

SAN DIEGO GEOGRAPHIC INFORMATION SOURCE
Independent Auditor's Report and Financial Statements

For the Fiscal Year Ended
June 30, 2024

SAN DIEGO GEOGRAPHIC INFORMATION SOURCE
Table of Contents
For the Fiscal Year Ended June 30, 2024

FINANCIAL SECTION	<u>Page</u>
Independent Auditor's Report	1
Management's Discussion and Analysis	4
Statement of Net Position	10
Statement of Revenues, Expenses, and Changes in Net Position	11
Statement of Cash Flows	12
Notes to the Financial Statements	13 - 19

Independent Auditor's Report

Board of Directors
San Diego Geographic Information Source
San Diego, California

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of the San Diego Geographic Information Source (SanGIS), as of and for the year June 30, 2024, and the related notes to the financial statements, which collectively comprise the SanGIS's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position of the San Diego Geographic Information Source, as of June 30, 2024, and the respective changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

The financial statements for the year ended June 30, 2024, reflect a prior period adjustment as described further in note 6 to the financial statements. Our opinion is not modified with respect to this matter.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of SanGIS and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

SanGIS's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about SanGIS's ability to continue as a going concern for one year after the date that the financial statements are issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of SanGIS's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about SanGIS's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the *Management's Discussion and Analysis*, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Report on Summarized Comparative Information

We have previously audited SanGIS's 2023 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated September 10, 2024. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2023 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated April 4, 2025 on our consideration of SanGIS's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering SanGIS's internal control over financial reporting and compliance.

DavisFarr LLP

Irvine, California
April 4, 2025

Management's Discussion and Analysis

SAN DIEGO GEOGRAPHIC INFORMATION SOURCE
Management's Discussion and Analysis (Unaudited)
For the Fiscal Year Ended June 30, 2024

As management of the San Diego Geographic Information Source (the Agency) Joint Powers Agency (JPA), we offer the readers of the Agency this narrative and analysis of the Agency's financial activities for the fiscal year ended June 30, 2024.

OVERVIEW OF FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the Agency's basic financial statements. The financial statements include:

- (1) Statement of Net Position
- (2) Statement of Revenues, Expenses, and Changes in Net Position
- (3) Statement of Cash Flows
- (4) Notes to the Financial Statements

The financial statements are designed to provide the readers with a broad overview of the Agency's government and managed finances. These finances are predominantly sourced from the City of San Diego and the County of San Diego. Historically, some of the Agency's business functions operated like a private sector business operation until the California Attorney General opined on the nature of GIS data and public records access, thus the Agency was advised to discontinue the sale of digital records. As a result, revenues are now limited to monies received from the Agency JPA grantors and limited to third party contracts for services rendered by the Agency.

THE FINANCIAL STATEMENTS

- The Statement of Net Position presents information on all the Agency's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Agency is improving or deteriorating.
- The Statement of Revenues, Expenses, and Changes in Net Position present information showing changes in the Agency's net position during the most recent fiscal year. All changes in net position are reported when the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows. This statement reflects the results for the Agency operations for the fiscal year identified and can be used to determine the Agency's credit worthiness and its ability to successfully cover all of its costs through revenue received from its JPA grantors. Revenues continue to be predominantly sourced from the JPA grantors and have remained constant, allowing a contingency reserve to be accrued by reducing overhead costs. As inferred above, fiscal year costs were reduced by outsourcing services and staffing without causing a reduction in service levels.
- The Statement of Cash Flows presents information about the Agency's cash receipts and cash payments during the most recent fiscal year. This statement reports cash receipts, cash payments, and net changes in cash resulting from operations and/or investing in financing activities. The financial and legal conditions that first were presented in 2006 are still present in this fiscal year. This situation is where the California Attorney General opined that GIS data is a public record and cannot be charged for beyond what the limits of the California public records act allows.

NOTES TO THE BASIC FINANCIAL STATEMENTS

The notes provide additional information that is essential to a full understanding of the data provided in the financial statements. The notes to the financial statements are found on pages 13 - 19 of this report.

