

1. BuyNet Solicitations illustrated with this symbol  indicate that responses may be submitted electronically:



2. After you have selected the Solicitation, click on the button “Respond to this Solicitation.”



Home | Change Password | My Profile | Logout

- This solicitation does not commit the agency to pay any cost incurred in the preparation of a submission, or to contract for supplies or services.
- Bidders and offerors are cautioned to make sure they have the latest edition of the solicitation before submitting their response. It is your responsibility to check for changes or addendums to this solicitation. E-mail notifications and updated postings on this system are a convenience only.
- The master copy of the bid or proposal documents offered for electronic download shall be considered the original. Changes made by bidders or offerors will have no effect unless fully noted as an exception.

RFQ 6338 PEST CONTROL SERVICES

Date Posted: 12/27/2013 05:02:10 PM
Last Changed: 1/10/2014 4:16:21 PM
Will Close On: 1/25/2014 5:00:00 PM

Agency: County of San Diego
Contact: Maureen Schlentz (858) 505-6446 maureen.schlentz@sdcounty.ca.gov
Reply Via: BUYNET
FOB: DESTINATION
Shipping Term: BEST METHOD
Freight Code: PREPAID

Attachment 1: rfq_6338_pest_control_packet.pdf **Date Posted:** 12/27/2013
Attachment 2: rfq_6338_pricing_schedule.xls **Date Posted:** 12/27/2013
Attachment 3: rfq_6338_sample_contract.pdf **Date Posted:** 12/27/2013
Attachment 4: forms_that_need_to_be_completed.pdf **Date Posted:** 12/27/2013

Line 1: **PEST CONTROL SERVICES AT BORREGO ROAD STATION LOCATED IN BORREGO SPRINGS, CA. SEE ATTACHMENTS FOR MORE INFORMATION.**

UNSPSC: 10191500
Unit of Measure: DOLLAR
Total Quantity: 1

Quantity	Location	Required By
1	SEE ITEM DESCRIPTIONS SEE ORDER ITEM DESCRIPTIONS FOR ADDITIONAL INFORMATION ON DELIVERY REQUIREMENTS	

[Respond to this solicitation](#) [Return to the solicitation list](#)

3. Click on the button “Click Here to Add Files.” Note: Attachments for Request for Quote (RFQ) are optional and should be completed first before filling out Line item pricing.

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PEST CONTROL SERVICES

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Attachments - optional: [Click Here to Add Files](#)
Payment Term: Select payment terms...
Required fields are shown in **bold**

ATTACHMENT LISTING
There are no files at this time



UPLOAD FILES PRIOR TO FILLING OUT YOUR RESPONSE. ATTACH FILES FIRST, THEN PROCEED.

4. On the Vendor File Upload page, begin with clicking on the “Browse” button:

Vendor File Upload

Required fields are shaded in yellow and shown in **bold**

To upload your file:

1. Click on the "Browse" button.
2. Select your file.
3. Click on the "Upload File" button

Once you see the message that your file uploaded, you may add additional files.

IMPORTANT: You must click on "Return to Solicitation Response" to SUBMIT your files. Files that are not in a "submitted" status will NOT be received in the system.

Please select the file to upload

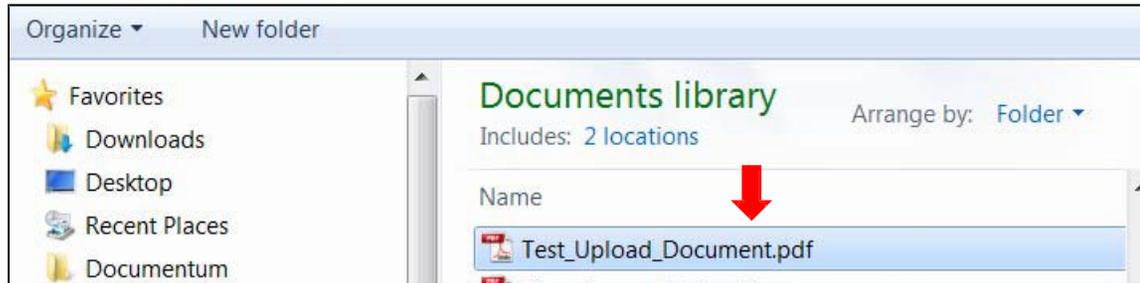
RFQ 6338	PEST CONTROL SERVICES	
Vendor File		Browse...
Today's Date	04/08/2015	



Do not click "Upload File" button more than once.

