

**COUNTY OF SAN DIEGO
AUTOMOBILE INSURANCE FRAUD GRANT
STATEMENT OF REVENUES,
EXPENDITURES, AND CHANGES IN GRANT BALANCE**

For the Fiscal Year Ended June 30, 2023

COUNTY OF SAN DIEGO
AUTOMOBILE INSURANCE FRAUD GRANT

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INDEPENDENT AUDITOR'S REPORT

Board of Supervisors
County of San Diego
San Diego, California

Opinions

We have audited the accompanying Statement of Revenues, Expenditures, and Changes in Grant Balance (Statement) of the Automobile Insurance Fraud Grant (Grant) of the County of San Diego (County) for the fiscal year ended June 30, 2023, and the related notes to the statement, as listed in the table of contents.

In our opinion, the financial statement referred to above presents fairly, in all material respects, the Revenues, Expenditures, and Changes in Grant Balance of the County of San Diego Automobile Insurance Fraud Grant in accordance with the requirements of the State of California Department of Insurance for the Automobile Insurance Fraud Grant Program for the fiscal year ended June 30, 2023, in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, and in accordance with the State of California's Department of Insurance for the Automobile Insurance Fraud Grant. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the County, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Emphasis of Matter

As discussed in Note 1, the Statement of Revenues, Expenditures, and Changes in Grant Balance was prepared for the purpose of complying with the audit requirements of the State of California's Insurance Code, and does not purport to, and is not intended to be a complete presentation of the County's financial position as of June 30, 2023, the changes in its financial position, or, where applicable, its cash flows for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the statement that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statement, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statement.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 24, 2023, on our consideration of the County's internal control over financial reporting with respect to the Grant and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Report on Comparative Information

We have previously audited the Statement of Revenues, Expenditures, and Changes in Grant Balance of the Automobile Insurance Fraud Grant of the County of San Diego, and our report dated October 21, 2022, expressed an unmodified opinion on the audited financial statement. In our opinion, the comparative information presented herein for the fiscal year ended June 30, 2022, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Moss, Levy & Hartzheim

Moss, Levy & Hartzheim, LLP
Culver City, California
October 24, 2023

**COUNTY OF SAN DIEGO
AUTOMOBILE INSURANCE FRAUD GRANT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN GRANT BALANCE
FOR THE FISCAL YEAR ENDED JUNE 30, 2023
With Comparative Totals for the Fiscal Year Ended June 30, 2022**

	2023	2022
Revenues:		
California Department of Insurance funding	\$ 1,759,404	\$ 1,748,950
Interest revenue	27,309	5,931
Miscellaneous revenue	-	-
Total Revenues	1,786,713	1,754,881
Expenditures:		
Salaries and Benefits:		
Staff salaries	855,934	830,184
Staff benefits	526,351	578,436
Staff overtime	10,373	6,406
State bar membership	1,019	1,042
Total Salaries and Benefits	1,393,677	1,416,068
Operating Expenditures:		
Audit fees	3,135	3,097
Books and publications	-	778
Bus pass and local mileage	3,934	3,416
Communications	3,300	3,418
Facilities management	22,786	23,562
Membership fees	968	451
Minor office equipment	-	7,120
Miscellaneous	4	47
Office supplies and expenses	2,385	2,627
Parking	14,351	14,519
POST travel peace officer	-	1,477
Postage and printing	-	27
Public liability insurance	1,009	1,389
Publications/legal notice	79,667	75,942
Special departmental expense	1,149	632
Training/registration	2,543	966
Transportation equipment	-	-
Trash service	182	448
Travel	5,850	4,477
Utilities	7,589	6,071
Vehicle lease	-	1,739
Vehicle maintenance and fuel	6,765	9,813
Witness expense	14	-
Total Operating Expenditures	155,631	162,016
Indirect Costs - Note 1	85,593	83,018
Total Expenditures	1,634,901	1,661,102
Excess of Revenues over (under) Expenditures	151,812	93,779
Grant Balance, beginning of fiscal year	117,547	23,768
Grant Balance, end of fiscal year – Note 2	\$ 269,359	\$ 117,547

The accompanying notes are an integral part of this statement

**COUNTY OF SAN DIEGO
AUTOMOBILE INSURANCE FRAUD GRANT
NOTES TO THE STATEMENT OF REVENUES,
EXPENDITURES, AND CHANGES IN GRANT BALANCE
For the Fiscal Year Ended June 30, 2023**

Note 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

General

The Automobile Insurance Fraud Grant is administered by the San Diego County District Attorney's Office, the designated automobile insurance fraud prosecutor. Grant funds are received to pay for the costs of investigation and prosecution of automobile insurance fraud and economic car theft causes within the program area. The program is regulated by Section 1872.8 of the Insurance Code, the guidelines in the Request for Application, Program Regulations, and the County Plan.

