



**County of San Diego, Planning & Development Services**  
**INFORMATION FOR NAMING/RENAMING PRIVATE ROADS**  
***BUILDING DIVISION***

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A private road is a road on private land; property owners maintain the road and have access to their property from the road. The County Fire Code requires the naming of private roads to aid in the location of residents in the event of emergency and to assist those not familiar with the area to find their destination. The County will not become involved in name selection other than granting recognition to one name for the entire length of road.

Since the road is private, the property owners must initiate the name selection and name the entire road. The following guidelines shall be followed:

1. The road should serve four (4) or more parcels and have direct access to a road with a recognized name.
2. Three names should be listed in order of preference on the petition furnished by this Department. Please contact the Street Names Section at (858) 694-3797 to verify that the name is available.
3. The preferred names must not be:
  - a. A duplication of any name presently used in the County.
  - b. Similar in spelling or pronunciation to another name.
  - c. The last name of a person owning property along the road unless 60% of the other owners agree.
4. All affected or abutting property owners shall be contacted and:
  - a. The proposed name shall meet with the written approval of a majority (51% or more).
  - b. Only one owner per parcel should sign the petition.
  - c. If multiple parcels are owned by the same owner, only one vote counts.
5. Adequate maps must be submitted; these maps shall:
  - a. Clearly show the precise location, width and length of the road.
  - b. Show any portion of the road extending beyond the subject property.
  - c. Show the names of the owners of all affected properties listed on the parcels.
  - d. Show the location of the driveway of any existing or proposed residences.
6. Processing fee of \$128.00

County of San Diego policy provides for addresses to be assigned from the nearest named road. There may be address changes resulting from the road naming. Property owners with address changes will be notified in writing by this Department.

Within 30 days of notification of approval of the new name, the applicant must post a street name sign that complies with the latest San Diego County Department of Public Works Design Standard DS-13A, DS-13B, DS-13C and DS-13G, displaying both street names, at the intersection of the newly named road and the existing named road. Residents may contact the Department of Public Works, Traffic Division, 5510 Overland Ave., Suite 410, San Diego, 92123 (858) 694-3929 for information pertaining to County signs.

If there are any questions or additional information is needed, you may contact Street Names Section at (858) 694-3797.

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Building Division

Date: \_\_\_\_\_

5510 Overland Ave., Suite 110  
San Diego, CA 92123

### ADDRESSES SUBJECT TO CHANGE

(must include ALL addresses on the subject Private Road)

TPM # \_\_\_\_\_

Attention: Street Names Section  
(858) 694-3797

Thomas Bros Grid \_\_\_\_\_

Fire District \_\_\_\_\_

We, the undersigned property owners on an unnamed private road in the \_\_\_\_\_ area, in order to obtain more reliable assistance from fire and other emergency services, request that the road shown on the attached map be designated by one of the following names. We understand that the name change requires support of a majority of property owners.

If you oppose the street naming, please write "oppose" after your Assessor Parcel Number.

1st \_\_\_\_\_ 2nd \_\_\_\_\_ 3rd \_\_\_\_\_

<u>SIGNATURE</u>	<u>PRINTED NAME</u>	<u>ADDRESS</u>	<u>PHONE NUMBER</u>	<u>ASSESSOR PARCEL NUMBER</u>

(Please make copies for additional signatures)

I certify that I have contacted ALL abutting property owners on the above road and that the signatures above are of owners aware of the proposed name, including those opposed to the naming. The other owners have been contacted but have not responded.

Initiating person (signature) \_\_\_\_\_ (print) \_\_\_\_\_

Phone \_\_\_\_\_