ARNOLD SCHWARZENEGGER
GOVERNOR

MATTHEW R. BETTENHAUSEN
ACTING SECRETARY

3650 SCHRIEVER AVENUE
MATHER, CA 95655

PHONE (916) 845-8510
FAX (916) 324-5902

CALIFORNIA EMERGENCY MANAGEMENT AGENCY

GRANTS MANAGEMENT MEMORANDUM

2009-12

DATE: September 28, 2009

TO: All California Emergency Management Agency Subgrantees & Interested Parties

FROM: Homeland Security Grants

RE: HSGP Program Updates

Due to policy changes, the California Emergency Management Agency (Cal EMA) Grants Management Division is announcing the following updates to the Homeland Security Grant Program (HSGP):

- Cal EMA is now required to obtain subgrantee signatures on award letters. FY09 subgrantee award letters must be signed by the authorized agent and returned to Cal EMA within ten (10) days.

- The US Department of Homeland Security (DHS)/Federal Emergency Management Agency (FEMA) restricted its policy on specific equipment purchases for warranties, guarantees, service agreements and/or maintenance contracts. Subgrantees may use FEMA preparedness grant funding to pay for maintenance agreements, user fees, and other sustainment costs as long as the equipment was purchased with FEMA preparedness grant funding and the associated costs fall within the performance period of the grant that was used to purchase the equipment. The costs to sustain the equipment after the end of the performance period are the responsibility of the purchaser.

- The FEMA Authorized Equipment List has been revised to include Environmental and Historic Preservation (EHP) restrictions and bomb squad accreditation requirements.

- FEMA Information Bulletin #329 clarified the EHP policies, and noted that the EHP Screening Memo must be completed and submitted to your program representative prior to equipment purchase.

- Any explosive-related equipment that triggers a request for bomb squad accreditation must also be certified as FBI-approved. Please submit the accreditation documentation and vendor-provided product certification to your program representative prior to equipment purchase.

These updates impact all open Homeland Security Grants from FY 2006 forward. For further information or assistance, please contact your Cal EMA program representative. Thank you.

Sincerely,

BRENDAN A. MURPHY
Director of Grants Management