

Finance and General Government Group Changes



Finance and General Government Group Summary: Expenditures by Department

Finance and General Government Group expenditures in the Revised Operational Plan are \$296.0 million for Fiscal Year 2002-03 and \$274.0 million for Fiscal Year 2003-04. This is an increase of \$3.2 million (1.1%) in Fiscal Year 2002-03 over the CAO Proposed Operational Plan, for a total proposed increase of \$16.9 million (6.1%) over the Fiscal Year 2001-02 Adopted Budget.

EXPENDITURES BY DEPARTMENT	Fiscal Year 2002-2003 Proposed Budget	Fiscal Year 2002-2003 Change	Fiscal Year 2002-2003 Revised Budget	Fiscal Year 2003-2004 Proposed Budget	Fiscal Year 2003-2004 Change	Fiscal Year 2003-2004 Revised Budget
Finance and General Government Group Executive Office	\$42,429,373	(\$100,000)	\$42,329,373	\$22,010,385	(\$2,670,000)	\$19,340,385
Board of Supervisors	\$5,446,766	\$0	\$5,446,766	\$5,457,105	\$0	\$5,457,105
Assessor / Recorder / County Clerk	\$38,793,588	\$0	\$38,793,588	\$40,851,046	\$0	\$40,851,046
Treasurer / Tax Collector	\$12,197,458	\$0	\$12,197,458	\$12,424,344	\$0	\$12,424,344
Chief Administrative Office	\$3,662,969	\$0	\$3,662,969	\$3,815,697	\$0	\$3,815,697
Auditor and Controller	\$26,833,279	\$0	\$26,833,279	\$27,880,572	\$0	\$27,880,572
County Technology Office	\$122,246,048	\$3,216,939	\$125,462,987	\$122,317,475	\$22,863	\$122,340,338
Civil Service Commission	\$406,451	\$0	\$406,451	\$431,586	\$0	\$431,586
Clerk of the Board of Supervisors	\$5,424,278	\$0	\$5,424,278	\$5,123,000	\$0	\$5,123,000
County Counsel	\$15,202,931	\$0	\$15,202,931	\$16,111,528	\$0	\$16,111,528
Human Resources	\$16,850,279	\$100,000	\$16,950,279	\$16,735,640	\$100,000	\$16,835,640
Media and Public Relations	\$2,163,879	\$0	\$2,163,879	\$2,239,260	\$0	\$2,239,260
CAC Major Maintenance	\$1,133,800	\$0	\$1,133,800	\$1,133,800	\$0	\$1,133,800
TOTAL	\$292,791,099	\$3,216,939	\$296,008,038	\$276,531,438	(\$2,547,137)	\$273,984,301

Significant proposed changes for Fiscal Year 2002-03 include:

- \$0.5 million re-budget for the implementation of the e-Commerce Exchange solution that will not be completed in Fiscal Year 2001-02.
- \$2.7 million to balance Information Technology ISF expenditures with those transferred from operating departments.
- \$0.1 million for the adjustment of salary and benefit levels to the current market rates for classifications in the Department of Human Resources with particularly high attrition rates.



Finance and General Government Group Changes

Finance and General Government Group Summary: Staffing by Department

Finance and General Government Group staffing level in the Revised Operational Plan is 1,302 full time equivalents for Fiscal Year 2002-03 and 1,306 for Fiscal Year 2003-04. This is unchanged from the staffing included in the CAO Proposed Operational Plan, which proposed an increase of 9.0 staff (0.7%) over the Fiscal Year 2001-02 Adopted Budget.

STAFFING BY DEPARTMENT	Fiscal Year 2002-2003 Proposed Budget	Fiscal Year 2002-2003 Change	Fiscal Year 2002-2003 Revised Budget	Fiscal Year 2003-2004 Proposed Budget	Fiscal Year 2003-2004 Change	Fiscal Year 2003-2004 Revised Budget
Finance and General Government Group Executive Office	13.00	0.00	13.00	17.00	0.00	17.00
Board of Supervisors	62.00	0.00	62.00	62.00	0.00	62.00
Assessor / Recorder / County Clerk	462.00	0.00	462.00	462.00	0.00	462.00
Treasurer / Tax Collector	123.00	0.00	123.00	123.00	0.00	123.00
Chief Administrative Office	19.00	0.00	19.00	19.00	0.00	19.00
Auditor and Controller	284.00	0.00	284.00	284.00	0.00	284.00
County Technology Office	18.00	0.00	18.00	18.00	0.00	18.00
Civil Service Commission	4.00	0.00	4.00	4.00	0.00	4.00
Clerk of the Board of Supervisors	37.00	0.00	37.00	37.00	0.00	37.00
County Counsel	137.00	0.00	137.00	137.00	0.00	137.00
Human Resources	121.00	0.00	121.00	121.00	0.00	121.00
Media and Public Relations	22.00	0.00	22.00	22.00	0.00	22.00
TOTAL	1,302.00	0.00	1,302.00	1,306.00	0.00	1,306.00



Executive Office

Fiscal Year 2002-03

- Proposes to transfer \$100,000 to the Department of Human Resources for the adjustment of salary and benefit levels to the current market rates for classifications with particularly high attrition rates.