SAN DIEGO GEOGRAPHIC INFORMATION SOURCE
Management's Discussion and Analysis (Unaudited)
For the Fiscal Year Ended June 30, 2024

THE AGENCY AS A WHOLE

Financial Highlights of the Past Year

- Revenues increased by \$200,426 over prior fiscal year to a total of \$2,067,631. Total revenues exceeded expenses by \$81,565.
- Total assets increased by \$156,860 to \$1,146,081, while total liabilities increased by \$136,565 to \$461,694.
- Total net position increased by \$81,565 to \$684,386 as of June 30, 2024.

Net Position

The Agency's assets exceeded liabilities by \$684,386 for the fiscal year ended June 30, 2024. The unrestricted portion of Net Position represents resources that are available to finance SanGIS's services and obligations to JPA member agencies and its creditors. However, this sum is not profit. Since SanGIS does not generate a significant portion of its own service revenue, this sum and trend is indicative of SanGIS management's efforts to continually seek improvement, savings, and efficiencies in the organization. The fiscal year ended with a \$81,565 increase in net position total over the prior fiscal year. Our analysis below focuses on the net position (Table A-1) and changes in net position (Table A-2) of the Agency.

Table A-1

	<u>2024</u>	<u>2023</u>	<u>Dollar Increase (Decrease)</u>	<u>Percent Increase (Decrease)</u>
ASSETS				
Current and Other Assets	\$ 1,146,081	\$ 986,790	\$ 159,291	16 %
Capital Assets	-	2,431	(2,431)	(100)%
Total Assets	<u>1,146,081</u>	<u>989,221</u>	<u>156,860</u>	16 %
LIABILITIES				
Current and Other Liabilities	450,413	316,560	133,853	42 %
Non Current Liabilities	11,281	8,569	2,712	32 %
Total Liabilities	<u>461,694</u>	<u>325,129</u>	<u>136,565</u>	42 %
NET POSITION				
Investment in Capital Assets	-	2,431	(2,431)	(100)%
Unrestricted	684,386	661,660	22,726	3 %
Total Net Position	<u>\$ 684,386</u>	<u>\$ 664,091</u>	<u>\$ 20,295</u>	3 %

SAN DIEGO GEOGRAPHIC INFORMATION SOURCE
Management's Discussion and Analysis (Unaudited)
For the Fiscal Year Ended June 30, 2024

Changes in Net Position

The results of this fiscal year's operations for the Agency as a whole are reported in the Statement of Revenues, Expenses, and Changes in Net Position on page 11. The table below takes the information from the Statement, and rearranges them slightly, so you can see total revenues and expenses for the fiscal year.

Table A-2

	<u>2024</u>	<u>2023</u>	Dollar Increase (Decrease)	Percent Increase (Decrease)
Operating Revenues:				
City	\$ 848,260	\$ 775,594	\$ 72,666	9 %
County	848,260	775,994	72,266	9 %
Product sales	310,303	275,880	34,423	12 %
Other revenues	30,967	13,216	17,751	134 %
Non-operating Revenues:				
Interest revenue	19,570	9,957	9,613	97 %
Net increase (decrease) in fair value of investments	<u>10,271</u>	<u>16,564</u>	<u>(6,293)</u>	38 %
Total Operating and Non-operating Revenues	<u>2,067,631</u>	<u>1,867,205</u>	<u>200,426</u>	11 %
Operating Expenses:				
General administrative	1,112,848	933,737	179,111	19 %
Technical services	870,787	957,369	(86,582)	(9)%
Depreciation expense	<u>2,431</u>	<u>5,833</u>	<u>(3,402)</u>	(58)%
Total Operating Expenses	<u>1,986,066</u>	<u>1,896,939</u>	<u>89,127</u>	5 %
Change in net position	81,565	(29,734)	111,299	(374)%
Net position, beginning, as previously reported	664,091	693,825	(29,734)	(4)%
Restatement for correction of an error	<u>(61,270)</u>	<u>-</u>	<u>(61,270)</u>	- %
Net position, beginning, as restated	<u>602,821</u>	<u>664,091</u>	<u>(61,270)</u>	(9)%
Net position, ending	<u>\$ 684,386</u>	<u>\$ 664,091</u>	<u>\$ 20,295</u>	3 %

SAN DIEGO GEOGRAPHIC INFORMATION SOURCE
Management's Discussion and Analysis (Unaudited)
For the Fiscal Year Ended June 30, 2024

CAPITAL ASSETS

At June 30, 2024, as shown in the table below, the Agency had \$0 invested in capital assets.

