



County of San Diego

HEALTH AND HUMAN SERVICES AGENCY

NICK MACCHIONE, FACHE
DIRECTOR

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HEALTH SERVICES COMPLEX

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Border Health
California Children Services
Community Epidemiology
Emergency & Disaster Medical Services
HIV, STD and Hepatitis
Immunization
MAA/TCM Program
Maternal, Child and Family Health Services
Public Health Laboratory
Public Health Nursing
Tuberculosis Control & Refugee Health
Vital Records

CSA-17 Advisory Committee
Mark Muir, Chair/Sherryl Parks, V-Chair
c/o Emergency Medical Services
6255 Mission Gorge Road
San Diego, CA 92120
(619) 285-6429 Fax: (619) 285-6531

CSA-17 ADVISORY COMMITTEE MEETING

Minutes

Tuesday, August 6, 2013

Members Present

Muir, Mark – City of Encinitas
Parks, Sherryl – City of Del Mar
Tanner, John – Member-at-Large
Zahn, Peter – City of Solana Beach
Zovanyi, Peter – Member-at-Large

County Staff Present

Cavanaugh, Adria
Haynes, M.D., Bruce
Smith, R.N., Susan

Recorder

Wolchko, Janet I.

Agency Representatives Present

Bavdoin, Maddie - AMR
Davidson, Brett – Rancho Santa Fe Fire
Davis, Mike – Encinitas Fire
Gibbs, Mike – Rancho Santa Fe Fire
Gilligan, Matt – Rural Metro
Johnson, Wayne – Rural Metro
Murphy, Mary – CSA-17 Fire Departments
Olejnik, Lorelee – Rural Metro
Rice, Mike – American Medical Response
Russo, Joe – Rural Metro
Serra, M.D., John – Rural Metro
Twohy, Frank – Elfin Forest Fire
Ward, Darrin – Encinitas Fire Dept

I. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS

Mark Muir, Chair called the meeting to order at 4:07 p.m.

II. APPROVAL OF MINUTES

A motion was made by Peter Zovanyi, seconded by John Tanner to approve the CSA-17 Advisory Committee minutes from May 7, 2013. Motion carried.

III. PUBLIC COMMENTS/PETITIONS

There were no public comments or petitions submitted.

IV. MANAGEMENT TEAM REPORT

A. Budget and Finance Report – Adria Cavanaugh

Budget Update FY 7/1/2012 to 6/30/2013. Final fiscal year standings will be presented at the next meeting.

1. Revenue

Ambulance Transports	
Residents	\$ 1,511,283
Non-Resident	<u>376,624</u>
Ambulance Transport Total Year-to-date	\$1,887,907
Benefit fee	\$1,463,604
Property Tax	\$1,022,891
Interest and Miscellaneous	<u>\$ 14,755</u>
<u>Total Revenue</u>	\$4,389,157

Total revenue is higher by \$1,122,976 as compared to the same time last year. The increase is due to the new billing revenue the County receives from resident and non-resident billing. It also reflects revenue collected for prior year billing.

CSA-17 resident and non-resident revenue is transferred to two separate accounts. Percentages will be adjusted to reflect the 50/50 percentage amount collected for resident and non-resident transports.

Benefit fee revenue is \$96,274 higher than last Fiscal Year due to the increase in the benefit fee of 3.3 percent, to \$27.20 per dwelling. The Benefit Fee for Fiscal year 2013-14 will increase by 1.6 percent, to \$27.71 per dwelling. Benefit fees are adjusted annually following the Bureau of Labor Statistics Consumer Price Index (CPI) rate.

Benefit fee revenue and property tax revenue are separate. The CSA-17 Ordinance provides guidance to increase/decrease fees, and includes the CPI adjustment each year. The benefit fee is calculated per dwelling/single family homes.

Action Item: Adria Cavanaugh will forward the Ordinance to CSA-17 new members, Sherryl Parks and Peter Zahn.

2. <u>Expenditures</u>	\$3,699,936
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Expenditures are higher by \$435,656 than last fiscal year due to the increase in payments to the ambulance contractor to offset revenue previously retained from non-resident ambulance collections.

Clarification was given regarding contract expenditures revised amounts and the placeholder amount for the pending ambulance provider contract for January 1, 2014 to June 30, 2014.

3. Fund Balance

120-Day Cash-on-Hand Balance	\$1,223,312
True Reserve Balance	<u>\$ 545,486</u>
Total Fund Balance as of July 1, 2013	\$1,768,798

The Total Fund Balance is expected to increase by about \$285,794 this year to a projected \$2,054,592, growing the True Reserve Balance to approximately \$686,716.

B. Administrative Report - Dr. Haynes

1. Request for proposal (RFP) contract service bids were received today. A selection committee will review the proposals. There should be a recommendation by September.
2. A total of 2,589 individuals were trained in adult compression only CPR during *Sidewalk CPR Day* on Tuesday, June 4, 2013.
3. *Strike out Stroke at the Padres* event was held on June 22, 2013. 1,500 t-shirt ticket game bundles were sold.
4. The November 21, 2013, statewide drill will have a food poisoning agent scenario.
5. There will be a San Onofre Nuclear Generating Station (SONGS) disaster drill in the fall. Although SONGS is closed, they are still licensed by the Nuclear Regulatory Commission (NRC).