Fiscal Year 2003-04

- Proposes to reduce \$2,570,000 based on revised projections of available Fund Balance.
- Proposes to transfer \$100,000 to the Department of Human Resources for the adjustment of salary and benefit levels to the current market rates for classifications with particularly high attrition rates.

Finance and General Government Group Executive Office	Fiscal Year 2002-2003 Proposed Budget	Fiscal Year 2002-2003 Change	Fiscal Year 2002-2003 Revised Budget	Fiscal Year 2003-2004 Proposed Budget	Fiscal Year 2003-2004 Change	Fiscal Year 2003-2004 Revised Budget
STAFFING BY PROGRAM						
Executive Offices	13.00	0.00	13.00	17.00	0.00	17.00
TOTAL	13.00	0.00	13.00	17.00	0.00	17.00
BUDGET BY PROGRAM						
Executive Offices	\$42,429,373	(\$100,000)	\$42,329,373	\$22,010,385	(\$2,670,000)	\$19,340,385
TOTAL	\$42,429,373	(\$100,000)	\$42,329,373	\$22,010,385	(\$2,670,000)	\$19,340,385
BUDGET BY CATEGORIES OF EXPENDITURE						
Salaries & Employee Benefits	\$4,776,890	\$0	\$4,776,890	\$5,523,922	\$0	\$5,523,922
Services & Supplies	\$15,065,973	(\$100,000)	\$14,965,973	\$14,412,428	(\$2,670,000)	\$11,742,428
Reserve/Designation Increase	\$11,916,000	\$0	\$11,916,000	\$0	\$0	\$0
Operating Transfers Out	\$70,510	\$0	\$70,510	\$74,035	\$0	\$74,035
Management Reserves	\$10,600,000	\$0	\$10,600,000	\$2,000,000	\$0	\$2,000,000
TOTAL	\$42,429,373	(\$100,000)	\$42,329,373	\$22,010,385	(\$2,670,000)	\$19,340,385
BUDGET BY CATEGORIES OF REVENUES						
Reserve/Designation Decreases	\$0	\$0	\$0	\$3,238,200	\$0	\$3,238,200
Fund Balance	\$28,000,000	\$0	\$28,000,000	\$9,272,220	(\$2,570,000)	\$6,702,220
General Revenue Allocation	\$14,429,373	(\$100,000)	\$14,329,373	\$9,499,965	(\$100,000)	\$9,399,965
TOTAL	\$42,429,373	(\$100,000)	\$42,329,373	\$22,010,385	(\$2,670,000)	\$19,340,385



Finance and General Government Group Changes

Board of Supervisors

No changes from the CAO Proposed Operational Plan.

Board of Supervisors	Fiscal Year 2002-2003 Proposed Budget	Fiscal Year 2002-2003 Change	Fiscal Year 2002-2003 Revised Budget	Fiscal Year 2003-2004 Proposed Budget	Fiscal Year 2003-2004 Change	Fiscal Year 2003-2004 Revised Budget
STAFFING BY PROGRAM						
Board of Supervisors District 1	11.00	0.00	11.00	11.00	0.00	11.00
Board of Supervisors District 2	12.00	0.00	12.00	12.00	0.00	12.00
Board of Supervisors District 3	12.00	0.00	12.00	12.00	0.00	12.00
Board of Supervisors District 4	12.00	0.00	12.00	12.00	0.00	12.00
Board of Supervisors District 5	13.00	0.00	13.00	13.00	0.00	13.00
Board of Supervisors General Offices	2.00	0.00	2.00	2.00	0.00	2.00
TOTAL	62.00	0.00	62.00	62.00	0.00	62.00
BUDGET BY PROGRAM						
Board of Supervisors District 1	\$828,185	\$0	\$828,185	\$828,185	\$0	\$828,185
Board of Supervisors District 2	\$882,000	\$0	\$882,000	\$882,000	\$0	\$882,000
Board of Supervisors District 3	\$828,185	\$0	\$828,185	\$828,185	\$0	\$828,185
Board of Supervisors District 4	\$828,185	\$0	\$828,185	\$828,185	\$0	\$828,185
Board of Supervisors District 5	\$922,000	\$0	\$922,000	\$882,000	\$0	\$882,000
Board of Supervisors General Offices	\$1,158,211	\$0	\$1,158,211	\$1,208,550	\$0	\$1,208,550
TOTAL	\$5,446,766	\$0	\$5,446,766	\$5,457,105	\$0	\$5,457,105
BUDGET BY CATEGORIES OF EXPENDITURE						
Salaries & Employee Benefits	\$4,301,788	\$0	\$4,301,788	\$4,270,128	\$0	\$4,270,128
Services & Supplies	\$1,144,978	\$0	\$1,144,978	\$1,186,977	\$0	\$1,186,977
TOTAL	\$5,446,766	\$0	\$5,446,766	\$5,457,105	\$0	\$5,457,105
BUDGET BY CATEGORIES OF REVENUES						
Fund Balance	\$678,706	\$0	\$678,706	\$670,705	\$0	\$670,705
General Revenue Allocation	\$4,768,060	\$0	\$4,768,060	\$4,786,400	\$0	\$4,786,400
TOTAL	\$5,446,766	\$0	\$5,446,766	\$5,457,105	\$0	\$5,457,105