Upload File
Return to Solicitation Response

5. Locate and select your file (example):



6. After you have selected your file (path will be listed in the Vendor File field), click on the “Upload File” button.

Vendor File Upload

Required fields are shaded in yellow and shown in **bold**

To upload your file:

1. Click on the "Browse" button.
2. Select your file.
3. Click on the "Upload File" button

Once you see the message that your file uploaded, you may add additional files.

IMPORTANT: You must click on "Return to Solicitation Response" to SUBMIT your files. Files that are not in a "submitted" status will NOT be received in the system.

Please select the file to upload

RFQ 6338 PEST CONTROL SERVICES

Vendor File

Today's Date

Do not click "Upload File" button more than once.



7. You will see confirmation of the file upload. **Note: At this point file is uploaded, but still needs to be submitted.**

Vendor File Upload

Required fields are shaded in yellow and shown in **bold**

To upload your file:

1. Click on the "Browse" button.
2. Select your file.
3. Click on the "Upload File" button

Once you see the message that your file uploaded, you may add additional files.

IMPORTANT: You must click on "Return to Solicitation Response" to SUBMIT your files. Files that are not in a "submitted" status will NOT be received in the system.

 **File uploaded, pending submission - test_upload_document.pdf**

RFQ 6338 PEST CONTROL SERVICES

Vendor File Browse...

Today's Date

8. To upload additional files, select the "Browse" button and repeat steps 5 and 6.
Important! When you have completed all file uploads, click on "Return to Solicitation Response."

Vendor File Upload

Required fields are shaded in yellow and shown in **bold**

To upload your file:

1. Click on the "Browse" button.
2. Select your file.
3. Click on the "Upload File" button

Once you see the message that your file uploaded, you may add additional files.

IMPORTANT: You must click on "Return to Solicitation Response" to SUBMIT your files. Files that are not in a "submitted" status will NOT be received in the system.

File uploaded, pending submission - test_upload_document.pdf
RFQ 6338 PEST CONTROL SERVICES

Vendor File	<input type="text" value=""/>	<input type="button" value="Browse..."/>
Today's Date	<input type="text" value="04/08/2015"/>	



9. Files that show as “Pending Submission” are *not valid* file submissions. Note: If you are responding to a RFQ, Line item pricing must be filled out.

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ATTACHMENT LISTING

Delete	Test_Upload_Additional_Documents.pdf	Pending Submission!
Delete	Test_Upload_Document.pdf	Submitted 1/14/2014 4:05 PM

Attachments - optional: [Click Here to Add Files](#) UPLOAD FILES PRIOR TO FILLING OUT YOUR RESPONSE. ATTACH FILES FIRST, THEN PROCEED.

10. To complete the submission of your uploaded files, scroll down to the Respondee Information and click on the “Submit” button.

Respondee Information

Company: Apples and Oranges
Address: 1111 Sunset Way
Chula Vista, CA 91913
Tax ID:
Contact: Anabelle Bauer
Phone: 858-111-1111
Fax:
Email: melanie.caramat@sdcounty.ca.gov

Submit

Return to your open responses

11. An e-mail confirmation will be sent confirming the data you have entered (for RFQ responses) and the files you have submitted. **All files successfully submitted before the Close date of the solicitation will indicate “Submitted” along with the date and time of the submission.**

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Attachments - optional: [Click Here to Add Files](#) UPLOAD FILES PRIOR TO FILLING OUT YOUR RESPONSE. ATTACH FILES FIRST, THEN PROCEED.

ATTACHMENT LISTING

Delete	Test_Upload_Additional_Documents.pdf	Submitted 1/14/2014 4:16 PM
Delete	Test_Upload_Document.pdf	Submitted 1/14/2014 4:05 PM

12. You may delete your file(s) in either submission status, as long as the Solicitation is open. Click on **Delete**. BuyNet will identify the file name you wish to delete and ask if you wish to continue. Clicking “OK” will delete your file off BuyNet; clicking “Cancel” will keep the files in the Attachment listing.

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Attachments - optional: [Click Here to Add Files](#) UPLOAD FILES PRIOR TO FILLING OUT YOUR RESPONSE. ATTACH FILES FIRST, THEN PROCEED.

