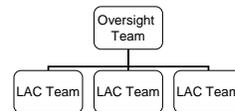


## Local Assistance Center (LAC) Oversight Positions Community Liaison Training

LAC Just-In-Time Training

## Oversight Team Purpose

- The Oversight Team is responsible for the initial planning activities of the LAC(s) and ongoing decisions. The team ensures that disaster relief efforts are provided in a standardized and consistent manner throughout all LAC operations. The team activates and directs the activities of the LAC through the LAC Manager.



## Community Liaison Position Description

- Coordinate
  - Coordinate with County departments to activate their participation at LAC.
  - Work with the LAC Team Ombudsman on community issues.
  - Direct donations requests and inquiries to the pre-identified agencies listed in the EOC Binder (Donations are not accepted at LACs).
- Establish Community Contacts
  - Attend community meetings and provide County updates.
  - Establish contact with local community leader in the affected areas to establish communication regarding County and LAC services.

## Community Liaison Position Description

- Track Organizations
  - Follow established agreements with local/national organizations or business to bring in additional resources.
- Stay Informed of Recovery Efforts

## Quick Tips

- Check in with Oversight Manager
- Coordinate with Ombudsman
- Keep the contact information of participants so writing “Letters of Appreciation” is easier
- Review Community Liaison Checklist

## Good Luck

- Remember, the Community Liaison is responsible for establishing communication between the local communities and the County services.
- Thank you for your commitment.