Assessor / Recorder / County Clerk

No changes from the CAO Proposed Operational Plan.

Assessor / Recorder / County Clerk	Fiscal Year 2002-2003 Proposed Budget	Fiscal Year 2002-2003 Change	Fiscal Year 2002-2003 Revised Budget	Fiscal Year 2003-2004 Proposed Budget	Fiscal Year 2003-2004 Change	Fiscal Year 2003-2004 Revised Budget
STAFFING BY PROGRAM						
Property Valuation ID	295.50	0.00	295.50	295.50	0.00	295.50
Recorder / County Clerk	131.00	0.00	131.00	131.00	0.00	131.00
Public Information Services	19.50	0.00	19.50	19.50	0.00	19.50
Management Support	16.00	0.00	16.00	16.00	0.00	16.00
TOTAL	462.00	0.00	462.00	462.00	0.00	462.00
BUDGET BY PROGRAM						
Property Valuation ID	\$24,332,711	\$0	\$24,332,711	\$25,712,805	\$0	\$25,712,805
Recorder / County Clerk	\$10,740,511	\$0	\$10,740,511	\$11,239,337	\$0	\$11,239,337
Public Information Services	\$1,270,345	\$0	\$1,270,345	\$1,355,401	\$0	\$1,355,401
Management Support	\$2,450,021	\$0	\$2,450,021	\$2,543,503	\$0	\$2,543,503
TOTAL	\$38,793,588	\$0	\$38,793,588	\$40,851,046	\$0	\$40,851,046
BUDGET BY CATEGORIES OF EXPENDITURE						
Salaries & Employee Benefits	\$26,649,903	\$0	\$26,649,903	\$29,081,518	\$0	\$29,081,518
Services & Supplies	\$11,818,685	\$0	\$11,818,685	\$11,494,528	\$0	\$11,494,528
Fixed Assets Equipment	\$325,000	\$0	\$325,000	\$275,000	\$0	\$275,000
TOTAL	\$38,793,588	\$0	\$38,793,588	\$40,851,046	\$0	\$40,851,046
BUDGET BY CATEGORIES OF REVENUES						
Licenses Permits & Franchises	\$430,000	\$0	\$430,000	\$430,000	\$0	\$430,000
Revenue From Use of Money & Property	\$0	\$0	\$0	\$140,000	\$0	\$140,000
Charges For Current Services	\$27,260,294	\$0	\$27,260,294	\$28,337,353	\$0	\$28,337,353
Miscellaneous Revenues	\$30,000	\$0	\$30,000	\$30,000	\$0	\$30,000
Fund Balance	\$0	\$0	\$0	\$893,109	\$0	\$893,109
General Revenue Allocation	\$11,073,294	\$0	\$11,073,294	\$11,020,584	\$0	\$11,020,584
TOTAL	\$38,793,588	\$0	\$38,793,588	\$40,851,046	\$0	\$40,851,046



Finance and General Government Group Changes

Treasurer / Tax Collector

No changes from the CAO Proposed Operational Plan.

