

To the Unified Disaster Council
Unified San Diego County Emergency Services Organization
San Diego, CA

We have audited the financial statements of the Unified San Diego County Emergency Services Organization (ESO) for the year ended June 30, 2019. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter dated January 7, 2020. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by ESO are described in Note 1 to the financial statements. No new accounting policies were adopted, and the application of existing policies was not changed during 2019. We noted no transactions entered into by ESO during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting ESO's financial statements was:

Management's estimate of revenue and expense accruals related to grant programs. We evaluated the key factors and assumptions used to develop the amounts recorded as accruals and determined that it is reasonable in relation to the financial statements taken as a whole.

There are no particularly sensitive financial statement disclosures.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated March 27, 2020.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to ESO's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the JPA's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to *the Schedules of Revenues, Expenditures and Changes in Fund Balances Budget to Actual – ESO Fund and Hazmat Response Program Special Revenue Fund*, which is required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

Restriction on Use

This information is intended solely for the use of the Board and management of ESO and is not intended to be, and should not be, used by anyone other than these specified parties.

DavisFarrLLP

Irvine, California
March 27, 2020

**Report on Internal Control Over Financial Reporting and on Compliance and Other Matters
Based on an Audit of Financial Statements Performed in Accordance With *Government
Auditing Standards***

Independent Auditor's Report

Unified Disaster Council
Unified San Diego County Emergency Services Organization
San Diego, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Unified San Diego County Emergency Services Organization, as of and for the year ended June 30, 2019 and the related notes to the financial statements, which collectively comprise the Unified San Diego County Emergency Services Organization's basic financial statements, and have issued our report thereon dated March 27, 2020.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Unified San Diego County Emergency Services Organization's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Unified San Diego County Emergency Services Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of Unified San Diego County Emergency Services Organization's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the San Diego County Emergency Services Organization's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did not identify a deficiency in internal control.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Unified San Diego County Emergency Services Organization's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Unified San Diego County Emergency Services Organization internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Unified San Diego County Emergency Services Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

DavisFarrLLP

Irvine, California
March 27, 2020

**UNIFIED SAN DIEGO COUNTY
EMERGENCY SERVICES ORGANIZATION**

ANNUAL FINANCIAL REPORT

June 30, 2019

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UNIFIED SAN DIEGO COUNTY EMERGENCY SERVICES ORGANIZATION
Annual Financial Report
June 30, 2019

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Independent Auditor's Report

Unified Disaster Council
Unified San Diego County Emergency Services Organization
San Diego, California

Report on the Financial Statements

We have audited the accompanying financial statements of the Unified San Diego County Emergency Services Organization (ESO), as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the ESO's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to ESO's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the ESO's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Unified San Diego County Emergency Services Organization, as of June 30, 2019, and the respective changes in financial for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

The financial statements of the Unified San Diego County Emergency Services Organization for the year ended June 30, 2018 were audited by other auditors whose report dated May 6, 2019 expressed an unmodified opinion on those financial statements. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2018 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the *Schedule of Revenues, Expenditures, and Changes in Fund Balances Budget to Actual – ESO Fund and Schedule of Revenues, Expenditures, and Changes in Fund Balances Budget to Actual – Hazmat Response Program Special Revenue Fund* be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted *management's discussion and analysis* that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 27, 2020 on our consideration of the Unified San Diego County Emergency Services Office internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Unified San Diego County Emergency Services Organization internal control over financial reporting and compliance.

DavisFarrLLP

Irvine, California
March 27, 2020

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BASIC FINANCIAL STATEMENTS

GOVERNMENT-WIDE FINANCIAL STATEMENTS

UNIFIED SAN DIEGO COUNTY EMERGENCY SERVICES ORGANIZATION

Statement of Net Position

June 30, 2019

(With comparative information for prior year)

	<u>2019</u>	<u>2018</u>
Assets:		
Equity in pooled cash and investments	\$ 499,081	740,479
Due from County of San Diego	224,714	231,605
Interest receivable	10,491	3,877
Capital assets: being depreciated		
Equipment	871,458	871,458
Accumulated depreciation	<u>(871,458)</u>	<u>(871,458)</u>
Total Assets	<u>734,286</u>	<u>975,961</u>
Liabilities:		
Due to County of San Diego	581,957	803,696
Unearned revenue	<u>2,780</u>	<u>38,505</u>
Total Liabilities	<u>584,737</u>	<u>842,201</u>
Net Position:		
Restricted for:		
Hazmat response program	104,897	91,844
Unrestricted	<u>44,652</u>	<u>41,916</u>
Total Net Position	<u>\$ 149,549</u>	<u>133,760.00</u>

See accompanying notes to the basic financial statements.

