



County of San Diego

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CHIEF PROBATION OFFICER
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DEPARTMENT OF PROBATION
POST OFFICE BOX 23597, SAN DIEGO, CALIFORNIA, 92193-3597

ORIENTATION FOR DEPUTY PROBATION OFFICER

Congratulations on passing the examination for the position of Deputy Probation Officer, Recruitment No. 11506508. You are invited to attend an orientation that will present a department overview and an explanation of the Peace Officer background investigation process. ***This letter does not constitute a job offer.***

You are required to attend an orientation and complete a thorough background investigation pursuant to Government Code Section 1029 prior to being considered for a Peace Officer position.

In proceeding to the next component of the selection process the next step requires that you schedule yourself for the orientation by using our new self-scheduling feature. To schedule for an orientation date and time, please follow the instructions below:

1. Log into www.governmentjobs.com as a 'Career Seeker'
2. Click the 'Application Status' link
3. Click the 'Schedule Exam' link
4. Select the desired orientation date and time
5. Click 'Submit'

Self-scheduling must be completed by 12:00 noon, Monday, October 3, 2011.

If you do not schedule yourself for an orientation you will NOT be allowed to continue in the process, your name will be made inactive on the County eligibility list.

Please bring a valid driver's license, notepaper and a blue or black ink pen.

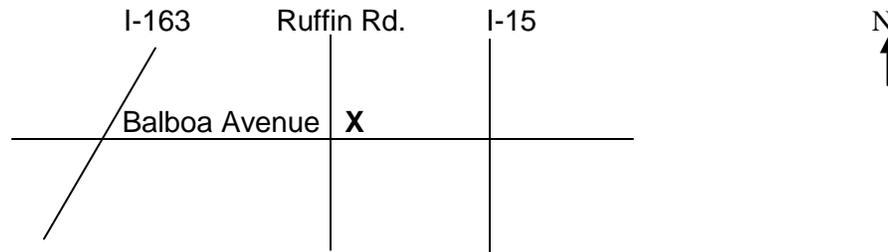
Please come dressed in professional attire.

You may be subject to a weapons screening prior to entering the orientation area. Allow yourself enough travel time to arrive on time. The orientation will begin promptly. Late arrivals will not be permitted entry. Free parking is available at this facility, please **do not park** your vehicle in any reserved or marked parking space.

CURRENT OFFICERS WITH THE COUNTY OF SAN DIEGO PROBATION DEPARTMENT ARE EXEMPT AND DO NOT NEED TO ATTEND AN ORIENTATION. Please contact Sharonn Patrick (858) 514-3148 in order to set-up a department interview.

**ORIENTATION DATE/TIME: Tuesday, October 4, 2011 and Wednesday, October 5, 2011
7:30 am – 11:30 am and 1:00 pm – 5:00 pm**

ORIENTATION LOCATION: Probation Department Administrative Services
9444 Balboa Ave., Suite 500 – 5TH Floor
San Diego, CA 92123
(858) 514-3148



If you are NOT able to keep your scheduled orientation time or if you have any questions regarding this process, please call (858) 505-6545 to leave a message or email Melissa.Martinez2@sdcounty.ca.gov immediately.