	2024	2023	Dollar Increase (Decrease)	Percent Increase (Decrease)
Equipment	\$ 40,973	\$ 40,973	\$ -	0%
Less accumulated depreciation	40,973	38,542	2,431	6%
Total capital assets, net	<u>\$ -</u>	<u>\$ 2,431</u>	<u>\$ (2,431)</u>	(100)%

OUTLOOK PARAGRAPH

The JPA, The Agency's appointed officials, considered many factors when setting the fiscal-year 2024 budget and fees that will be charged for the business-type activities.

CONTACTING THE AGENCY'S FINANCIAL MANAGEMENT

This financial report will provide a general overview of SanGIS's finances for all those with an interest in the Agency's finances. Questions concerning any of the information provided in this report, or request for additional information, should be addressed to either of the following offices:

Office of Audits and Advisory Services
County of San Diego
5530 Overland Ave, Suite 330
San Diego, CA 92123

SanGIS Management Committee
San Diego Geographic Information Source
5510 Overland Ave, Suite 230
San Diego, CA 92123

Financial Section

SAN DIEGO GEOGRAPHIC INFORMATION SOURCE
Statement of Net Position
June 30, 2024 (with summarized financial information at June 30, 2023)

	<u>2024</u>	<u>2023</u>
ASSETS		
Current:		
Cash and investments	\$ 881,488	\$ 517,793
Accounts receivable	53,883	46,068
Due from County of San Diego	70,550	276,493
Interest receivable	1,713	6,113
Prepaid expenses	<u>138,447</u>	<u>140,323</u>
Total current assets	1,146,081	986,790
Noncurrent:		
Capital assets, net of accumulated depreciation	<u>-</u>	<u>2,431</u>
Total Assets	1,146,081	989,221
 LIABILITIES		
Current:		
Accounts payable and accrued expenses	286,123	165,756
Due to County of San Diego	83,601	50,078
Unearned revenues	54,367	80,733
Compensated absences, due in less than one year	<u>26,322</u>	<u>19,993</u>
Total current liabilities	450,413	316,560
Noncurrent:		
Compensated absences, due in more than one year	<u>11,281</u>	<u>8,569</u>
Total Liabilities	<u>461,694</u>	<u>325,129</u>
 NET POSITION		
Investment in capital assets	-	2,431
Unrestricted	<u>684,386</u>	<u>661,660</u>
Total Net Position	<u><u>\$ 684,386</u></u>	<u><u>\$ 664,091</u></u>

SAN DIEGO GEOGRAPHIC INFORMATION SOURCE**Statement of Revenues, Expenses, and Changes in Net Position****For the Fiscal Year Ended June 30, 2024 (with summarized financial information for the fiscal year ended June 30, 2023)**

	<u>2024</u>	<u>2023</u>
OPERATING REVENUES:		
City	\$ 848,260	\$ 775,594
County	848,260	775,994
Product sales	310,303	275,880
Other revenues	<u>30,967</u>	<u>13,216</u>
Total operating revenues	<u>2,037,790</u>	<u>1,840,684</u>
 OPERATING EXPENSES:		
General administrative	1,112,848	933,737
Technical services	870,787	957,369
Depreciation expense	<u>2,431</u>	<u>5,833</u>
Total operating expenses	<u>1,986,066</u>	<u>1,896,939</u>
 Operating income (loss)	<u>51,724</u>	<u>(56,255)</u>
 NON-OPERATING REVENUES (EXPENSES):		
Net increase in fair value of investments	10,271	16,564
Interest revenue	<u>19,570</u>	<u>9,957</u>
Total non-operating revenues (expenses)	<u>29,841</u>	<u>26,521</u>
 Change in net position	81,565	(29,734)
 Net position, beginning, as previously reported	664,091	693,825
Restatement for correction of an error	<u>(61,270)</u>	<u>-</u>
Net position, beginning, as restated	<u>602,821</u>	<u>693,825</u>
 Net position, ending	<u><u>\$ 684,386</u></u>	<u><u>\$ 664,091</u></u>