UNIFIED SAN DIEGO COUNTY EMERGENCY SERVICES ORGANIZATION

Statement of Activities

**Year ended June 30, 2019
(With comparative information for prior year)**

Function	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position	
		Charges for Services	Operating Contributions and Grants	Capital Contributions and Grants	Totals	
					2019	2018
Governmental Activities:						
Public safety	\$ 2,246,677	-	2,192,169	-	(54,508)	(4,930)
Total Governmental Activities	\$ 2,246,677	-	2,192,169	-	(54,508)	(4,930)
General revenues:						
	Investment earnings				19,728	11,865
	Miscellaneous				50,569	3,387
	Total general revenues				70,297	15,252
	Change in net position				15,789	10,322
	Net position, beginning of year				133,760	123,438
	Net position, end of year				\$ 149,549	133,760

See accompanying notes to the basic financial statements.

FUND FINANCIAL STATEMENTS

UNIFIED SAN DIEGO COUNTY EMERGENCY SERVICES ORGANIZATION

Balance Sheet - Governmental Funds

June 30, 2019

(With comparative information for prior year)

	ESO Fund	Hazmat Response Program Fund	Totals	
			2019	2018
Assets:				
Equity in pooled cash and investments	\$ 145,419	353,662	499,081	740,479
Due from County of San Diego	204,714	20,000	224,714	231,605
Interest receivable	<u>1,590</u>	<u>8,901</u>	<u>10,491</u>	<u>3,877</u>
 Total Assets	 <u>\$ 351,723</u>	 <u>382,563</u>	 <u>734,286</u>	 <u>975,961</u>
Liabilities:				
Due to County of San Diego	\$ 307,071	274,886	581,957	803,696
Unearned revenue	<u>-</u>	<u>2,780</u>	<u>2,780</u>	<u>38,505</u>
 Total Liabilities	 <u>307,071</u>	 <u>277,666</u>	 <u>584,737</u>	 <u>842,201</u>
Fund Balances:				
Restricted	-	104,897	104,897	91,844
Unassigned	<u>44,652</u>	<u>-</u>	<u>44,652</u>	<u>41,916</u>
 Total Fund Balances	 <u>44,652</u>	 <u>104,897</u>	 <u>149,549</u>	 <u>133,760</u>
 Total Liabilities and Fund Balances	 <u>\$ 351,723</u>	 <u>382,563</u>	 <u>734,286</u>	 <u>975,961</u>

See accompanying notes to the basic financial statements.

UNIFIED SAN DIEGO COUNTY EMERGENCY SERVICES ORGANIZATION

**Reconciliation of the Balance Sheet of Governmental Funds
to the Statement of Net Position**

June 30, 2019

Fund balances of governmental funds	\$ 149,549
Amounts reported for Governmental Activities in the Statement of Net Position is different from those reported in the governmental funds because of the following:	
Capital assets used in Governmental Activities are not current resources and, therefore, are not reported in the governmental funds.	
Capital assets	871,458
Less: accumulated depreciation	<u>(871,458)</u>
Net position of governmental activities	<u>\$ 149,549</u>

See accompanying notes to the basic financial statements.

UNIFIED SAN DIEGO COUNTY EMERGENCY SERVICES ORGANIZATION

**Statement of Revenues, Expenditures, and Changes
Fund Balance - Governmental Funds**

**Year ended June 30, 2019
(With comparative information for prior year)**

	ESO Fund	Hazmat Response Program Fund	<u>Totals</u>	
			<u>2019</u>	<u>2018</u>
Revenues:				
Member assessments	\$ 307,071	1,885,098	2,192,169	2,206,021
Use of money and property	2,736	16,992	19,728	11,865
Other	<u>-</u>	<u>50,569</u>	<u>50,569</u>	<u>3,387</u>
Total Revenues	<u>309,807</u>	<u>1,952,659</u>	<u>2,262,466</u>	<u>2,221,273</u>
Expenditures:				
Current:				
Public safety	<u>307,071</u>	<u>1,939,606</u>	<u>2,246,677</u>	<u>2,210,951</u>
Total Expenditures	<u>307,071</u>	<u>1,939,606</u>	<u>2,246,677</u>	<u>2,210,951</u>
Net Changes in Fund Balances	2,736	13,053	15,789	10,322
Fund Balances at Beginning of Year	<u>41,916</u>	<u>91,844</u>	<u>133,760</u>	<u>123,438</u>
Fund Balances at End of Year	<u>\$ 44,652</u>	<u>104,897</u>	<u>149,549</u>	<u>133,760</u>

See accompanying notes to the basic financial statements.

