



COUNTY OF SAN DIEGO

AGENDA ITEM

BOARD OF SUPERVISORS

GREG COX
First District

DIANNE JACOB

Second District

PAM SLATER
Third District

RON ROBERTS
Fourth District

BILL HORN
Fifth District

DATE: June 13, 2001

TO: Board of Supervisors

SUBJECT: CHIEF ADMINISTRATIVE OFFICER'S PROPOSED OPERATIONAL PLAN – FISCAL YEARS 2001-02 AND 2002-03 – CHANGE LETTER (District: All)

SUMMARY:

Overview

On May 15, 2001 (1-3), the Board of Supervisors received the Fiscal Years 2001-2002 and 2002-2003 Chief Administrative Officer's Proposed Operational Plan and set dates and times for public hearings and deliberations. This is a request to amend the Proposed Operational Plan based on updated expenditure and revenue information and recent Board actions.

Recommendation(s)

CHIEF ADMINISTRATIVE OFFICER

1. Accept the appropriation and funding changes to the Fiscal Year 2001-2002 and 2002-2003 Chief Administrative Officer's Proposed Operational Plan as shown in the attached Schedules.
2. Authorize the Chief Financial Officer to make adjustments as necessary between object accounts with no increases in total departmental appropriations in order to clarify all budget items.

Fiscal Impact

The proposed changes increase the Chief Administrative Officer's Proposed Operational Plan by \$46.7 million in Fiscal Year 2001-2002 and decrease the Proposed Operational Plan by \$0.1 million in Fiscal Year 2002-2003. A 0.5 staff year decrease is recommended in Fiscal Year 2002-2003. The Fiscal Year 2001-2002 increases are offset by general and program revenues, Agency/Group reserves, and fund balances.

Business Impact Statement

The proposed changes to the Proposed Operational Plan include the purchase of goods and services from the private sector.

**SUBJECT: CHIEF ADMINISTRATIVE OFFICER'S PROPOSED OPERATIONAL PLAN
- FISCAL YEARS 2001-02 AND 2002-03 - CHANGE LETTER**

Advisory Board Statement

Individual advisory boards will review and comment separately on portions of the Proposed Operational Plan.

BACKGROUND:

The purpose of this Change Letter is to update the Chief Administrative Officer's Proposed Operational Plan with information that became available after the document was presented to your Board on May 15, 2001. Separate Agency/Group letters regarding referrals to budget will be submitted in the Operational Plan Deliberations Supplement 2001 at the beginning of deliberations. Recommended changes are summarized below:

PUBLIC SAFETY GROUP

The recommended changes for the Public Safety Group increase the Proposed Operational Plan by \$14.8 million in Fiscal Year 2001-2002 and \$0.8 million in Fiscal Year 2002-2003. An increase of 0.5 staff year in Fiscal Year 2001-2002 is included in these recommendations.

Significant changes for Fiscal Year 2001-2002 include: \$13.4 million in re-budgets for projects that will not be completed this year; implementation of the District Attorney's support of the Domestic Violence Hotline; staff and funding for the Sheriff's Cold Hits Program and for Contract Cities service level changes; and, deletion of five positions in the Alternate Public Defender not needed based on recent caseload figures.

HEALTH AND HUMAN SERVICES AGENCY

The recommended changes for the Health and Human Services Agency increase the Proposed Operational Plan by \$12.4 million in Fiscal Year 2001-2002 and \$6.0 million in Fiscal Year 2002-2003.

Significant changes for Fiscal Year 2001-2002 include: re-budgets for projects that will not be completed this year; additional contract services for Children's Mental Health and Refugee Employment Services; debt service for the San Pasqual Academy; funding for the relocation of the Kearny Mesa Family Resource Center; and, a one-time increase in the treatment program to provide dental services for indigent children.

LAND USE AND ENVIRONMENT GROUP

The recommended changes for the Land Use and Environment Group increase the Proposed Operational Plan by \$1.4 million in Fiscal Year 2001-2002 and decrease the Plan by \$2.1 million in Fiscal Year 2002-2003. A 1.5 staff year decrease is included in these recommendations.

Significant changes for Fiscal Year 2001-2002 include: re-budgets for projects that will not be completed this year; implementation of the Air Pollution Control District Alternative-Fuel Vehicle and Infrastructure Incentives Program; a one-year 10% rebate of Air Pollution Control District fees; and, a \$2.3 million decrease in Department of Public Works Engineering Services due to changes in Detailed Work Program project costs and timelines.