The notes to the financial statements are an integral part of this statement.

SAN DIEGO GEOGRAPHIC INFORMATION SOURCE**Statement of Cash Flows****For the Fiscal Year Ended June 30, 2024 (with summarized financial information for the fiscal year ended June 30, 2023)**

	<u>2024</u>	<u>2023</u>
Cash Flows from Operating Activities:		
Receipts from customers and users	\$ 2,003,608	\$ 1,889,538
Payments to suppliers for goods and services	(735,349)	(1,372,556)
Payments to employees	(938,805)	(746,445)
Net cash received by (used in) by operating activities	<u>329,454</u>	<u>(229,463)</u>
Cash Flows from Investing Activities:		
Interest received	23,970	5,361
Net increase (decrease) in fair value of investment	10,271	16,564
Net cash received by investing activities	<u>34,241</u>	<u>21,925</u>
Net increase (decrease) in cash and cash equivalents	363,695	(207,538)
Cash and cash equivalents at beginning of fiscal year	<u>517,793</u>	<u>725,331</u>
Cash and cash equivalents at end of fiscal year	<u><u>\$ 881,488</u></u>	<u><u>\$ 517,793</u></u>
Reconciliation of operating income (loss) to net cash used by operating activities:		
Operating income (loss)	\$ 51,724	\$ (56,255)
Adjustments to reconcile operating income (loss) to net cash used by operating activities:		
Depreciation and amortization expense	2,431	5,833
Decrease (increase) in accounts receivable	(7,815)	(31,879)
Decrease (increase) in due from County of San Diego	205,943	(254,893)
Decrease (increase) in prepaid expenses	1,876	(5,908)
Increase in accounts payable and accrued expenses	59,097	27,164
Increase (decrease) in due to County of San Diego	33,523	(964)
(Decrease) increase in compensated absences	9,041	6,706
(Decrease) increase in unearned revenues	(26,366)	80,733
Total adjustments	<u>277,730</u>	<u>(173,208)</u>
Net cash received by (used in) by operating activities	<u><u>\$ 329,454</u></u>	<u><u>\$ (229,463)</u></u>

There were no noncash financing, capital, or investing activities for the fiscal years ended June 30, 2024 and 2023.

SAN DIEGO GEOGRAPHIC INFORMATION SOURCE
Notes to the Financial Statements
For The Fiscal Year Ended June 30, 2024

NOTE 1. SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity

The San Diego Geographic Information Source (the "Agency"), located in San Diego County, was created in July 1997 by a Joint Powers Agreement between the City of San Diego (City) and the County of San Diego (County) and commenced operations in September 1997. The Agency was created to assist member agencies by providing and/or continuing the operations, maintenance, enhancement, and implementation of a geographic information system. The computerized mapping system permits the City and the County to provide compiled digital geographic data to themselves, other public agencies, and to the private sector.

Since neither the City nor the County appoint a voting majority of the Agency's governing board, it is not considered a component unit of the City or the County.

Basis of Presentation

The Agency operates as an Enterprise Fund. Enterprise fund financial statements are accounted for using the "economic resources" measurement focus and the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which the liability is incurred. Accordingly, all assets and liabilities (whether current or noncurrent) are included on the Statement of Net Position. The Statement of Revenues, Expenses, and Changes in Net Position presents increases (revenues) and decreases (expenses) in total net position.

