

Barnes & Noble NOOK: e-book tip sheet
(1st Edition and Simple Touch Models)

Part I: Preliminary Steps

1. Make sure you have a current, (not expired) San Diego County Library card with a PIN. If you don't know your PIN, contact your local branch for assistance.

Part II: Adobe Digital Editions

1. Go to: www.sdcl.org. Click on the "downloads" link on the left side of the page, select "ebooks," and then select "OverDrive."
2. Click the "help" icon at the top right of the screen. Scroll down and click "get software," then click "Adobe Digital Editions."
3. A new window will open at Adobe's site. Follow the directions to download and install Adobe Digital Editions. (Find the "Install Now" link.)
4. Adobe Digital Editions will open after it has been installed on your computer. The first time it opens, it will prompt you to authorize your computer with Adobe. You will need an Adobe ID to do this. If you already have an Adobe ID, enter it now. If you do not, click on the link provided to create one. A web page will open at Adobe's site and you can follow the instructions to create an ID.
5. Once you have authorized your computer, you will be able to check out and download titles.

Part III: Browsing and Checking Out e-Books

1. Go to www.sdcl.org. Click on the "downloads" link on the left, select "ebooks," and then select "OverDrive."
2. On the upper right, there is a search box. Below that, there is a link for "advanced search." Click that, and save the "advanced search" page as a bookmark/favorite. From the "format" dropdown menu, select "Adobe EPUB."
3. You can now hit "search" to browse, or narrow your search by author, subject, etc.
4. If the book is currently available for checkout, the "open book" icon on the top right corner of the title will be dark.
5. If the item is not available but can be requested, the icon will be grayed out. Click on the title then click the "place a hold" button. You will receive an email when the item becomes available for you to check out. Click on the link provided in the email to check out the item.
6. Click on the book and on the next screen click the "Borrow" button.
7. You will be prompted to enter your library card number and PIN – you must have a PIN to check out ebooks. Additionally, if your card is expired, you will not be able to check out your book and will need to contact your local branch to renew your card.
8. Click the "download" button and choose the EPUB format. Click "confirm and download." You will not be able to renew your ebook, nor can it be overdue. The system will automatically return your book on the due date.

Part IV: Downloading e-Books

1. After you click on "Download", your computer may ask whether you want to open or save the file. Select "Open, and choose Adobe Digital Editions as the program to open the file with. Adobe Digital Editions will open and you will see your book being downloaded.
2. After your book has downloaded, Adobe Digital Editions will automatically open it for you to read. You need to select the "Bookshelf" in the top left-hand corner of the Digital Editions window. It will take you back to the bookshelf which shows all of your Digital Editions books in the center.
3. Plug your Nook into a USB port on your computer using your USB cable. The cable should have come with your Nook to be used as a power cable. The electrical plug can be removed and that end can be plugged in to a USB port on your computer.
4. An icon representing your Nook should show up under the other "shelves" on the left side of the Digital Editions screen. If it does not, try closing out of Digital Editions and opening it again.
5. Click and drag your ebook over to the Nook icon. There should be a little green plus sign next to your cursor when you're at the right place. The book will start transferring to your Nook.
6. Eject your Nook from your computer when the book has finished transferring. Your book will not show up with the other books you have purchased from Barnes & Noble on your Nook. Depending on which Nook you have, it will be in your "My Documents" or "My Files" folder, sometimes in a folder labeled "Digital Editions". This varies with different types of Nooks, you may need to explore a little to find it.