Oversight Team Purpose

- The Oversight Team is responsible for the initial planning activities of the LAC(s) and ongoing decisions. The team ensures that disaster relief efforts are provided in a standardized and consistent manner throughout all LAC operations. The team activates and directs the activities of the LAC through the LAC Manager.

Intergovernmental Affairs Liaison Position Description

- **Compile**
  - Research and communicate with County technical staff and program administrators to find out answers to questions.
  - Compile issue documents and white papers.
  - Organize and facilitate briefings for elected officials and their staff.

- **Coordinate**
  - Work with elected state and federal officials’ presence at LACs with the LAC Manager.

Quick Tips

- Check in with Oversight Manager
- Provide updates to the Director of Office of Strategy and Intergovernmental Affairs (OSIA)
- Review Intergovernmental Affairs Liaison Checklist

Good Luck

- Remember, the Intergovernmental Affairs Liaison is responsible for organizing and facilitating briefings for elected officials and their staff.
- Thank you for your commitment.