

COMPLIANCE BULLETIN

SUPPORTING HIGH QUALITY SERVICES THROUGH HIGH QUALITY STANDARDS

Bulletin #21

June 9, 2008

Ethical Decisions

At some point during our careers, most if not all of us will be faced with an ethical dilemma:

- “Is this the right thing to do?”
- “I think we’re violating that policy.”
- “I don’t think this is legal.”

Agency Policy *HHSA-M-3.2, Responsibilities for Reporting Compliance Issues*, requires HHS employees to report any suspected actual or potential violations of law, regulations, HHS policy and procedure, or of the HHS Code of Conduct and Statement of Incompatible Activities.

To report or discuss a concern regarding a compliance or ethics issue, the following avenues are available to you:

- 1) Contact your supervisor, manager, or other management staff in your Division/Region/Program;
- 2) Call the Compliance Officer at 619.515.4246;
- 3) E-mail the Compliance Office at Compliance.HHSA@sdcounty.ca.gov;
- 4) Complete a “Compliance Concern” reporting form (available at the Compliance Office website www.cosdcompliance.org)
- 5) the HHS Intranet) and mail it to the Compliance Office at Mailstop P501;
- 6) Call the toll- free Compliance Hotline at 866.549.0004.

When contacting the Compliance Office or Compliance Hotline, you may remain anonymous. You will not be retaliated against for reporting a compliance issue or concern in good faith.

For more information, please contact:

Bob Borntrager, CHC
Compliance Officer
(619) 515-4246
Robert.Borntrager@sdcounty.ca.gov

***“An ethical workplace is your right...
and your responsibility”***



COMPLIANCE OFFICE
QUALITY ■ EFFICIENCY ■ INTEGRITY