Operating revenues in the proprietary funds are those revenues that are generated from the primary operation of the fund. All other revenues are reported as non-operating revenues. Operating expenses are those expenses that are essential to the primary operations of the fund. All other expenses are reported as non-operating expenses.

The Agency applies all applicable Governmental Accounting Standards Board (GASB) pronouncements.

When both restricted and unrestricted resources are available for use, it is the Agency's policy to use restricted resources first, then unrestricted resources as they are needed.

Capital Assets

Capital assets are recorded at cost by the Agency. It is the policy of the Agency to capitalize all capital assets, except for software, with a cost of \$5,000 or greater. Software is capitalized when the cost is \$50,000 or greater. Depreciation is computed on the straight-line method over the estimated useful lives of 3 to 10 years.

Software	3 years
Servers/ Workstations/ Network Equipment	4 years
Printers	5 years
Furniture and fixtures	10 years

SAN DIEGO GEOGRAPHIC INFORMATION SOURCE
Notes to the Financial Statements
For The Fiscal Year Ended June 30, 2024

NOTE 1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Long-Term Obligations

Long-term debt and other long-term obligations are reported as liabilities in the Statement of Net Position.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amount of certain assets, liabilities and disclosures of contingent assets and liabilities at the date of the financial statements, and the related reported amounts of revenues and expenditures during the reporting period, such as depreciation expense and the net book value of capital assets. Accordingly, actual results could differ from those estimates. Management believes that the estimates are reasonable.

Related Party Transactions

The Agency has entered into agreements with the City and County. Under the agreements, the City and County provide auditor, treasurer, legal management, administrative and other necessary services until the Board appoints others to fulfill those functions. The Agency reimburses the City and the County at intervals based on the City's and County's accounting periods in an amount equal to the actual cost of salaries, and fringe benefits (computed at the City's and the County's then prevailing rate) and other necessary expenses. For the period ending June 30, 2024 the Agency paid the County \$556,505. As of June 30, 2024, the amount owed to and owed from the County is \$83,601 and \$70,550 respectively.

Cash and Cash Equivalents

Cash equivalents are defined as short-term, highly liquid investments that are both readily convertible to known amounts of cash or so near their maturity that they present insignificant risk of changes in value because of changes in interest rates, and have an original maturity date of three months or less.

Net Position

GASB Statement No. 63 requires that the difference between assets added to the deferred outflows of resources and liabilities added to the deferred inflows of resources be reported as net position. Net position is classified as either net investment in capital assets, restricted, or unrestricted.

Investment in Capital Assets - This amount consists of capital assets net of accumulated depreciation amortization.

Restricted - This amount is restricted by external creditors, grantors, contributors, laws, or regulations of other governments.

Unrestricted - This amount is the portion of net position that does not meet the definition of "net investment in capital assets" or "restricted net position".

SAN DIEGO GEOGRAPHIC INFORMATION SOURCE
Notes to the Financial Statements
For The Fiscal Year Ended June 30, 2024

NOTE 1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Budgetary Accounting

Budget Policies - An operating budget is adopted each fiscal year for the Agency by unanimous consent of its members. Budgetary control is achieved at the appropriate level.

Comparative Data

Comparative total data for the prior fiscal year has been presented in the accompanying basic financial statements in order to provide an understanding of changes in the Agency's financial position, operations, and cash flows.

Accrued Compensated Absences

The Agency recognizes a liability for accrued compensated absences earned by employees of the City of San Diego and the County of San Diego. Accrued compensated absences are recorded as current and concurrent liabilities on the Statement of Net Position.

Future Accounting Pronouncements

The following GASB Statements will be implemented in future financial statements, if applicable:

GASB Statement No. 101, Compensated Absences, is effective for periods beginning after December 15, 2023. Earlier application is encouraged.

GASB Statement No. 103, Financial Reporting Model Improvements, is effective for periods beginning after June 15, 2025. Earlier application is encouraged.

GASB Statement No. 104, Disclosure of Certain Capital Assets, is effective for periods beginning after June 15, 2025. Earlier application is encouraged.