UNIFIED SAN DIEGO COUNTY EMERGENCY SERVICES ORGANIZATION

**Reconciliation of the Statement of Revenues, Expenditures, and
Changes in Fund Balance of Governmental Funds to the Statement of Activities**

Year ended June 30, 2019

Net changes in fund balances - total governmental funds	\$ <u>15,789</u>
Change in net position of governmental activities	\$ <u>15,789</u>

See accompanying notes to the basic financial statements.

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UNIFIED SAN DIEGO COUNTY EMERGENCY SERVICES ORGANIZATION

Notes to the Basic Financial Statements

Year ended June 30, 2019

(1) ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Organization

The Unified San Diego County Emergency Services Organization (ESO), located in San Diego County, became effective with the fourth amendment (1991) to the joint powers agreement entered into pursuant to the County of San Diego, California Ordinance No. 2248 (Effective 8/29/61) and various city resolutions. Current parties to the agreement include the County of San Diego (County) and the eighteen incorporated cities within the County. The ESO is organized under the laws of the State of California for the preservation and safety of life and property. It provides for the execution of plans and programs in the event of an emergency of disaster and provides for mutual assistance in the event of such emergencies or disasters.

Direction is provided to the member Jurisdictions by the Unified Disaster Council, the policy making body for the ESO. The Unified Disaster Council is comprised of the following individuals:

Ex-Officio Chairperson: Chairperson of the County Board of Supervisors,

Vice-Chairperson: The Coordinator of the ESO selected by the Council from among the Chief Administrative Officer of the County or the City Manager and/or Chief Administrator of any participating City.

Members: A representative with alternate from each member agency.

Under the terms of the agreement, each participating member jurisdiction has one vote on the Council.

Under the agreement, fifty percent (50%) of the ESO's operating budget comes from the County after giving effect to other revenue. The remaining amount comes from the participating cities prorated under a formula whereby 50% is apportioned to the member cities based on population, and 50% is based on property values assessed in the fiscal year prior to the budgeted year. The agreement also provides member entities with the ability to contribute more than its required share allows them to specify how the additional contribution is to be used.

The ESO administers the Hazardous Incident Response Team (HIRT) Program. The HIRT Program consists of the Hazardous Materials Unit of the City of San Diego Fire Department and the Hazardous Materials Management Division of the County of San Diego Department of Environmental Health. The unfunded costs of the HIRT Program are distributed to all member jurisdictions based upon a formula using total assessed property value and total population.

County employees, through the Office of Emergency Services, perform daily operating activities for the benefit of the ESO. The Chief Administrative Officer of the County, as the designated Coordinator of the Unified Disaster Council, has the authority to incur expenses, and receive and disburse the funds of the ESO. Pursuant to that authority, the ESO's transactions are also included in the County's Comprehensive Annual Financial Report (CAFR).

UNIFIED SAN DIEGO COUNTY EMERGENCY SERVICES ORGANIZATION

Notes to the Basic Financial Statements

Year ended June 30, 2019

(1) ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

The accompanying financial statements reflect the financial activities of the ESO. The ESO has no component units.

A. Significant Accounting Policies

The ESO's financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America as applied to governmental agencies. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

The accounts of the ESO are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, net position/fund balance, revenues, and expenditures/expenses. Governmental resources are allocated to, and accounted for, in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

As previously noted, the ESO's financial transactions are included in the County of San Diego's accounting system. Amounts are recorded in the governmental fund type using the modified accrual basis of accounting. Two trust funds and one organization unit identified in the County's accounting records are used to record all transactions of the ESO. They are identified as the ESO Operating Fund – No. 49214 and the HIRT Fund – No. 49211.

The funds are presented in the County's CAFR as interest bearing trust funds to inform the reader of the relationship between the County and the ESO operations.

