



County of San Diego

HEALTH AND HUMAN SERVICES AGENCY

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HEALTH SERVICES COMPLEX

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Emergency & Disaster Medical Services
HIV, STD and Hepatitis
Maternal, Child and Family Health Services
Public Health Laboratory
PH Nursing
Border Health
TB Control & Refugee Health
Vital Records

CSA-69 Advisory Committee
c/o Emergency Medical Services
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CSA-69 BUDGET SUBCOMMITTEE MEETING

Minutes

Thursday, February 14, 2013

Present

Bingham, James – Lakeside Fire Protection District
Cavanaugh, Adria – County EMS
Croucher, Gary – San Miguel Fire Protection District
Howe, Kevin – Lakeside Union School District
Kirkpatrick, Jim – Lakeside Fire
Leigh, Bob – Santee Fire District
Mattick, Richard – Santee Fire District
Rickards, David - San Miguel Fire Protection District
Savage, Warren – City of Santee Citizen Representative
Yaghmaee, Saman – County EMS

Recorder

Janet I. Wolchko

I. CALL TO ORDER/INTRODUCTIONS/ANNOUNCEMENTS

Kevin Howe called the meeting to order at 3:10 p.m.

II. PUBLIC COMMENTS/PETITIONS

There were no public comments or petitions.

III. BUDGET PLANNING FOR FISCAL YEAR 2013/14

Saman Yaghmaee provided a summary sheet with CSA-69 revenue comparison by FY and source of revenue from FY 2011/12 and FY 1012/13

A. FY 2011/12 and FY 2012/13 (July 1, 2012-January 31, 2013)	
1. <u>Revenue</u>	
Resident Transports	\$1,592,888
Non-resident Transports	391,380
Benefit Fee	1,306,358
Property Taxes	254,969
Interest and Miscellaneous	<u>\$ 9,284</u>
	\$3,554,879
2. <u>Expenditures</u>	
	\$2,464,167
B. Budget Build projection for FY 2013/14	
1. <u>Revenue</u>	
Property Tax	\$ 480,000
Benefit Fee	2,350,000
Ambulance Transport	\$3,200,000
2. <u>Expenditures</u>	
Ambulance Transport Service Contract:	
Santee	\$2,707,052
Lakeside	2,903,893
Mutual Aid	20,000
CSA Administration:	
County of San Diego	215,000
Wittman Enterprises	\$ 200,000

The ordinance that established the special benefit tax included an annual adjustment based on the increase in the consumer price index (CPI) for the San Diego area that is determined by the US Department of Labor. The CPI has historically increased within 2 to 3% over the past five (5) years, and has not been released for the next year.

C. Fire Districts Preliminary Budget

1. Lakeside Fire Protection District (Jim Kirkpatrick)

- There have been changes in salary and benefits as a result of negotiations with the firefighters. A reduction in personnel costs is anticipated.
- The saving in personnel costs will be offset with the normal and customary increases in maintenance and operations, supplies, fuel and insurance, etc.
- Overtime has increased, but with Lakeside hiring five (5) new fire fighters there should be a reduction in overtime.

There was discussion on comparisons with the fire districts preliminary budgets regarding annual physicals. Some costs are associated with annual physicals and will

be applied to the immunization program and infection control to be in compliant with OSHA for tdap, chicken pox and physical health immunizations.

Both Lakeside and Santee have two (2) front line and two (2) reserve vehicles. Lakeside vehicle maintenance such as towing and road failures has been lower due to Lakeside switching to GMC chassis.

There was an inquiry regarding medical waste control cost difference between Santee and Lakeside. Lakeside has a contract with Stericycle Waste and has reduced pickup from four (4) stations to two (2) stations.

2. San Miguel Fire Protection District (Chief Gary Croucher/Jim Kirkpatrick)
Chief Croucher talked about budget processing and costs incurred by San Miguel from their responses to services within the CSA-69 area. Discussion was on reimbursement of narcotic supplies, First Responder reimbursement funds and assessment charge.

Jim Kirkpatrick will coordinate a meeting with the agencies to determine a procedure for reimbursement and billing of narcotic/drug medical supplies for San Miguel Fire Protection District.

3. Santee Fire Department (Richard Mattick)
There have not been many increases, as they were offset by decreases in other areas.

Line item amounts that are blank in the expense spreadsheet may be included with other expenses listed, for example there is no expenditure total under annual physicals, which is \$5,520. This could be reflected in the miscellaneous amount.

D. Budget Build discussion:

1. The budget is built on \$6,081,051 expenditures which are placeholder amounts.
2. Kevin Howe recommended adding an increase to the benefit fee based on the CPI.
3. The CSA-69 Budget committee reviewed budget numbers provided from FY 2008 to 2013 showing actual budgets from the past, the adopted budget and budget build projections. Kevin Howe recommended that the Budget Subcommittee adopt the budget and present it to the CSA-69 Advisory Committee.
4. A policy regarding the amount required for the CSA-69 reserve was discussed. County departments have their own policies; for example, Department of Public Works (DPW) reserve policy is 50% of budgeted expenditures. Saman proposed a 120 day placeholder for expenditure cash flow.

A motion was made by Kevin Howe, seconded by Jim Bingham to approve and forward the Budget for FY 2013/14 to the CSA-69 Advisory Committee for approval. Motion carried.

IV. ADJOURNMENT

Meeting was adjourned at 3:58 p.m.

Submitted by

Janet I. Wolchko, Administrative Secretary III
County of San Diego, Emergency Medical Services