NOTE 2. CASH AND INVESTMENTS

Cash and investments as of June 30, 2024 consist of the following:

Description	Amount
Equity in County Pool of San Diego	\$ 880,988
Petty Cash	500
Total	<u>\$ 881,488</u>

Cash in County Treasury - The Agency is a voluntary participant in an external investment pool. The fair value of the Agency's investment in the pool is reported in the financial statements at amounts based upon the Agency's pro-rata share of the fair value provided by the County Treasurer for the entire portfolio in relation to the amortized cost of that portfolio. The balance available for withdrawal is recorded on the amortized cost basis and is based on the accounting records maintained by the County Treasurer.

SAN DIEGO GEOGRAPHIC INFORMATION SOURCE
Notes to the Financial Statements
For The Fiscal Year Ended June 30, 2024

NOTE 2. CASH AND INVESTMENTS (CONTINUED)

County Investment Policy

The County of San Diego may transact business only with banks, savings and loans, and investment security dealers regularly reporting to the New York Federal Reserve Bank. Exceptions to this rule can be made only upon written authorization of the County Treasurer. Authorized cash deposits and investments are governed by state law, as well as by the County's own written investment policy.

Within the context of these limitations, permissible investments include: (1) obligations of the U.S. government and federal agencies with a maximum maturity of five years, (2) commercial paper rated A-1 by Standard & Poor's, P-1 by Moody's Commercial Paper Record or F-1 by Fitch, (3) bankers acceptances, (4) negotiable certificates of deposit issued by a nationally or state chartered bank or a state or federal savings and loan association, (5) repurchase and reverse repurchase agreements, (6) the local agency investment fund established by the State Treasurer, (7) financial futures contracts in any of the other authorized investments which are used to offset an existing financial position and not for outright speculation, (8) government agency mortgage securities with a maximum maturity of five years, (9) medium-term corporate notes of maximum of three years maturity issued by corporations operating as defined in Section 23701(m) of the Revenue and Taxation Code, and (10) non-negotiable time deposits collateralized in accordance with the California Government Code.

General Authorizations

Except for investments by trustees of debt proceeds, the authority to invest Agency funds deposited with the county treasury is delegated to the County Treasurer and Tax Collector. Additional information about the investment policy of the County Treasurer and Tax Collector may be obtained from its website. The table following identifies examples of the investment types permitted in the investment policy:

Authorized Investment Type	Maximum Remaining Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Obligations	5 years	None	None
Local Agency and State Obligations	5 years	None	None
Bankers' Acceptances	180 days	40%	30%
Commercial Paper	270 days	40%	10%
Securities Lending	92 days	20%	20%
Negotiable Certificates of Deposit	5 years	30%	30%
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20%	20%
Medium Term Notes	5 years	30%	30%
Collateralized Certificate of Deposit	N/A	None	None
FDIC & NCUA Insured Deposit Accounts	N/A	None	None
Covered Call Option/Put Option	N/A	None	None
Money Market Mutual Funds	N/A	20%	10%
Local Government Investment Pools (LGIPs)	N/A	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None
Pass-Through Mortgage Securities	5 years	20%	20%
Supranationals	5 years	30%	30%

SAN DIEGO GEOGRAPHIC INFORMATION SOURCE
Notes to the Financial Statements
For The Fiscal Year Ended June 30, 2024

NOTE 2. CASH AND INVESTMENTS (CONTINUED)

Disclosures Relating to Interest Rate Risk

Interest rate risk is the risk that changes in the market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates.

Information about the sensitivity of the fair values of the Agency's investments to market interest rate fluctuations is provided by the following table that shows the distribution of the Agency's investments by maturity at June 30, 2024:

Investment Type	Totals	Remaining Maturity, 12 Months Or Less
Equity in County Pool	\$ 880,988	\$ 880,988

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Presented below is the minimum rating required by (where applicable) the California Government Code, the Agency investment policy, or debt agreements, and the actual rating for each investment type as of June 30, 2024.

