



Donald W. Turko
DIRECTOR

County of San Diego

San Diego County Sheriff's Department



William D. Gore
SHERIFF

Dear Candidate:

If you do not schedule yourself for the exam within this timeframe you will NOT be allowed to continue in the process and your application for this recruitment will be rejected as "Incomplete".

Due to the high volume of potential applicants there will be NO make-ups or re-scheduling allowed.

LOCATION OF ORAL PRESENTATION:

John F. Duffy Administrative Center
Personnel Office
9621 Ridgehaven Court
San Diego, CA 92123
(Located in Kearny Mesa)

ORAL PRESENTATION TIME & PARKING INFORMATION:

Allow yourself enough travel time to arrive on time. Late comers will NOT be admitted or re-scheduled. It is suggested you arrive at least 5 minutes before your scheduled Oral Presentation time. The exercise will begin promptly at the scheduled time.

Please do NOT contact the Sheriff's Department for location directions.

Free parking is available at this facility, please park in the unmarked public parking areas. **Do not park** your vehicle in any reserved or marked parking space.

ORAL PRESENTATION INSTRUCTIONS:

You must check in with the Human Resources representative in the Sheriff's Personnel Office in order to be directed to the correct conference room where the exercise will be held. The Personnel Office is located to the left upon entry of the building. Please bring valid photo identification to present at the time of check-in.

You are to present at least (3) three minutes in length, but not be longer than (5) five minutes to a two-member rating panel on the topic of your choice. Preferred topic areas would be related to community service or public safety. Time will be called at (5) five minutes. During the presentation a white board with markers will be available for your use. You may utilize your own aids or other materials in your presentation such as a poster board, drawing, photographs, and handouts. **You will NOT be able to use any electronic equipment of any kind and such equipment will not be provided.**

OTHER INFORMATION:

Qualified applicants will be placed on an employment list with scores received from the following: an evaluation of information contained in the employment and supplemental application questionnaire AND the oral presentation. Relative weights: Supplemental Application Questionnaire – 50% and Oral Presentation – 50%.

The oral presentation will be evaluated on your organization and presentation skills, use of visual aids, oral and interpersonal skills, and use of time.

The employment list established by this recruitment will be used to fill current and future vacancies, which may occur during the next twelve months. Crime Prevention Specialists work in the Sheriff's stations and sub-stations in Alpine, Encinitas, Fallbrook, Imperial Beach, Lemon Grove, Poway, Ramona, Santee, and Vista.

If you are NOT able to keep your scheduled appointment time or if you have any questions regarding this process, please call (858) 505-6545 to leave a message or Melissa.Martinez2@sdcounty.ca.gov immediately.