Basis of Accounting and Measurement Focus

Government-wide Financial Statements

The ESO's government-wide financial statements include a Statement of Net Position and a Statement of Activities. These statements present summaries of governmental activities for the ESO.

These basic financial statements are presented on an "economic resources" measurement focus and the accrual basis of accounting. Accordingly, all of the ESO's assets and liabilities, including capital assets, are included in the accompanying Statement of Net Position. The Statement of Activities presents changes in net position. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which the liability is incurred.

Program revenues of the ESO are reported as Operating Grants and Contributions on the Statement of Activities.

UNIFIED SAN DIEGO COUNTY EMERGENCY SERVICES ORGANIZATION

Notes to the Basic Financial Statements

Year ended June 30, 2019

(1) ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Governmental Fund Financial Statements

Governmental fund financial statements include a Balance Sheet and a Statement of Revenues, Expenditures, and Changes in Fund Balances for all governmental funds. An accompanying schedule is presented to reconcile and explain the differences in fund balances as presented in these statements to the net position presented in the government-wide financial statements. The ESO has presented all major funds that meet the applicable criteria.

These fund financial statements are presented on a "current financial resource" measurement focus and the modified accrual basis of accounting. Accordingly, only current assets, deferred outflows of resources, current liabilities, and deferred inflows of resources are included in the accompanying Balance Sheet. The Statement of Revenues, Expenditures, and Changes in Fund Balances presents increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Under the modified accrual basis of accounting, revenues are recognized in the period in which they become both measurable and available to finance expenditures of the current period.

Revenues are recorded when received in cash, except for that revenues subject to accrual (generally 60 days after year-end) are recognized when due. Expenditures are recorded in the accounting period in which the related fund liability is incurred.

The Reconciliation of the Fund Financial Statements to the Government-wide Financial Statements is provided to explain the differences created by the integrated approach of GASB Statement No. 34.

Fund Balances

Fund balance is divided into five classifications based primarily on the extent to which the ESO is bound to observe constraints imposed upon the use of the resources in the governmental funds. The classifications are as follows:

Nonspendable - The nonspendable fund balance category includes amounts that cannot be spent because they are not in spendable form, or legally or contractually required to be maintained intact. The "not in spendable form" criterion includes items that are not expected to be converted to cash. It also includes the long-term amount of interfund loans.

Restricted - Fund balance is reported as restricted when constraints placed on the use of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or is imposed by law through constitutional provisions or enabling legislation.

UNIFIED SAN DIEGO COUNTY EMERGENCY SERVICES ORGANIZATION

Notes to the Basic Financial Statements

Year ended June 30, 2019

(1) ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Committed - The committed fund balance classification includes amounts that can be used only for the specific purposes imposed by formal action (ordinance) of the Board. Those committed amounts cannot be used for any other purpose unless the Board removes or changes the specified use by taking the same type of action (ordinance) it employed to previously commit those amounts. In contrast to fund balance that is restricted by enabling legislation, committed fund balance classification may be redeployed for other purposes with appropriate due process. Constraints imposed on the use of committed amounts are imposed by the Board, separate from the authorization to raise the underlying revenue; therefore, compliance with these constraints is not considered to be legally enforceable. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

Assigned - Amounts in the assigned fund balance classification are intended to be used by the ESO for specific purposes but do not meet the criteria to be classified as restricted or committed.

Unassigned - Unassigned fund balance is the residual classification for the ESO Fund and includes all spendable amounts not contained in the other classifications. In other governmental funds, the unassigned classification is used only to report a deficit balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned.

Major Funds

GASB Statement No. 34 requires the ESO's major governmental type funds to be identified and presented separately in the fund financial statements. Major funds are defined as funds that have assets, liabilities, revenues, or expenditures equal to or more than ten percent of their fund-type total and five percent of the grand total of all fund types (excluding fiduciary).

The ESO reported the following major governmental funds in the accompanying financial statements:

ESO Fund – The ESO fund is presented herein in accordance with accounting principles generally accepted in the United States of America appropriate for a legally separate, economically independent, local government entity. Specifically, the expendable available financial resources and related liabilities devoted to financing general services that the ESO performs for its members' are included in the budget allocations of the individual members, grants, cost reimbursements, and other revenue used to finance the operations of the ESO are specific resources included in this fund. The fund is also charged with the costs of operating the ESO. The amounts presented in this fund are directly reconcilable to the accounts maintained by the County.

