

COUNTY OF SAN DIEGO

DEPARTMENT OF GENERAL SERVICES

Real Estate Services Division

BID PACKAGE FOR: The Sale of a 10,099 square foot parcel in the Bancroft Drive Spring Valley - County Parcel No. 2008-0237-A

MINIMUM BID: \$100,000.00

BID OPENING DATE: November 18, 2008 **TIME:** 9:00 a.m.

THIS PACKAGE CONTAINS:

1. A copy of the Resolution of Intention to Sell Real Property and Notice Inviting Bids, setting forth the minimum bid, terms of the sale, and the time and date of opening of sealed written bids.
2. A BID FOR PURCHASE OF REAL PROPERTY form upon which your sealed written bid must be listed.
3. A pre-addressed envelope in which your written bid is to be enclosed and sealed.

BIDDING PROCEDURE INSTRUCTIONS AND INFORMATION:

1. Fill out the enclosed BID FOR PURCHASE OF REAL PROPERTY form. ALL WRITTEN BIDS MUST BE SUBMITTED ON THIS FORM.
2. Insert your completed bid form in the pre-addressed envelope together with a CASHIER'S CHECK OR BANK MONEY ORDER in an amount of not less than \$5,000.00 payable to the County of San Diego. Written bids received without this required bid deposit will be rejected.
3. Seal the pre-addressed envelope containing your written bid and check and deliver or mail to the address below. Mailed bids should be sent by CERTIFIED MAIL to:

County of San Diego
Clerk, Board of Supervisors
Room 402, County Administration Center
1600 Pacific Highway
San Diego, California 92101

4. SEALED WRITTEN BIDS WILL BE RECEIVED BY THE CLERK OF THE BOARD OF SUPERVISORS NO LATER THAN 9:00 A.M. ON November 18, 2008, at which time they will be opened and declared in the Board's Chambers, Room 310, County Administration Center, 1600 Pacific Highway, San Diego, California.

5. After the opening and declaration of written bids, the Chairperson will invite responsible parties to make bids orally. The first oral bid must be at least One Hundred Five Percent (105%) of the highest bid submitted. The Chairperson reserves the right to set specific minimum incremental bid amounts during oral bidding in order to expedite the proceedings.
6. Upon recognition by the Chairperson of the first oral bid, the procedure is considered to be an auction. Each oral bidder must deposit or have deposited with the Clerk of the Board, prior to entering a bid, a cashier's check or bank money order in the amount of \$5,000.00 to guarantee that the oral bidder, if successful, will promptly execute the Option to Purchase Agreement and deposit the remainder of the option payment as required therein.
7. Any time before the time scheduled for formal bid opening, a bidder, upon proper application and identification to the Clerk of the Board of Supervisors, shall have the right to withdraw said bid and the bid deposit shall be returned to said bidder.
8. No written bid may be withdrawn after the time set for bid opening without Board approval, and a bidder so withdrawing this bid may be held liable for damages and costs to the County incurred as a result of said withdrawal.

If you desire further information, please contact **Manny Gaviola** of the County of San Diego, Department of General Services, Real Estate Services Division, at 5555 Overland Avenue, Suite 2110, Building 2, Room 110, San Diego, California 92123-1294. Telephone: **(858) 694-2731**.