Treasurer / Tax Collector	Fiscal Year 2002-2003 Proposed Budget	Fiscal Year 2002-2003 Change	Fiscal Year 2002-2003 Revised Budget	Fiscal Year 2003-2004 Proposed Budget	Fiscal Year 2003-2004 Change	Fiscal Year 2003-2004 Revised Budget
STAFFING BY PROGRAM						
Treasury	40.00	0.00	40.00	40.00	0.00	40.00
Tax Collection	75.00	0.00	75.00	75.00	0.00	75.00
Administration - Treasurer / Tax Collector	8.00	0.00	8.00	8.00	0.00	8.00
TOTAL	123.00	0.00	123.00	123.00	0.00	123.00
BUDGET BY PROGRAM						
Treasury	\$4,730,430	\$0	\$4,730,430	\$4,746,814	\$0	\$4,746,814
Tax Collection	\$6,587,394	\$0	\$6,587,394	\$6,734,452	\$0	\$6,734,452
Administration - Treasurer / Tax Collector	\$879,634	\$0	\$879,634	\$943,078	\$0	\$943,078
TOTAL	\$12,197,458	\$0	\$12,197,458	\$12,424,344	\$0	\$12,424,344
BUDGET BY CATEGORIES OF EXPENDITURE						
Salaries & Employee Benefits	\$6,698,730	\$0	\$6,698,730	\$7,422,664	\$0	\$7,422,664
Services & Supplies	\$5,468,728	\$0	\$5,468,728	\$4,971,680	\$0	\$4,971,680
Fixed Assets Equipment	\$30,000	\$0	\$30,000	\$30,000	\$0	\$30,000
Management Reserves	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$12,197,458	\$0	\$12,197,458	\$12,424,344	\$0	\$12,424,344
BUDGET BY CATEGORIES OF REVENUES						
Fines, Forfeitures & Penalties	\$664,525	\$0	\$664,525	\$664,525	\$0	\$664,525
Charges For Current Services	\$5,440,460	\$0	\$5,440,460	\$5,157,466	\$0	\$5,157,466
Miscellaneous Revenues	\$35,512	\$0	\$35,512	\$35,512	\$0	\$35,512
Fund Balance	\$618,600	\$0	\$618,600	\$519,652	\$0	\$519,652
General Revenue Allocation	\$5,438,361	\$0	\$5,438,361	\$6,047,189	\$0	\$6,047,189
TOTAL	\$12,197,458	\$0	\$12,197,458	\$12,424,344	\$0	\$12,424,344



Chief Administrative Office

No changes from the CAO Proposed Operational Plan.

Chief Administrative Office	Fiscal Year 2002-2003 Proposed Budget	Fiscal Year 2002-2003 Change	Fiscal Year 2002-2003 Revised Budget	Fiscal Year 2003-2004 Proposed Budget	Fiscal Year 2003-2004 Change	Fiscal Year 2003-2004 Revised Budget
STAFFING BY PROGRAM						
Executive Office	10.00	0.00	10.00	10.00	0.00	10.00
Office of Intergovernmental Affairs	5.00	0.00	5.00	5.00	0.00	5.00
Internal Affairs	4.00	0.00	4.00	4.00	0.00	4.00
TOTAL	19.00	0.00	19.00	19.00	0.00	19.00
BUDGET BY PROGRAM						
Executive Office	\$1,583,286	\$0	\$1,583,286	\$1,658,251	\$0	\$1,658,251
Office of Intergovernmental Affairs	\$1,048,510	\$0	\$1,048,510	\$1,098,077	\$0	\$1,098,077
County Memberships and Audit	\$683,201	\$0	\$683,201	\$683,201	\$0	\$683,201
Internal Affairs	\$347,972	\$0	\$347,972	\$376,168	\$0	\$376,168
TOTAL	\$3,662,969	\$0	\$3,662,969	\$3,815,697	\$0	\$3,815,697
BUDGET BY CATEGORIES OF EXPENDITURE						
Salaries & Employee Benefits	\$1,911,472	\$0	\$1,911,472	\$2,071,692	\$0	\$2,071,692
Services & Supplies	\$1,715,870	\$0	\$1,715,870	\$1,736,005	\$0	\$1,736,005
Other Charges	\$8,000	\$0	\$8,000	\$8,000	\$0	\$8,000
Management Reserves	\$27,627	\$0	\$27,627	\$0	\$0	\$0
TOTAL	\$3,662,969	\$0	\$3,662,969	\$3,815,697	\$0	\$3,815,697
BUDGET BY CATEGORIES OF REVENUES						
Intergovernmental Revenues	\$19,200	\$0	\$19,200	\$19,200	\$0	\$19,200
Charges For Current Services	\$49,826	\$0	\$49,826	\$49,826	\$0	\$49,826
General Revenue Allocation	\$3,593,943	\$0	\$3,593,943	\$3,746,671	\$0	\$3,746,671
TOTAL	\$3,662,969	\$0	\$3,662,969	\$3,815,697	\$0	\$3,815,697



Auditor and Controller

No changes from the CAO Proposed Operational Plan.