Investment Type	Amount	Minimum Legal Rating	Ratings as of Fiscal Year End
Equity in County Pool	\$ 880,988	N/A	AAA

The Agency categorizes its fair value measurements within the fair value hierarchy established by the generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. These principles recognize a three-tiered fair value hierarchy. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are similar other observable inputs; Level 3 inputs are significant unobservable inputs. The Agency had an investment in the San Diego County Investment pooled cash, however, this external pool is exempt from being measured under Level, 1, 2, or 3.

Cash in Bank

Custodial credit risk is the risk that in the event of a bank failure, the Agency's deposits may not be returned to it. The Agency does not have a policy for custodial credit risk for deposits. The FDIC insures up to \$250,000 per depositor per insured bank. As of June 30, 2024, the Agency's bank balance was not exposed to custodial credit risk as there were no deposits in any bank.

SAN DIEGO GEOGRAPHIC INFORMATION SOURCE
Notes to the Financial Statements
For The Fiscal Year Ended June 30, 2024

NOTE 3. CAPITAL ASSETS AND DEPRECIATION

Capital asset activity for the fiscal year ended June 30, 2024, consists of the following:

	Balance July 1, 2023	Additions	Deletions	Balance June 30, 2024
Equipment, at historical cost	\$ 40,973	\$ -	\$ -	\$ 40,973
Less accumulated depreciation	(38,542)	(2,431)	-	(40,973)
	<u>\$ 2,431</u>	<u>\$ (2,431)</u>	<u>\$ -</u>	<u>\$ -</u>

Depreciation expense was \$2,431 for the fiscal year ended June 30, 2024.

NOTE 4. LONG TERM LIABILITIES

Compensated Absences

The Agency recognized the accumulated and vested unpaid employee vacation leave benefits as a liability, and it is recorded as compensated absences payable. The total liability, including short and long term, at June 30, 2024 was \$37,603.

The following is a summary of changes in compensated absences for the year ended June 30, 2024.

	Balance July 1, 2023	Additions	Deletions	Balance June 30, 2024	Due within one year
Compensated Absences	\$ 28,562	\$ 74,210	\$ 65,169	\$ 37,603	\$ 26,322
	<u>\$ 28,562</u>	<u>\$ 74,210</u>	<u>\$ 65,169</u>	<u>\$ 37,603</u>	<u>\$ 26,322</u>

NOTE 5. LEASE COMMITMENT

On February 20, 2015, the County of San Diego's Department of Planning and Development Services (DPDS) and the Agency entered into a 72 month lease agreement allowing the Agency staff to occupy approximately 3,286 square feet of office space and 108 square feet of shared common areas, totaling 3,394 square feet within the DPDS Office Space and to use the conference rooms and break rooms in the DPDS Office Space located at 5510 Overland Avenue. The lease rate is \$2.88 per square foot per year, plus prorated utility and service contract charges (occupancy costs). No later than fifteen working days after DPDS presents the Agency copies of monthly invoices showing DPDS occupancy costs, as billed by General Services, the Agency shall reimburse DPDS 5.01% of all occupancy costs. The annual rate is subject to annual cost adjustments as determined by the County of San Diego's Department of General Services. Either party can terminate the lease agreement by providing sixty (60) days prior written notice to the other party. On March 1, 2021, the County of San Diego amended the lease to extend it for another 4 years. The lease is now set to terminate on February 19, 2025.

SAN DIEGO GEOGRAPHIC INFORMATION SOURCE
Notes to the Financial Statements
For The Fiscal Year Ended June 30, 2024

NOTE 5. LEASE COMMITMENT (CONTINUED)

The future minimum lease payments are as follows:

Fiscal year ending June 30, 2025	\$ 6,309
	<u>\$ 6,309</u>

NOTE 6. RESTATEMENT

The beginning net position has been restated to correct an understatement of expenses in the prior year.