UNIFIED SAN DIEGO COUNTY EMERGENCY SERVICES ORGANIZATION

Notes to the Basic Financial Statements

Year ended June 30, 2019

(1) ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Hazmat Response Program Special Revenue Fund – This fund is used to account for revenues restricted to and expense incurred for the HIRT Program administered by the ESO. The amounts presented in this fund are directly reconcilable to the accounts maintained by the County.

Net Position

The ESO's financial statements are presented in accordance with the provisions of Governmental Accounting Standards Board Statement (GASB) No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments* and GASB Statement No. 63 – *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*. Statement No. 34 established standards for external financial reporting for all state and local governmental entities and Statement No. 63 establishes standards for reporting deferred outflows of resources, deferred inflow of resources, and net position in a statement of financial position. The net position is required to classify into three components – net investment in capital assets; restricted; and unrestricted. These classifications are defined as follows:

Net investment in capital assets – This component of net position consists of capital assets, including restricted capital assets, net of accumulated depreciation and is reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. If there are significant unspent related debt proceeds at fiscal year-end, the portion of the debt attributable to the unspent proceeds is not included in the calculation of net investment in capital assets. Rather, that portion of the debt is included in the same net position component as the unspent proceeds.

Restricted net position – This component of net position represents restricted assets net of liabilities that relate to those specific restricted assets. A restricted asset is an asset for which constraints have been placed on the asset's use by creditors, contributors, laws, or regulations of other governments, or as a consequence of a restriction established by the reporting government's own governing body at the time a particular fee, charge, levy, or assessment was approved. These restrictions must be narrower than the general purposes for which the reporting government can use its resources.

Unrestricted net position – This component of net position consists of net position that does not meet the definition of "restricted" or "net investment in capital assets".

UNIFIED SAN DIEGO COUNTY EMERGENCY SERVICES ORGANIZATION

Notes to the Basic Financial Statements

Year ended June 30, 2019

B. Cash and Cash Equivalents

Cash equivalents are defined as short-term, highly liquid investments that are both readily convertible to known amounts of cash or so near their maturity that they present insignificant risk of changes in value because of changes in interest rates, and have an original maturity date of three months or less.

C. Fair Value Measurement

Certain assets and liabilities are required to be reported at fair value. The fair value framework provides a hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements). The three levels of fair value hierarchy are described as follows:

Level 1 - Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets.

Level 2 - Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly and fair value is determined through the use of models or other valuation methodologies including:

- Quoted prices for similar assets or liabilities in active markets
- Quoted prices for identical or similar assets or liabilities in markets that are inactive
- Inputs other than quoted prices that are observable for the asset or liability
- Inputs that are derived principally from or corroborated by observable market data by correlation or other means

Level 3 - Inputs to the valuation methodology are unobservable and significant to the fair value measurement. These unobservable inputs reflect the ESO's own assumptions about the inputs market participants would use in pricing the asset or liability (including assumptions about risk). These unobservable inputs are developed based on the best information available in the circumstances and may include the ESO's own data.

D. Revenue Recognition

The ESO's major source of revenue is contributions from the member agencies.

E. Capital Assets

Capital assets, which include vehicles and equipment, are reported in the statement of net position. Capital assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair value at the date of donation. The ESO's policy has set the capitalization threshold at \$5,000. For all capital assets, depreciation is recorded on a straight-line basis over the useful lives of the assets, which range from 5 to 20 years.

UNIFIED SAN DIEGO COUNTY EMERGENCY SERVICES ORGANIZATION

Notes to the Basic Financial Statements

Year ended June 30, 2019

**(1) ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
(Continued)**

F. Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the reporting period. Actual results could differ from those estimates.

G. Budgetary Accounting

Budget Policies – An operating budget is adopted each fiscal year for the ESO by unanimous consent of its members. Budgetary control is achieved at the appropriate level.

H. Fund Balances

In conformity with GASB Statement No. 54, fund balance is divided into five classifications based primarily on the extent to which the ESO is bound to observe constraints imposed upon the use of the resources in the governmental funds. The fund balance classification that is relevant to the Hazmat Response Program Fund is the restricted classification. The restricted fund balance represents the Hazmat Response Program's assets that are restricted for the Hazmat Response Program. The fund balance classification that is relevant to the ESO Fund is the unassigned classification. The unassigned fund balance represents the ESO assets that are available for subsequent appropriations or other disposition pursuant to the joint powers agreement.