Auditor and Controller	Fiscal Year 2002-2003 Proposed Budget	Fiscal Year 2002-2003 Change	Fiscal Year 2002-2003 Revised Budget	Fiscal Year 2003-2004 Proposed Budget	Fiscal Year 2003-2004 Change	Fiscal Year 2003-2004 Revised Budget
STAFFING BY PROGRAM						
Audits	18.50	0.00	18.50	18.50	0.00	18.50
Office of Financial Planning	17.00	0.00	17.00	17.00	0.00	17.00
Accounting and Fiscal Control	109.50	0.00	109.50	109.50	0.00	109.50
Revenue and Recovery Administration	114.00	0.00	114.00	114.00	0.00	114.00
Administration	25.00	0.00	25.00	25.00	0.00	25.00
TOTAL	284.00	0.00	284.00	284.00	0.00	284.00
BUDGET BY PROGRAM						
Audits	\$1,884,841	\$0	\$1,884,841	\$2,011,523	\$0	\$2,011,523
Office of Financial Planning	\$1,554,072	\$0	\$1,554,072	\$1,668,406	\$0	\$1,668,406
Accounting and Fiscal Control	\$7,126,658	\$0	\$7,126,658	\$7,684,650	\$0	\$7,684,650
Revenue and Recovery Administration	\$7,834,316	\$0	\$7,834,316	\$8,280,619	\$0	\$8,280,619
Administration	\$8,433,392	\$0	\$8,433,392	\$8,235,374	\$0	\$8,235,374
TOTAL	\$26,833,279	\$0	\$26,833,279	\$27,880,572	\$0	\$27,880,572
BUDGET BY CATEGORIES OF EXPENDITURE						
Salaries & Employee Benefits	\$15,579,214	\$0	\$15,579,214	\$16,947,746	\$0	\$16,947,746
Services & Supplies	\$10,654,065	\$0	\$10,654,065	\$10,832,826	\$0	\$10,832,826
Other Charges	\$100,000	\$0	\$100,000	\$100,000	\$0	\$100,000
Management Reserves	\$500,000	\$0	\$500,000	\$0	\$0	\$0
TOTAL	\$26,833,279	\$0	\$26,833,279	\$27,880,572	\$0	\$27,880,572
BUDGET BY CATEGORIES OF REVENUES						
Intergovernmental Revenues	\$125,000	\$0	\$125,000	\$125,000	\$0	\$125,000
Charges For Current Services	\$5,530,061	\$0	\$5,530,061	\$5,530,061	\$0	\$5,530,061
Miscellaneous Revenues	\$395,500	\$0	\$395,500	\$395,500	\$0	\$395,500
Other Financing Sources	\$25,000	\$0	\$25,000	\$25,000	\$0	\$25,000
Fund Balance	\$795,000	\$0	\$795,000	\$0	\$0	\$0
General Revenue Allocation	\$19,962,718	\$0	\$19,962,718	\$21,805,011	\$0	\$21,805,011
TOTAL	\$26,833,279	\$0	\$26,833,279	\$27,880,572	\$0	\$27,880,572



County Technology Office

Fiscal Year 2002-03

- Proposes the addition of \$515,000 to re-budget the implementation of the e-Commerce Exchange solution, based on anticipated fund balance savings. This solution will augment the ERP procure-to-pay system to enable the County to conduct business with suppliers through the Internet.
- Proposes to increase the Information Technology ISF by \$2,701,939 to balance the expenditures with those transferred from operating departments.

Fiscal Year 2003-04

- Proposes to increase the Information Technology ISF by \$22,863 to balance the expenditures with those transferred from operating departments.

County Technology Office	Fiscal Year 2002-2003 Proposed Budget	Fiscal Year 2002-2003 Change	Fiscal Year 2002-2003 Revised Budget	Fiscal Year 2003-2004 Proposed Budget	Fiscal Year 2003-2004 Change	Fiscal Year 2003-2004 Revised Budget
STAFFING BY PROGRAM						
CTO Office	18.00	0.00	18.00	18.00	0.00	18.00
TOTAL	18.00	0.00	18.00	18.00	0.00	18.00
BUDGET BY PROGRAM						
CTO Office	\$6,953,806	\$515,000	\$7,468,806	\$7,025,233	\$0	\$7,025,233
Information Technology Internal Service Fund	\$115,292,242	\$2,701,939	\$117,994,181	\$115,292,242	\$22,863	\$115,315,105
TOTAL	\$122,246,048	\$3,216,939	\$125,462,987	\$122,317,475	\$22,863	\$122,340,338
BUDGET BY CATEGORIES OF EXPENDITURE						
Salaries & Employee Benefits	\$2,259,916	\$0	\$2,259,916	\$2,441,652	\$0	\$2,441,652
Services & Supplies	\$119,487,083	\$3,216,939	\$122,704,022	\$119,376,774	\$22,863	\$119,399,637
Management Reserves	\$499,049	\$0	\$499,049	\$499,049	\$0	\$499,049
TOTAL	\$122,246,048	\$3,216,939	\$125,462,987	\$122,317,475	\$22,863	\$122,340,338
BUDGET BY CATEGORIES OF REVENUES						
Intergovernmental Revenues	\$11,106,344	\$0	\$11,106,344	\$11,106,344	\$0	\$11,106,344
Charges For Current Services	\$103,223,800	\$2,701,939	\$105,925,739	\$103,223,800	(\$19,137)	\$103,204,663
Miscellaneous Revenues	\$75,000	\$0	\$75,000	\$75,000	\$0	\$75,000
Other Financing Sources	\$1,527,000	\$0	\$1,527,000	\$1,527,000	\$42,000	\$1,569,000
Fund Balance	\$571,049	\$515,000	\$1,086,049	\$499,049	\$0	\$499,049
General Revenue Allocation	\$5,742,855	\$0	\$5,742,855	\$5,886,282	\$0	\$5,886,282
TOTAL	\$122,246,048	\$3,216,939	\$125,462,987	\$122,317,475	\$22,863	\$122,340,338



