



# San Diego County Sanitation District

## GOVERNING BODY

GREG COX  
First District

DIANNE JACOB  
Second District

DAVE ROBERTS  
Third District

RON ROBERTS  
Fourth District

BILL HORN  
Fifth District

## AGENDA ITEM

**DATE:** June 18, 2014 (to be heard by the Board of Directors on June 24, 2014)

**XX**

**TO:** Board of Directors, San Diego County Sanitation District

**SUBJECT:** CHIEF ADMINISTRATIVE OFFICER RECOMMENDED OPERATIONAL PLAN FISCAL YEARS 2014-15 AND 2015-16 CHANGE LETTER (DISTRICTS: ALL)

### Overview

On May 6, 2014 (11), your Board of Directors received the Chief Administrative Officer Recommended Operational Plan Fiscal Years 2014-15 and 2015-16 (CAO Recommended Operational Plan) and set the dates and times for public hearings and deliberations. The proposed amendments to the CAO Recommended Operational Plan are based on updated expenditure and revenue information and recent Board actions. Today's action requests the Board approve the CAO Recommended Operational Plan, and the Change Letter requests at the conclusion of budget deliberations. Budget deliberations are scheduled to commence on June 24, 2014. A resolution of adoption will come before the Board for consideration on August 5, 2014.

### Recommendation(s)

#### CHIEF ADMINISTRATIVE OFFICER

1. Pursuant to Government Code Section 29064, approve the Chief Administrative Officer Recommended Operational Plan for Fiscal Year 2014-15 on or before June 30, 2014, for the purpose of having the authority to spend until the budget is adopted.
2. Accept the appropriation and funding changes to the Chief Administrative Officer Recommended Operational Plan Fiscal Years 2014-15 and 2015-16 as shown in the attached schedules for consideration during budget deliberations.
3. Following budget deliberations and approval of the Chief Administrative Officer Recommended Operational Plan Fiscal Years 2014-15 and 2015-16, authorize the Deputy Chief Administrative Officer/Auditor and Controller to make adjustments as necessary between object accounts with no increases in total departmental appropriations in order to clarify all budget items for the final Operational Plan and budget resolution.

### Fiscal Impact

The total CAO Recommended Operational Plan for the San Diego County Sanitation District is

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\$32.4 million for Fiscal Year 2014-15 and \$25.9 million for Fiscal Year 2015-16. The recommended changes to the CAO Recommended Operational Plan for Fiscal Years 2014-15 result in no net change.

**Business Impact Statement**

N/A

**Advisory Board Statement**

N/A

**Background**

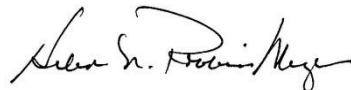
The recommended changes for the San Diego County Sanitation District result in no net change to the CAO Recommended Operational Plan. The total CAO Recommended Operational Plan for the San Diego County Sanitation District for Fiscal Year 2014-15 is \$32.4 million. In Fiscal Year 2015-16, total appropriations remain unchanged from the CAO Recommended Operational Plan at \$25.9 million.

Changes from the CAO Recommended Operational Plan include a technical adjustment of \$0.06 million in the San Diego County Sanitation District from the Use of Fund Balance to Fund Balance Component Decreases for the purchase of equipment at the Pine Valley Sewer Treatment Plant, resulting in a net zero change.

**Linkage to the County of San Diego Strategic Plan**

The CAO Recommended Operational Plan details the strategic objectives for the next two years and the resources required to achieve them. The three Strategic Initiatives in the County of San Diego's 2014-2019 Strategic Plan – Safe Communities, Sustainable Environments and Healthy Families – are reflected throughout the program objectives in the CAO Recommended Operational Plan.

Respectfully submitted,



HELEN N. ROBBINS-MEYER  
Chief Administrative Officer

**ATTACHMENT(S)**

CAO Recommended Operational Plan Change Letter Fiscal Years 2014-15 and 2015-16

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**AGENDA ITEM INFORMATION SHEET**

**REQUIRES FOUR VOTES:**        Yes      No

**WRITTEN DISCLOSURE PER COUNTY CHARTER SECTION 1000.1 REQUIRED**  
   Yes      No

**PREVIOUS RELEVANT BOARD ACTIONS:**

May 6, 2014 (11), Chief Administrative Officer Recommended Operational Plan for Fiscal Years 2014-15 and 2015-16.

**BOARD POLICIES APPLICABLE:**

N/A

**BOARD POLICY STATEMENTS:**

N/A

**MANDATORY COMPLIANCE:**

N/A

**ORACLE AWARD NUMBER(S) AND CONTRACT AND/OR REQUISITION NUMBER(S):**

N/A

**ORIGINATING DEPARTMENT:** Finance and General Government Group Executive Office

**OTHER CONCURRENCES(S):**   N/A

**CONTACT PERSON(S):**

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**Approval Log For:**

FY 14-16 CHANGE LETTER - Sanitation Final.docx

Approver's Name	Approvers Job Title	Approver's Department	Time and Date of Final Approval
Tracy Sandoval	ACFO/Auditor & Controller	A&C	6/18/2014 3:46:50 PM
Rachel Witt		County Counsel	6/18/2014 4:10:20 PM
Ebony Shelton	Financial Policy & Planning Director	FGG-OFP	6/18/2014 3:38:20 PM