I. Prior Year Data

Selected information regarding the prior year has been included in the accompanying financial statements. This information has been included for comparison purposes only and does not represent a complete presentation in accordance with generally accepted accounting principles. Accordingly, such information should be read in conjunction with the ESO's prior year financial statements, from which this selected financial data was derived. Certain minor reclassifications of prior year data have been made in order to enhance their comparability with current year figures.

(2) RELATED PARTY TRANSACTIONS

The County of San Diego maintains the books and records of the ESO, including the investment with the County Treasurer. Activity between the County of San Diego that is representative of receivables and payables at the end of the fiscal year is referred to as "Due to/from County of San Diego" on the Statement of Net Position and the Fund Statements.

UNIFIED SAN DIEGO COUNTY EMERGENCY SERVICES ORGANIZATION

Notes to the Basic Financial Statements

Year ended June 30, 2019

(3) CASH ON DEPOSIT WITH COUNTY TREASURER

In accordance with the Joint Powers Authority agreement and Government Code, cash balances of the ESO are deposited with, pooled, and invested by the San Diego County Treasurer for the purpose of increasing interest earnings through investment activities. Interest earned on pooled investments is deposited to participating funds based upon each fund's average daily balance during the allocation period.

Cash and cash equivalents are classified in the financial statements as shown below:

Equity in pooled cash and investments, Statement of Net Position \$ 499,081

Cash and cash equivalents as of June 30, 2019 consist of the following:

County of San Diego Investment Pool \$ 499,081

Investments Authorized by the California Government Code and the ESO's Investment Policy

The table below identifies the investment types that are authorized for the ESO by the California Government Code. The table also identifies certain provisions of the California Government Code that address interest rate risk, credit risk, and concentration of credit risk.

<u>Authorized Investment Type</u>	<u>Maximum Maturity</u>	<u>Maximum Percentage of Portfolio</u>	<u>Maximum Investment in One Issuer</u>
Local Agency Investment Fund (LAIF)	N/A	None	\$65 million
Negotiable Certificates of Deposit	5 years	30%	None
Money Market Mutual Funds	N/A	20%	10%
U.S. Government Securities	5 years	None	None
County Pooled Investment Funds	N/A	None	None
Local Agency Bonds, Notes, Warrants	5 years	None	None
Registered State Bonds, Notes, Warrants	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
Banker's Acceptances	180 days	40%	30%
Commercial Paper	270 days	25%	10%
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20% of base	None
Medium-Term Corporate Notes	5 years	30%	None
Mutual Funds	N/A	20%	10%
Mortgage Pass-Through Securities	5 years	20%	None
Joint Powers Authority Pools	N/A	None	None

UNIFIED SAN DIEGO COUNTY EMERGENCY SERVICES ORGANIZATION

Notes to the Basic Financial Statements

Year ended June 30, 2019

(3) CASH ON DEPOSIT WITH COUNTY TREASURER (Continued)

Disclosures Relating to Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates are. The County of San Diego investment portfolio has a weighted average maturity of 398 days. For additional information see the County of San Diego's Comprehensive Annual Financial Report. This report can be obtained at the Auditor-Controller County of San Diego office located at the 1600 Pacific Highway, San Diego, California, 92101.

Disclosures Relating to Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization.

Presented below is the minimum rating required by (where applicable) the California Government Code, the ESO's investment policy, debt agreements, and the actual rating as of fiscal year end for each investment type. The investment policy of the ESO contains no limitations on the amount that can be invested in any one issuer beyond that stipulated by the California Government Code. There are no investments in any one issuer (other than the investment pool) that represent 5% or more of the total investments.

Investment Type	Amount	Minimum Legal Rating	Exempt From Disclosure	Ratings as of Fiscal Year End			
				AAA	AA	A	Not Rated
County of San Diego	\$ 499,081	N/A	-	-	-	-	499,081
Total	<u>\$ 499,081</u>		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>499,081</u>

The ESO categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. These principles recognize a three-tiered fair value hierarchy. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. The ESO had cash in the San Diego County Investment pooled cash, however, the external pool is exempt from being measured under Level 1, 2, or 3.

Custodial Credit Risk

Custodial credit risk for *deposits* is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party.