Finance and General Government Group Changes

Civil Service Commission

No changes from the CAO Proposed Operational Plan.

Civil Service Commission	Fiscal Year 2002-2003 Proposed Budget	Fiscal Year 2002-2003 Change	Fiscal Year 2002-2003 Revised Budget	Fiscal Year 2003-2004 Proposed Budget	Fiscal Year 2003-2004 Change	Fiscal Year 2003-2004 Revised Budget
STAFFING BY PROGRAM						
Civil Service Commission	4.00	0.00	4.00	4.00	0.00	4.00
TOTAL	4.00	0.00	4.00	4.00	0.00	4.00
BUDGET BY PROGRAM						
Civil Service Commission	\$406,451	\$0	\$406,451	\$431,586	\$0	\$431,586
TOTAL	\$406,451	\$0	\$406,451	\$431,586	\$0	\$431,586
BUDGET BY CATEGORIES OF EXPENDITURE						
Salaries & Employee Benefits	\$334,297	\$0	\$334,297	\$365,629	\$0	\$365,629
Services & Supplies	\$65,921	\$0	\$65,921	\$65,957	\$0	\$65,957
Management Reserves	\$6,233	\$0	\$6,233	\$0	\$0	\$0
TOTAL	\$406,451	\$0	\$406,451	\$431,586	\$0	\$431,586
BUDGET BY CATEGORIES OF REVENUES						
Charges For Current Services	\$31,031	\$0	\$31,031	\$31,031	\$0	\$31,031
General Revenue Allocation	\$375,420	\$0	\$375,420	\$400,555	\$0	\$400,555
TOTAL	\$406,451	\$0	\$406,451	\$431,586	\$0	\$431,586



Clerk of the Board of Supervisors

No changes from the CAO Proposed Operational Plan.

Clerk of the Board of Supervisors	Fiscal Year 2002-2003 Proposed Budget	Fiscal Year 2002-2003 Change	Fiscal Year 2002-2003 Revised Budget	Fiscal Year 2003-2004 Proposed Budget	Fiscal Year 2003-2004 Change	Fiscal Year 2003-2004 Revised Budget
STAFFING BY PROGRAM						
Legislative Services	10.00	0.00	10.00	10.00	0.00	10.00
CAC Facilities Services	12.00	0.00	12.00	12.00	0.00	12.00
Public Services	10.00	0.00	10.00	10.00	0.00	10.00
Executive Services	5.00	0.00	5.00	5.00	0.00	5.00
TOTAL	37.00	0.00	37.00	37.00	0.00	37.00
BUDGET BY PROGRAM						
Legislative Services	\$696,634	\$0	\$696,634	\$755,064	\$0	\$755,064
CAC Facilities Services	\$3,237,961	\$0	\$3,237,961	\$3,021,008	\$0	\$3,021,008
Public Services	\$603,875	\$0	\$603,875	\$657,057	\$0	\$657,057
Executive Services	\$885,808	\$0	\$885,808	\$689,871	\$0	\$689,871
TOTAL	\$5,424,278	\$0	\$5,424,278	\$5,123,000	\$0	\$5,123,000
BUDGET BY CATEGORIES OF EXPENDITURE						
Salaries & Employee Benefits	\$2,102,305	\$0	\$2,102,305	\$2,315,812	\$0	\$2,315,812
Services & Supplies	\$3,100,722	\$0	\$3,100,722	\$2,832,188	\$0	\$2,832,188
Expenditure Transfer & Reimbursements	(\$25,000)	\$0	(\$25,000)	(\$25,000)	\$0	(\$25,000)
Management Reserves	\$246,251	\$0	\$246,251	\$0	\$0	\$0
TOTAL	\$5,424,278	\$0	\$5,424,278	\$5,123,000	\$0	\$5,123,000
BUDGET BY CATEGORIES OF REVENUES						
Charges For Current Services	\$87,750	\$0	\$87,750	\$87,750	\$0	\$87,750
Miscellaneous Revenues	\$40,170	\$0	\$40,170	\$40,170	\$0	\$40,170
Fund Balance	\$500,000	\$0	\$500,000	\$0	\$0	\$0
General Revenue Allocation	\$4,796,358	\$0	\$4,796,358	\$4,995,080	\$0	\$4,995,080
TOTAL	\$5,424,278	\$0	\$5,424,278	\$5,123,000	\$0	\$5,123,000