ATTACHMENT LISTING

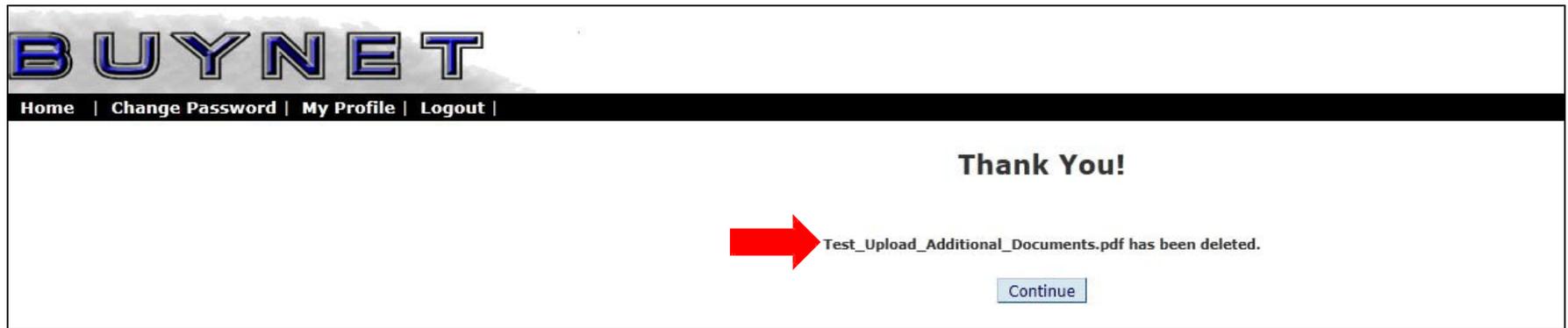
Delete	Test_Upload_Additional_Documents.pdf	Submitted 1/14/2014 4:16 PM
Delete	Test_Upload_Document.pdf	Submitted 1/14/2014 4:05 PM

Message from webpage

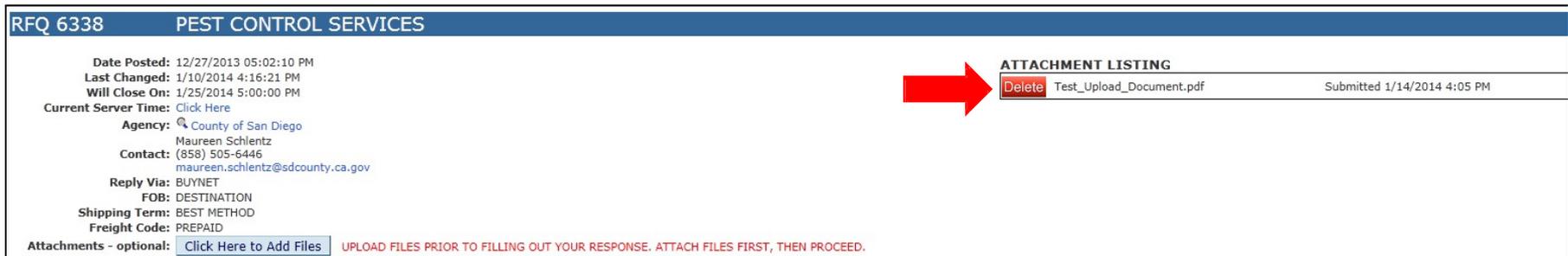
File Test_Upload_Additional_Documents.pdf will be deleted. Do you want to continue?

OK **Cancel**

13. In this example the vendor has clicked “OK” to delete the file, “Test_Upload_Additional_Documents.pdf”. A message will be displayed indicating that the file has been deleted.



14. Your remaining files will be displayed:



15. After a Solicitation has closed, all files submitted for the Solicitation cannot be deleted.

RFQ 6338 PEST CONTROL SERVICES					
Status: Closed Date Posted: 12/27/2013 05:02:10 PM Last Changed: 1/14/2014 4:44:21 PM Will Close On: 1/14/2014 4:47:00 PM Agency: County of San Diego Contact: Maureen Schlentz (858) 505-6446 maureen.schlentz@sdcounty.ca.gov Reply Via: BUYNET FOB: DESTINATION Shipping Term: BEST METHOD Freight Code: PREPAID Payment Term: NET 30 DAYS, NO DISCOUNT	<table border="1"><thead><tr><th colspan="2">ATTACHMENT LISTING</th></tr></thead><tbody><tr><td>Test_Upload_Document.pdf</td><td>Submitted 1/14/2014 4:05 PM</td></tr></tbody></table>  <div data-bbox="1297 495 1738 548" style="border: 1px solid black; background-color: #f0f0f0; padding: 5px; text-align: center;">Delete button is no longer available.</div>	ATTACHMENT LISTING		Test_Upload_Document.pdf	Submitted 1/14/2014 4:05 PM
ATTACHMENT LISTING					
Test_Upload_Document.pdf	Submitted 1/14/2014 4:05 PM				

Note: You may find your Response History by going to the BuyNet Home link.

End of Process