Basis of Presentation

Grant financial transactions are specifically identified by organizational accounting units within Oracle Financial Software System and are summarized on computerized worksheets. The San Diego County District Attorney's Office receives funds from the State of California Department of Insurance, which are deposited into the District Attorney's Insurance Fraud trust account with the County of San Diego Treasurer. All interest earned on funds held in the trust account are required to be used for grant purposes. Expenditures are reimbursed by transferring funds from the trust account to a revenue account. This is done periodically by journal entries prepared by the District Attorney's Office. The journal entries, which are based on expenditure information, are reported in a separate budget account.

Basis of Accounting

Funds received under the Grant program have been recorded within the special revenue funds of the County. The County utilizes the modified accrual basis of accounting. The accompanying Statement of Revenues, Expenditures, and Changes in Grant Balance has been prepared accordingly.

Revenues shown on the statement for the fiscal year ending June 30, 2023 have not been all received from the State Department of Insurance. \$1,329,820 was received during the fiscal year and the remaining balance due of \$429,584 was received after the grant period. California Department of Insurance requires that grant revenue be included on an accrual basis. Expenditures are generally recognized when the related fund liability is incurred.

Statement Presentation

The statement presents only the financial activity of the County's Grant and is not intended to present fairly the financial position or changes in financial position of the County in accordance with accounting principles generally accepted in the United States of America.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make assumptions that affect the reported amount of revenues and expenditures/expenses during the reporting period. Actual results could differ from those reported.

**COUNTY OF SAN DIEGO
AUTOMOBILE INSURANCE FRAUD GRANT
NOTES TO THE STATEMENT OF REVENUES,
EXPENDITURES, AND CHANGES IN GRANT BALANCE
For the Fiscal Year Ended June 30, 2023**

Note 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Salary and Benefit Expenditures

All District Attorney personnel funded by the Grant are compensated under Memorandum of Understanding Agreements with the County, and receive the standard benefit plans available to non-grant funded personnel. The following table illustrates the staff classifications and the standard benefits plan for the personnel classifications assigned to the Grant:

Classification	Total number employed during the fiscal year but not necessarily concurrently	Full/Part Time	Standard County Benefits Plan
Deputy District Attorney V	0.25	Full Time	District Attorney
Deputy District Attorney IV	1.50	Full Time	District Attorney
Deputy District Attorney III	0.90	Full Time	District Attorney
Deputy District Attorney (120-Day Term Retiree)	0.20	Part Time	District Attorney
D.A. Investigator IV	0.50	Full Time	District Attorney Investigator
D.A. Investigator III	1.50	Full Time	District Attorney Investigator
D.A. Investigator II	0.50	Full Time	District Attorney Investigator
D.A. Investigator (120-Day Term Retiree)	0.10	Part Time	District Attorney Investigator
Paralegal II	0.20	Full Time	Non-Management
Paralegal I	0.10	Full Time	Non-Management
Criminal Legal Secretary II	0.10	Full Time	Non-Management
Criminal Legal Secretary I	0.40	Full Time	Non-Management
Temporary Expert Professional	0.02	Part Time	*

* The classification Temporary Expert Professional Employee is not represented by any bargaining units and employees under this classification do not receive benefits.

Indirect Expenditures

The Grant provides for indirect costs as follows:

	2023	2022
Staff Salaries	\$ 855,934	\$ 830,184
Rate	10.00%	10.00%
Indirect Costs	<u>\$ 85,593</u>	<u>\$ 83,018</u>

**COUNTY OF SAN DIEGO
AUTOMOBILE INSURANCE FRAUD GRANT
NOTES TO THE STATEMENT OF REVENUES,
EXPENDITURES, AND CHANGES IN GRANT BALANCE
For the Fiscal Year Ended June 30, 2023**

Note 2 – RESERVED GRANT BALANCE

The District Attorney requested from the State of California Department of Insurance to reserve Automobile Insurance Fraud Grant funds in the amount of \$269,359 for the fiscal year ending June 30, 2023. At the end of the fiscal year, \$269,359 was available to reserve.