Finance and General Government Group Changes

County Council

No changes from the CAO Proposed Operational Plan.

County Council	Fiscal Year 2002-2003 Proposed Budget	Fiscal Year 2002-2003 Change	Fiscal Year 2002-2003 Revised Budget	Fiscal Year 2003-2004 Proposed Budget	Fiscal Year 2003-2004 Change	Fiscal Year 2003-2004 Revised Budget
STAFFING BY PROGRAM						
County Council	137.00	0.00	137.00	137.00	0.00	137.00
TOTAL	137.00	0.00	137.00	137.00	0.00	137.00
BUDGET BY PROGRAM						
County Council	\$15,202,931	\$0	\$15,202,931	\$16,111,528	\$0	\$16,111,528
TOTAL	\$15,202,931	\$0	\$15,202,931	\$16,111,528	\$0	\$16,111,528
BUDGET BY CATEGORIES OF EXPENDITURE						
Salaries & Employee Benefits	\$13,791,422	\$0	\$13,791,422	\$14,657,674	\$0	\$14,657,674
Services & Supplies	\$1,549,874	\$0	\$1,549,874	\$1,596,370	\$0	\$1,596,370
Fixed Assets Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Expenditure Transfer & Reimbursements	(\$138,365)	\$0	(\$138,365)	(\$142,516)	\$0	(\$142,516)
Management Reserves	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$15,202,931	\$0	\$15,202,931	\$16,111,528	\$0	\$16,111,528
BUDGET BY CATEGORIES OF REVENUES						
Intergovernmental Revenues	\$151,139	\$0	\$151,139	\$155,673	\$0	\$155,673
Charges For Current Services	\$3,609,392	\$0	\$3,609,392	\$3,717,676	\$0	\$3,717,676
Miscellaneous Revenues	\$32,500	\$0	\$32,500	\$33,475	\$0	\$33,475
Fund Balance	\$832,331	\$0	\$832,331	\$484,340	\$0	\$484,340
General Revenue Allocation	\$10,577,569	\$0	\$10,577,569	\$11,720,364	\$0	\$11,720,364
TOTAL	\$15,202,931	\$0	\$15,202,931	\$16,111,528	\$0	\$16,111,528



Human Resources

Fiscal Year 2002-03

- Proposes the addition of \$100,000 for the adjustment of salary and benefit levels to the current market rates for the classifications of Human Resources Analyst, Senior Human Resources Analyst, and Senior Personnel Research Psychologist. The gap between existing salary and benefit levels and current market rates has made it difficult to recruit and retain employees in these classes, as exemplified by the turnover rate of 29.6% over the past two years in the Human Resources Analyst classification. Such a high rate of turnover significantly hinders the ability of the Department of Human Resources to accomplish its mission. The funding source is a General Revenue Allocation transfer from the Finance and General Government Group Executive Office.

Fiscal Year 2003-04

- Proposes the addition of \$100,000 for the adjustment of salary and benefit levels of the classifications discussed in the preceding paragraph. The funding source is a General Revenue Allocation transfer from the Finance and General Government Group Executive Office.