UNIFIED SAN DIEGO COUNTY EMERGENCY SERVICES ORGANIZATION

Notes to the Basic Financial Statements

Year ended June 30, 2019

(3) CASH ON DEPOSIT WITH COUNTY TREASURER (Continued)

The custodial credit risk for *investments* is the risk that, in the event of the failure of the counterparty (e.g. broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The California Government Code does not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits or investments, other than the following provision for deposits: The California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the government unit). The fair value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits.

(4) CAPITAL ASSETS

Capital asset activity for the fiscal year ended June 30, 2019, was as follows:

	Balance <u>July 1, 2018</u>	<u>Additions</u>	<u>Deletions</u>	Balance <u>June 30, 2018</u>
Equipment	\$ 871,458	-	-	871,458
Less accumulated depreciation	<u>(871,458)</u>	-	-	<u>(871,458)</u>
Total capital assets, being depreciated, net	<u>\$ -</u>	<u>-</u>	<u>-</u>	<u>-</u>

(5) LIABILITIES

Liabilities are debts that will be met by using current appropriations and expenditures of the expendable financial resources. The liabilities are comprised of amounts owed to vendors for services provided. Also included are funds due to the County of San Diego for contracted services. The unearned revenue is the payment in advance for support of the HIRT training from AT&T that has not been earned as of June 30, 2019.

REQUIRED SUPPLEMENTARY INFORMATION

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UNIFIED SAN DIEGO COUNTY EMERGENCY SERVICES ORGANIZATION

**Schedule of Revenues, Expenditures, and Changes in Fund Balances
Budget to Actual - ESO Fund**

Year ended June 30, 2019

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance- Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Revenues:				
Member assessments	\$ 307,071	307,071	307,071	-
Use of money and property	<u>-</u>	<u>-</u>	<u>2,736</u>	<u>2,736</u>
Total Revenues	<u>307,071</u>	<u>307,071</u>	<u>309,807</u>	<u>2,736</u>
Expenditures:				
Current:				
Public safety	<u>307,071</u>	<u>307,071</u>	<u>307,071</u>	<u>-</u>
Total Expenditures	<u>307,071</u>	<u>307,071</u>	<u>307,071</u>	<u>-</u>
Net change in fund balance	-	-	2,736	2,736
Fund balance at beginning of year	<u>41,916</u>	<u>41,916</u>	<u>41,916</u>	<u>-</u>
Fund balance at end of year	<u>\$ 41,916</u>	<u>41,916</u>	<u>44,652</u>	<u>2,736</u>

See accompanying notes to the required supplementary information.

UNIFIED SAN DIEGO COUNTY EMERGENCY SERVICES ORGANIZATION

**Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget to Actual - Hazmat Response Program Special Revenue Fund**

Year ended June 30, 2019

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance- Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Revenues:				
Member assessments	\$ 1,893,880	1,893,880	1,885,098	(8,782)
Use of money and property	5,000	5,000	16,992	11,992
Other	5,000	5,000	50,569	45,569
Total Revenues	<u>1,903,880</u>	<u>1,903,880</u>	<u>1,952,659</u>	<u>48,779</u>
Expenditures:				
Current:				
Public safety	<u>1,903,880</u>	<u>1,903,880</u>	<u>1,939,606</u>	<u>35,726</u>
Total Expenditures	<u>1,903,880</u>	<u>1,903,880</u>	<u>1,939,606</u>	<u>35,726</u>
Net change in fund balance	-	-	13,053	13,053
Fund balance at beginning of year	<u>91,844</u>	<u>91,844</u>	<u>91,844</u>	<u>-</u>
Fund balance at end of year	<u>\$ 91,844</u>	<u>91,844</u>	<u>104,897</u>	<u>13,053</u>

See accompanying notes to the required supplementary information.

UNIFIED SAN DIEGO COUNTY EMERGENCY SERVICES ORGANIZATION
Notes to the Required Supplementary Information
Year ended June 30, 2019

(1) Budgetary Reporting

An operating budget is adopted each fiscal year by the Unified Disaster Council for the ESO Fund and the Hazmat Response Program Special Revenue Fund. Appropriations may also be adjusted during the year with the approval of the Unified Disaster Council. The schedule of revenues, expenditures, and changes in fund balance - budget and actual - for the ESO Fund and the Hazmat Response Program Special Revenue Fund is presented as Required Supplementary Information was prepared in accordance with accounting principles generally accepted in the United States of America (GAAP).