	<u>Amount</u>
Net position, beginning of year, as previously reported	\$ 664,091
Error correction - understated expenses	<u>(61,270)</u>
Net position, beginning of year, as restated	<u>\$ 602,821</u>

**Report on Internal Control Over Financial Reporting and on Compliance and Other
Matters Based on an Audit of Financial Statements Performed in Accordance with
*Government Auditing Standards***

Board of Directors
San Diego Geographic Information Source
San Diego, California

Independent Auditor's Report

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the San Diego Geographic Information Source (SanGIS), as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the San Diego Geographic Information Source's basic financial statements, and have issued our report thereon dated April 4, 2025.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered SanGIS's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of SanGIS's internal control. Accordingly, we do not express an opinion on the effectiveness of SanGIS's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We identified certain deficiencies in internal control, described below as item 2024-001 that we consider to be a material weakness.

2024 -001 Prior Period Adjustment and Material Audit Adjustments

Auditing standards require auditors to include a recommendation for internal control improvements when there are prior-period adjustments or material audit adjustments. During our audit, we recorded the following:

- Adjustment to increase unearned revenues and decrease related revenues for \$54,367.
- Adjustment to decrease expenses and prior year fund balance for \$61,270.

Recommendation

We recommend SANGIS establish procedures to, whenever possible, identify adjustments in the reporting period in which the related transactions occurred. It is recognized that this is not always possible and on occasion SANGIS's accounting procedures will properly identify adjustments in the subsequent periods.

Management Response

SanGIS has implemented additional procedures requiring revenue and expense reconciliations monthly. Management will review revenues and billings every month to ensure that this new procedure is in place.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether SanGIS's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

SanGIS's Response to Findings

Government Auditing Standards requires the auditor to perform limited procedures on SanGIS's response to the findings identified in our audit and described in the paragraph above. SanGIS's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

DavisFarrLLP

Irvine, California
April 4, 2025

Board of Directors
San Diego Geographic Information Source
San Diego, California

We have audited the financial statements of the San Diego Geographic Information Source ("SanGIS") as of and for the year ended June 30, 2024, and have issued our report thereon dated April 4, 2025. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated January 29, 2025, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of your respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of SanGIS solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you in our letter dated January 29, 2025.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, our firm, and have complied with all relevant ethical requirements regarding independence under the American Institute of Certified Public Accountants ("AICPA") independence standards, contained in the Code of Professional Conduct.

We identified self-review threats to independence as a result of non-attest services provided. Those non-attest services included recording journal entries detected during the audit process. To mitigate the risk, management has reviewed and approved all adjusting journal entries.

We have applied certain safeguards to reduce the threats to an acceptable level, including using an independent party within the firm to perform a quality control review of the journal entries.

Significant Risks Identified

We have identified the following significant risks:

- Risk of errors in recording unearned revenue. We reviewed SanGIS's revenue received during the fiscal year and ensured that all revenue is appropriately classified.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by SanGIS is included in Note 2 to the financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during fiscal year 2024. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments. There are none noted.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. There was no sensitive disclosures affecting SanGIS financial statements.

The financial statement disclosures are neutral, consistent, and clear.

Identified or Suspected Fraud

We have not identified or have obtained information that indicates that any fraud may have occurred.

Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards also require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole. Uncorrected misstatements or matters underlying those uncorrected misstatements could potentially cause future-period financial statements to be materially misstated, even though the uncorrected misstatements are immaterial to the financial statements currently under audit. There were no uncorrected misstatements.

In addition, professional standards require us to communicate to you all material, corrected misstatements that were brought to the attention of management as a result of our audit procedures.

There were two material audit adjustments:

- Adjustment to increase unearned revenues and decrease related revenues for \$54,367.
- Adjustment to decrease expenses and prior year fund balance for \$61,270.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to SanGIS's financial statements or the auditor's report. No such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management, which are included in the letter dated April 4, 2025.

Other Significant Matters, Findings, or Issues

In the normal course of our professional association with SanGIS, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, significant events or transactions that occurred during the year, operating and regulatory conditions affecting the entity, and operational plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as SanGIS auditors.

This report is intended solely for the information and use of the Board of Directors and management of SanGIS and is not intended to be and should not be used by anyone other than these specified parties.

DavisFarrLLP

Irvine, California
April 4, 2025