Note 3 – EQUIPMENT AND VEHICLE PURCHASES

Based on the approval granted by the State of California Department of Insurance, the District Attorney is allowed to use and purchase equipment and vehicles. No equipment or vehicles were purchased during the fiscal year ending June 30, 2023.

Note 4 – COMPARATIVE DATA

Comparative total data for the prior fiscal year has been presented in the accompanying statement in order to provide an understanding of changes in the Automobile Insurance Fraud Grant's operations.



MOSS, LEVY & HARTZHEIM LLP

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Board of Supervisors
County of San Diego
San Diego, California

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the accompanying Statement of Revenues, Expenditures, and Changes in Grant Balance of the Automobile Insurance Fraud Grant (Grant) of the County of San Diego (County) as of and for the fiscal year ended June 30, 2023, and the related notes to the Statement of Revenues, Expenditures, and Changes in Grant Balance, and have issued our report thereon dated October 24, 2023.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statement, we considered the County's internal control over financial reporting (internal control) with respect to the Grant as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statement, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control with respect to the Grant. Accordingly, we do not express an opinion on the effectiveness of the County's internal control with respect to the Grant.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the financial statement will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses and significant deficiencies may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Statement of Revenues, Expenditures, and Changes in Grant Balance is free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statement. Such provisions include those provisions identified in the *California Insurance Code Section 1872.8*, the guidelines in the *Request for Application*, Program Regulations, and the *County Plan*. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed one instance of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of findings as item 2023-01.

Response to Finding

Government Auditing Standards requires the auditor to perform limited procedures on the County's response to the finding identified in our audit and described in the accompanying schedule of findings. County's response was not subject to the other audit procedures applied in the audit of the grant and, accordingly, we express no opinion on the response.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the program's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the program's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Moss, Levy & Hartzheim

Moss, Levy & Hartzheim, LLP
Culver City, California
October 24, 2023

**COUNTY OF SAN DIEGO
AUTOMOBILE INSURANCE FRAUD GRANT
SCHEDULE OF FINDINGS
For the Fiscal Year Ended June 30, 2023**

CURRENT YEAR FINDINGS

Compliance

2023-01 Finding – Compliance with California Department of Insurance Allowable Expenditures:

During the fiscal year, the California Department of Insurance conducted an audit of the District Attorneys’ Office Insurance Fraud Grants. Preliminary findings include the following:

- Finding #1: The County incorrectly included the amortization/interest payments of the pension obligation bonds issued by the County as part of the pension expenditures charged to the grant program.
- Finding #2: The County included vehicle replacement charges to the grant.

Cause:

Finding #1: The POB costs were not addressed in the CDI RFA, grant regulations, or applicable statutes as either an allowable or unallowable cost so the District Attorney’s Office made its own determination to charge POB expenditures as an employee benefit. POBs are allowable grant expenditures under generally accepted grant guidelines issued by the Federal Office of Management and Budget. In the absence of explicit articulation of CDI on the eligibility of this expense, the District Attorney billed these expenses under what has historically been deemed to be generally accepted expenses. This expense has been determined by CDI not to be a liability.

Finding #2: The District Attorney’s Office reported this expense as an “Operating Expense” on their budget, which does not require CDI’s approval, instead of an “Equipment” Vehicle purchase, which specifically requires approval. The final disposition of this expense has not yet been determined by the Local Assistance Unit of CDI.

Effect:

Unallowable expenditures may have been charged to the grant.

Recommendation:

We recommend that the District Attorneys’ Office review compliance requirements and re-examine disallowed expenditures with the California Department of Insurance.

Management’s Response:

District Attorney’s Office disagrees with the preliminary findings and is composing a response due to CDI on November 6th, 2023.

**COUNTY OF SAN DIEGO
AUTOMOBILE INSURANCE FRAUD GRANT
SCHEDULE OF PRIOR YEAR FINDINGS
For the Fiscal Year Ended June 30, 2023**

No findings noted