



County of San Diego, Planning & Development Services  
**PARCEL RESEARCH TOOLS &  
APPLICATION FORMS ARE ONLINE**  
**ZONING DIVISION**

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## 1. BUILDING DIVISION

Building Permit information, forms, submittal info and handouts are available at the link below:  
<http://www.sandiegocounty.gov/content/sdc/pds/bldgforms.html>

## 2. ZONING DIVISION

Use our **Discretionary Permit Time and Cost Guide** to get an idea of how much the County portion of your project may cost. <http://www.sandiegocounty.gov/content/dam/sdc/dplu/docs/cost-schedule-summary.pdf>

**Discretionary Permit Types and Application Forms:** Please use the link below to access Permit Types and Application Forms. <http://www.sandiegocounty.gov/content/sdc/pds/appforms.html>

**Permit Types:** provides a list of permit specific Fee Summary Sheets which include, information on fees, initial deposits, processing notes, information and links to application forms for each type of Discretionary Permit.

**Application Forms:** Use these forms when submitting discretionary permit applications. The Current Fee Ordinance and Schedule may also assist you in determining the costs associated with your discretionary permit application.

## 3. ZONING AND GENERAL PARCEL INFORMATION

Planning & Development Services has a number of Self-Service Reports available for public use. A list of available reports along with a description of the information included on each report is provided at the following link: <http://www.sandiegocounty.gov/content/sdc/pds/reports.html>.

For instructions on how to obtain a Property Summary Report using your 10 digit assessor parcel number, you may also use the direct link to the Property Summary Report below. This information will aid in preparing plans for the submittal of a building permit application including general parcel characteristics, zoning information, seismic design info, unresolved parcel flags, districts, flood, fire hazard severity, agencies, climate zones and more. [http://www.sandiegocounty.gov/content/dam/sdc/pds/docs/property\\_summary\\_report\\_flyer.pdf](http://www.sandiegocounty.gov/content/dam/sdc/pds/docs/property_summary_report_flyer.pdf)

## 4. PARCEL DEVELOPMENT AND ENVIRONMENTAL INFORMATION

For instructions on how to use the Initial Study Research Packet to obtain preliminary parcel development and environmental information for properties, including property maps, general plan and zoning information, please follow the link below.

[http://www.sandiegocounty.gov/content/dam/sdc/pds/docs/guidance/ISRP\\_User\\_Guide\\_Public.pdf](http://www.sandiegocounty.gov/content/dam/sdc/pds/docs/guidance/ISRP_User_Guide_Public.pdf)

## 5. REVIEW AND PRINT COPIES OF PARCEL MAPS AND FINAL MAPS

Project information for permit applications is available online at: <https://srs.sandiegocounty.gov/>

For instructions on how to use the survey records system please click the **HELP** button

## 6. ACCELA CITIZEN ACCESS

The Accela Citizen Access system enables you to research permits, apply for some permits, make payments and obtain other Planning & Development Services information through a single website. The link below contains help guides on the services provided and how to use the system.

<http://www.sandiegocounty.gov/content/sdc/pds/AccelaUpdates.html>

## 7. CONTACTS

If you have questions, on how to check the status of your record via Accela Citizen Access, ***please contact the department where your record originated.***

### **Department of Environmental Health**

(DEH): (858) 505-6700

### **Department of Public Works**

(DPW): (858) 232-6837

### **Planning & Development Services**

(PDS): (858) 565-5981 (Monday - Friday 8:00am - 11:45am)

### **Agriculture Weights & Measures**

(AWM): (858) 694-2739

### **Air Pollution Control District**

(APCD): (858) 586-2600