Human Resources	Fiscal Year 2002-2003 Proposed Budget	Fiscal Year 2002-2003 Change	Fiscal Year 2002-2003 Revised Budget	Fiscal Year 2003-2004 Proposed Budget	Fiscal Year 2003-2004 Change	Fiscal Year 2003-2004 Revised Budget
STAFFING BY PROGRAM						
Department of Human Resources	121.00	0.00	121.00	121.00	0.00	121.00
TOTAL	121.00	0.00	121.00	121.00	0.00	121.00
BUDGET BY PROGRAM						
Department of Human Resources	\$16,850,279	\$100,000	\$16,950,279	\$16,735,640	\$100,000	\$16,835,640
TOTAL	\$16,850,279	\$100,000	\$16,950,279	\$16,735,640	\$100,000	\$16,835,640
BUDGET BY CATEGORIES OF EXPENDITURE						
Salaries & Employee Benefits	\$8,851,082	\$100,000	\$8,951,082	\$9,613,979	\$100,000	\$9,713,979
Services & Supplies	\$7,810,245	\$0	\$7,810,245	\$7,121,661	\$0	\$7,121,661
Fixed Assets Equipment	\$35,000	\$0	\$35,000	\$0	\$0	\$0
Management Reserves	\$153,952	\$0	\$153,952	\$0	\$0	\$0
TOTAL	\$16,850,279	\$100,000	\$16,950,279	\$16,735,640	\$100,000	\$16,835,640
BUDGET BY CATEGORIES OF REVENUES						
Charges For Current Services	\$425,326	\$0	\$425,326	\$425,326	\$0	\$425,326
Miscellaneous Revenues	\$5,372,935	\$0	\$5,372,935	\$5,313,365	\$0	\$5,313,365
Fund Balance	\$820,622	\$0	\$820,622	\$335,048	\$0	\$335,048
General Revenue Allocation	\$10,231,396	\$100,000	\$10,331,396	\$10,661,901	\$100,000	\$10,761,901
TOTAL	\$16,850,279	\$100,000	\$16,950,279	\$16,735,640	\$100,000	\$16,835,640



Finance and General Government Group Changes

Media and Public Relations

No changes from the CAO Proposed Operational Plan.

Media and Public Relations	Fiscal Year 2002-2003 Proposed Budget	Fiscal Year 2002-2003 Change	Fiscal Year 2002-2003 Revised Budget	Fiscal Year 2003-2004 Proposed Budget	Fiscal Year 2003-2004 Change	Fiscal Year 2003-2004 Revised Budget
STAFFING BY PROGRAM						
Media and Public Relations	22.00	0.00	22.00	22.00	0.00	22.00
TOTAL	22.00	0.00	22.00	22.00	0.00	22.00
BUDGET BY PROGRAM						
Media and Public Relations	\$2,163,879	\$0	\$2,163,879	\$2,239,260	\$0	\$2,239,260
TOTAL	\$2,163,879	\$0	\$2,163,879	\$2,239,260	\$0	\$2,239,260
BUDGET BY CATEGORIES OF EXPENDITURE						
Salaries & Employee Benefits	\$1,615,727	\$0	\$1,615,727	\$1,755,582	\$0	\$1,755,582
Services & Supplies	\$483,678	\$0	\$483,678	\$483,678	\$0	\$483,678
Fixed Assets Equipment	\$40,000	\$0	\$40,000	\$0	\$0	\$0
Management Reserves	\$24,474	\$0	\$24,474	\$0	\$0	\$0
TOTAL	\$2,163,879	\$0	\$2,163,879	\$2,239,260	\$0	\$2,239,260
BUDGET BY CATEGORIES OF REVENUES						
Licenses Permits & Franchises	\$2,068,895	\$0	\$2,068,895	\$2,165,225	\$0	\$2,165,225
Other Financing Sources	\$70,510	\$0	\$70,510	\$74,035	\$0	\$74,035
Fund Balance	\$24,474	\$0	\$24,474	\$0	\$0	\$0
General Revenue Allocation	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$2,163,879	\$0	\$2,163,879	\$2,239,260	\$0	\$2,239,260



CAC Major Maintenance

No changes from the CAO Proposed Operational Plan.

CAC Major Maintenance	Fiscal Year 2002-2003 Proposed Budget	Fiscal Year 2002-2003 Change	Fiscal Year 2002-2003 Revised Budget	Fiscal Year 2003-2004 Proposed Budget	Fiscal Year 2003-2004 Change	Fiscal Year 2003-2004 Revised Budget
STAFFING BY PROGRAM						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
BUDGET BY PROGRAM						
CAC Major Maintenance	\$1,133,800	\$0	\$1,133,800	\$1,133,800	\$0	\$1,133,800
TOTAL	\$1,133,800	\$0	\$1,133,800	\$1,133,800	\$0	\$1,133,800
BUDGET BY CATEGORIES OF EXPENDITURE						
Services & Supplies	\$1,133,800	\$0	\$1,133,800	\$1,133,800	\$0	\$1,133,800
TOTAL	\$1,133,800	\$0	\$1,133,800	\$1,133,800	\$0	\$1,133,800
BUDGET BY CATEGORIES OF REVENUES						
Revenue From Use of Money & Property	\$13,800	\$0	\$13,800	\$13,800	\$0	\$13,800
General Revenue Allocation	\$1,120,000	\$0	\$1,120,000	\$1,120,000	\$0	\$1,120,000
TOTAL	\$1,133,800	\$0	\$1,133,800	\$1,133,800	\$0	\$1,133,800