**SUBJECT: CHIEF ADMINISTRATIVE OFFICER'S PROPOSED OPERATIONAL PLAN
- FISCAL YEARS 2001-02 AND 2002-03 - CHANGE LETTER**

COMMUNITY SERVICES GROUP

The recommended changes for the Community Services Group increase the Proposed Operational Plan by \$5.6 million in Fiscal Year 2001-2002.

Significant changes for Fiscal Year 2001-2002 include: re-budgets and carryover of discretionary Major Maintenance projects not completed in Fiscal Year 2000-2001; and, installation of sprinkler systems at the North and South County Animal Shelters.

FINANCE AND GENERAL GOVERNMENT GROUP

The recommended changes for the Finance and General Government Group increase the Proposed Operational Plan by \$1.8 million in Fiscal Year 2001-2002. A 1.0 staff year increase resulting from converting an extra help position to permanent is included in these recommendations.

Significant changes for Fiscal Year 2001-2002 include: re-budgets for projects that will not be completed this year; \$1.0 million for IT improvements; and, Countywide ERP end-user training.

CAPITAL PROGRAM

The recommended changes for the Capital Program increase the Proposed Operational Plan by \$11.1 million in Fiscal Year 2001-2002.

Significant changes for Fiscal Year 2001-2002 include: \$4.5 million in new capital projects including the Agua Caliente Park Campground and Otay River Valley Park; and, \$6.6 million in additional appropriations to existing capital projects including the Tijuana River Valley Sports Park and the North County Animal Shelter.

The changes noted above are contained in Schedules A through C attached. A Countywide summary of the changes is presented in Schedule A; Changes by Agency/Group are discussed in Schedule B; and changes by Department/Program Plan are detailed in Schedule C.

Board of Supervisor deliberations on the Proposed Operational Plan and requested changes are scheduled to begin on June 26, 2001.

Respectfully submitted,


WALTER F. EKARD
Chief Administrative Officer

**SUBJECT: CHIEF ADMINISTRATIVE OFFICER'S PROPOSED OPERATIONAL PLAN
- FISCAL YEARS 2001-02 AND 2002-03 - CHANGE LETTER**

AGENDA ITEM INFORMATION SHEET

CONCURRENCE(S)

COUNTY COUNSEL REVIEW Written Disclosure per County Charter Section 1000.1 Required	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Yes	<input type="checkbox"/> No
GROUP/AGENCY FINANCE DIRECTOR	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> N/A
CHIEF FINANCIAL OFFICER Requires Four Votes	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Yes	<input type="checkbox"/> N/A <input checked="" type="checkbox"/> No
GROUP/AGENCY INFORMATION TECHNOLOGY DIRECTOR	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> N/A
CHIEF TECHNOLOGY OFFICER	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> N/A
DEPARTMENT OF HUMAN RESOURCES	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> N/A

Other Concurrence(s): N/A

ORIGINATING DEPARTMENT: Auditor and Controller

CONTACT PERSON(S):

<u>William J. Kelly</u>	<u>Janel Pehau</u>
Name	Name
<u>(619) 531-5413</u>	<u>(619) 531-5175</u>
Phone	Phone
<u>(619) 531- 5219</u>	<u>(619) 531-6261</u>
Phone	Phone
<u>Fax</u>	<u>Fax</u>
<u>A-5</u>	<u>A-5</u>
Mail Station	Mail Station
<u>Bkellyac@co.san-diego.ca.us</u>	<u>Jpehauac@co.san-diego.ca.us</u>
E-mail	E-mail

AUTHORIZED REPRESENTATIVE:



SUBJECT: CHIEF ADMINISTRATIVE OFFICER'S PROPOSED OPERATIONAL PLAN
– FISCAL YEARS 2001-02 AND 2002-03 – CHANGE LETTER

AGENDA ITEM INFORMATION SHEET

(continued)

PREVIOUS RELEVANT BOARD ACTIONS:

5/15/2001 (1-3), Received the Chief Administrative Officer's Proposed Operational Plan for Fiscal Years 2001-02 and 2002-03.

BOARD POLICIES APPLICABLE:

N/A

BOARD POLICY STATEMENTS:

N/A

CONTRACT NUMBER(S):

N/A