom Hickerson, seconded by Mike Nichols to nominate Peter Zovanyi as citizen-at-large representative for a 2-year term. Motion carried.

Peter Zovanyi has previously been a citizen-at-large member and the CSA-17 Advisory Chairperson. Mr. Zovanyi attends the CSA-17 Advisory Committee meetings on a regular basis.

A motion was made by Tom Hickerson, seconded by Peter Zovanyi to nominate John Tanner as citizen-at-large representative for a 1-year term. Motion carried.

Mr. Tanner has been a member of Rancho Santa Fe Fire for five years and has been on the Fire Board. He is currently the alternate representative for the Rancho Santa Fe Fire Protection District.

Peter Zovanyi and John Tanner have been nominated as CSA-17 Advisory Committee citizen-at-large representatives. The nomination and applications will be forwarded to the County of San Diego Clerk of the Board office and put before the Board of Supervisors for appointment.

IV. PUBLIC COMMENTS/PETITIONS

None present.

V. MANAGEMENT TEAM REPORT

A. Budget and Financial Report (Saman Yaghmaee)

1. The CSA-17 budget for the next two years has been revised to reflect the following changes in the service delivery system:
 - The SDMS/Rural Metro contract has been increased by \$438,668. The increased amount is prorated reflecting seven (7) months of the fiscal year 2011/12. In FY 12/13, SDMS contract will be budgeted at \$3,101,568 to compensate for non-resident collection that the contractor previously retained.
 - The Rancho Santa Fe Fire Protection District (RSF) contract was increased by \$126,674 due to transferring the EMS coordinator position that was previously paid by SDMS/Rural Metro. The increase in the RSF contract includes the administrative

costs of \$5,608 associated with the position that was previously paid by City of Encinitas.

- There was an increase overall in CSA-17 administration costs by \$120,000. Changes to the ambulance transport billing required CSA-17 to establish and administer its own revenue bank account which was previously handled by the billing contractor.
 - The contract with Wittman was consolidated to include all of the CSA-17 billing services. Wittman will be compensated with five percent (5%) of the collection that is estimated to be reimbursed up to \$80,000 in FY 11/12 and up to \$125,000 in FY 12/13.
 - There is a slight increase with the contracts for first responders due to the increase in the cost and maintenance for defibrillators for City of Del Mar and City of Solana Beach.
2. The revenue from transport fees should reach about \$800,000 to maintain a balanced budget in FY 11/12. This amount is expected to reach to \$1.4 million dollars in FY 12/13 and 13/14.
 3. As of December 1, 2011 to January 31, 2012, Wittman has entered about 1,100 residents' accounts from August through November. 326 residents were billed for a total of \$211,000; 769 accounts are still pending under review. Wittman has also entered a total of 744 resident and non-resident accounts for a gross collection of \$453,735 for the months of December and January. Net collection rate is expected to be at 60 to 80 percent of the account. The goal is to reach \$800,000 of revenue from transports this fiscal year.

4. FY 11/12 Year-to-date Budget Update (July 1, 2011 to January 31, 2012)

Year-to-date Revenue: Total year-to-date revenue is at \$1,337,548. This is slightly higher by \$30,000 compared to the same period last year at \$1,306,720.

- Revenue from property taxes is \$558,774. This is slightly higher compared to the same period last year at \$545,888.
- Benefit fee is at \$770,683. This is slightly higher compared to the same period last year at \$750,851.
- Interest and Miscellaneous are at \$8,091. This is slightly lower compared to the same period last year at \$9,981 due to the lower cash reserve in the account.

Year-to-date Expenditures: Expenditures are at \$1,110,426. This is slightly higher by \$63,000 compared to this period last year at \$1,046,712.

5. Contract Update:

- The amendments with SDMS/Rural Metro, Rancho Santa Fe and Wittman are completed.
- The ambulance transport services contract is ending in June 30, 2013. CSA administration is planning for the new competitive bid process. A meeting will be scheduled in March to discuss the current service delivery model, including what

worked well during the last 6 years and recommended changes for the next contract period.

B. Administrative Report (Marcy Metz, Chief EMS)

1. The CSA-17 Advisory Committee budget is included in the EMS County Budget Build which is done this time of the year. Ms. Metz thanked Saman Yaghmaee for the time and work he has contributed with the Budget Build.
2. Every three years the trauma centers in San Diego county go through a re-verification visit by the American College of Surgeons (ACS). All six of the designated trauma centers will go through verification review this year. Two of the centers will be reviewed each month in February, March and May.
3. The Golden Guardian 2012 (GG2012) exercise is scheduled for May 15-17, 2012. The exercise scenario is a 7.0 earthquake along the San Andreas Fault.
 - Day 1 - San Diego County EMS participation will be as a logistics hub.
 - Day 2 - EOC will be activated and open, EMS DOC (MOC) will be fully activated and hospitals and agencies will be in play
 - Day 3 - County departments will be practicing COOP exercises. The statewide exercise will be a great way to train and identify areas of improvement.

Peter Zovanyi asked if San Onofre participates in the exercise. Dr. Haynes responded that every few years an exercise is required from FEMA to review emergency response of the San Onofre plant. The exercise includes possible evacuation and patient care. Every 6 years at Carlsbad High School there is a disaster drill exercise using radiation monitors with practice decontamination and medication administration. Every 10 years there is an ingestion pathway drill and modeling of the radiation plume to track and determine agricultural products, water and food contamination. Potassium iodine is the blocking agent used to prevent thyroid cancer and exposure to radioactive iodine, which is usually a threat to young children later in life. The plan is reviewed by the Office of Emergency Services (OES) at the time of practice.

Action Item: Dr. Haynes will check with OES on the areas that could be affected and that are in the emergency planning zone.

C. Medical Director's Report (Bruce Haynes, M.D., EMS Medical Director)

This year's flu season has been mild compared to the last 3 years. There have been a few respiratory viruses with children the last few weeks.

D. Paramedic Provider Report (Matt Gilligan)

Matt Gilligan explained how the exemption report is produced. Crews fill out the reports and send them to the Operations Chief, and then they are forwarded to the County. As of March 1st, First Watch will have the reports online as well as on paper. Participants,

Chiefs and the County who review the reports can access them online from a secured website.

CE Training:

- Near drowning and shark attack classes were conducted by Life Guard Services.
- Chief Davidson and Mary Murphy, R.N. created a multi-casualty incident training program on the multi-casualty plan guidelines.
- 36 hours of CE are provided for fire personnel yearly.

Community Education:

- Blood pressure checks have been conducted at the Rancho Senior Center and Encinitas Senior Center.
- Car seat check and instillation instructions are given.
- Worked with Project Heartbeat to distribute and conduct training on AED's. Instillation of AED's were done at Solana Beach and Encinitas.
- CPR and AED training has also been done at the Solana Beach schools and the Rancho Santa Fe Fire Department.

There is no requirement for people to register AED's when they purchase them. Private businesses purchase their own AED's. For public agencies such as fire departments and non-profit agencies (churches and schools) there is grant assistance available.

VI. SET NEXT MEETING/ADJOURNMENT

The next CSA-17 Advisory Board meeting is scheduled for Tuesday, May 1, 2012 at 4:00 p.m.

The meeting was adjourned at 5:45 p.m.

Submitted by

Janet I. Wolchko, Administrative Secretary
County of San Diego Emergency Medical Services