C. Medical Director's Report - Dr. Bruce Haynes

1. An application for an additional aeromedical transport service within the County has been received. The second aeromedical service will be licensed in the next few weeks.
2. Everyone is encouraged to receive influenza vaccine.

3. The State EMS Authority has released a report on Community Paramedicine. Community Paramedicine would provide healthcare in rural areas and may expand the roles of paramedics to either provide additional prehospital or visiting home/nurse services. The Statewide Office Health Planning and Development will set demonstration projects to see if new categories of providers are appropriate.
4. Rural Metro is experiencing difficulty in making payment obligations in addition to operating expenses. They are reorganizing their debt and are filing Chapter 11 bankruptcy. There will be no interruption in service and no threat to the quality of service provided. A press release was provided.

D. Paramedic Provider Report - Matt Gilligan

1. The 12-hour ambulance unit was moved from Moonlight Beach Station 1 to Station 2 off of Birmingham. Compliance reports in Del Mar, Del Mar Heights, Encinitas and Solana Beach show the unit was not used in April, but usage increased significantly in May and June and had a positive effect on compliance numbers.
2. There were 28 responses and 21 transports at the Del Mar Fairgrounds in June. CSA-17 hasn't had an increase in the number of transports at the Del Mar Fairgrounds since the Thoroughbred Club has increased their number of units.
3. CE training:
 - May - assessment and treatment of thoracic and abdominal trauma
 - June - annual protocol update
 - July – Dr. Matthew Thomas from Scripps Encinitas held an assessment and treatment in muscular skeletal, trauma and burns
4. Community Outreach – Lorelee Olejnik
 - Rural Metro donated an ambulance a few years ago to Encinitas Kiwanis to use for their Treasure Chest Literacy Program. Last season the Treasure Chest Book Mobile logged 250,000 miles and has given out 70,000 books to children. The Journal of Emergency Medical Services (JEMS) magazine has a write up about the program in their August edition.
 - CSA-17 participation in *Sidewalk CPR Day* was located at Powerhouse Park in Del Mar. The Project Heartbeat AED program loaned mannequins to agencies throughout the County for the event.
 - CPR training was offered for certification classes in the community with the Del Mar/Solana Beach alliance group, and also to the Rancho Santa Fe Boy Scout troop and their parents.
 - Community events: City of Encinitas annual spaghetti dinner and Encinitas fall festival

- Project Heartbeat grant reimbursement assisted the Del Mar Community Connection to obtain an AED for their location. Project Heartbeat has placed 6,000 to 7,000 AED's throughout the County. Cost is approximately \$1,500. Sherryl Parks requested an AED demonstration for Del Mar Community Board.
- Community outreach programs are working to support the County *Live Well, San Diego!* campaign: Build Better Health; Living Safety; and Thriving.
- Chris Olson who is a paramedic in the CSA-17 area is retiring. There will be a retirement luncheon on August 16, 2013. Chris Olson has been a medic for 40 years.

E. Operations Report

1. Darren Ward introduced Fire Chief Mike Davis of the Encinitas Fire Department and Deputy Chief Mike Gibbs of the Rancho Santa Fe Fire Department. Chief Gibbs will be attending the Operations meetings.

V. **NEW BUSINESS**

A. EMS Coordinator/Support for Lifeguards

Information and discussion:

1. The EMS Coordinator position manages ALS training for CSA-17. CSA provides ALS transport through Rural Metro and Fire Departments for First Responder Paramedics. Lifeguard Continuing Education (CE) training was not established as part of CSA mission and funding.
2. Training:
 - Training schedules are made available to all three cities in CSA-17 area. Lifeguards are welcome to participate in training provided at the fire departments. CEs are provided to fire crews six sessions a month, twice a day.
 - Lifeguards are required under State law to take 21 hours of CPR first aid training, some have Advanced First Aid training and some are EMT certified. They do not have a paramedic program.
3. Cities:
 - In Encinitas the lifeguard captain works for the fire department.
 - Craig Miller is the head of the lifeguards in Solana Beach.
 - Del Mar has a department that includes supervising lifeguards. Del Mar has an MOU that requires a base hospital affiliation and special training to use a King Airway tube which is an advanced airway device, and AED's. Encinitas and Solana Beach does not participate in that program.
4. Recommendation:
 - Place the item on the Operations Subcommittee agenda

- Cities discuss scope and training expectations for lifeguards
- Review CSA-17 contract language

B. A request was made to send out the 2014 CSA-17 meeting dates.

C. A thank you letter from the CSA-17 Advisory Committee to Saman Yaghmaee was read and signed by Mark Muir, CSA-17 Advisory Committee Chair. Mr. Yaghmaee was thanked for previously administering the CSA-17 financial and budget reports.

VI. Future items to add to the CSA-17 agenda:

- EMS Coordination and Lifeguard training
- Community Paramedicine
- Follow-up on Rural Metro bankruptcy – Wayne Johnson will update information through Adria Cavanaugh.

VII. SET NEXT MEETING/ADJOURNMENT

The meeting was adjourned at 5:09 p.m.

The next CSA-17 Advisory Board meeting is scheduled for Tuesday, November 5, 2013 at 4:00 p.m.

Submitted by

Janet I. Wolchko, Administrative Secretary

County of San Diego Emergency Medical Services