

Finance and General Government Group Changes



Finance and General Government Group Summary: Expenditures by Department

Finance and General Government Group expenditures in the Revised Operational Plan are \$289.1 million for Fiscal Year 2003-04 and \$286.8 for Fiscal Year 2004-05. This is a decrease of \$0.1 million (-0.03%) in Fiscal Year 2003-04 over the CAO Proposed Operational Plan, for a total proposed decrease of \$6.9 million (-2.3%) from the Fiscal Year 2002-03 Adopted Budget. One-half of a staff year, however, is being shifted from the Group's Executive Office to the Auditor and Controller.

EXPENDITURES BY DEPARTMENT	Fiscal Year 2003-2004 Proposed Budget	Fiscal Year 2003-2004 Change	Fiscal Year 2003-2004 Revised Budget	Fiscal Year 2004-2005 Proposed Budget	Fiscal Year 2004-2005 Change	Fiscal Year 2004-2005 Revised Budget
Finance and General Government Group Executive Office	\$18,660,153	\$0	\$18,660,153	\$16,723,547	\$0	\$16,723,547
Board of Supervisors	\$6,201,838	\$0	\$6,201,838	\$6,397,195	\$0	\$6,397,195
Assessor / Recorder / County Clerk	\$43,679,155	\$408,000	\$44,087,155	\$45,668,500	\$0	\$45,668,500
Treasurer / Tax Collector	\$13,012,360	\$500,000	\$13,512,360	\$13,625,094	\$500,000	\$14,125,094
Chief Administrative Office	\$3,946,497	\$0	\$3,946,497	\$4,050,741	\$0	\$4,050,741
Auditor and Controller	\$27,871,528	\$0	\$27,871,528	\$28,579,563	\$0	\$28,579,563
County Technology Office	\$130,112,491	(\$1,016,783)	\$129,095,708	\$128,677,991	(\$4,356,698)	\$124,321,293
Civil Service Commission	\$337,819	\$0	\$337,819	\$297,098	\$0	\$297,098
Clerk of the Board of Supervisors	\$5,611,381	\$0	\$5,611,381	\$5,763,437	\$0	\$5,763,437
County Counsel	\$17,531,975	\$0	\$17,531,975	\$18,525,657	\$0	\$18,525,657
Grand Jury	\$486,236	\$0	\$486,236	\$489,680	\$0	\$489,680
Department of Human Resources	\$18,566,465	\$0	\$18,566,465	\$18,581,198	\$0	\$18,581,198
Media and Public Relations	\$2,444,357	\$0	\$2,444,357	\$2,522,694	\$0	\$2,522,694
CAC Major Maintenance	\$778,800	\$0	\$778,800	\$778,800	\$0	\$778,800
TOTAL	\$289,241,055	(\$108,783)	\$289,132,272	\$290,681,195	(\$3,856,698)	\$286,824,497

Significant proposed changes for Fiscal Year 2003-04 include:

- \$1.0 million decrease to balance Information Technology Internal Service Fund (ISF) expenditures with those transferred from operating departments.
- \$0.4 million increase for upgrades to the Assessor/Recorder/County Clerk's Imaging System and workplace safety enhancements.
- \$0.5 million increase for establishing department Management Reserves for the Treasurer/Tax Collector.



Finance and General Government Group Changes

Finance and General Government Group Summary: Staffing by Department

Finance and General Government Group staffing level in the Revised Operational Plan is 1,303.75 staff years for both Fiscal Year 2003-04 and Fiscal Year 2004-05. This total is unchanged from the staffing included in the CAO Proposed Operational Plan, which proposed an increase of 1.75 staff years (0.13%) over the Fiscal Year 2002-03 Adopted Budget.

STAFFING BY DEPARTMENT	Fiscal Year 2003-2004 Proposed Budget	Fiscal Year 2003-2004 Change	Fiscal Year 2003-2004 Revised Budget	Fiscal Year 2004-2005 Proposed Budget	Fiscal Year 2004-2005 Change	Fiscal Year 2004-2005 Revised Budget
Finance and General Government Group Executive Office	22.75	-0.50	22.25	22.75	-0.50	22.25
Board of Supervisors	62.00	0.00	62.00	62.00	0.00	62.00
Assessor / Recorder / County Clerk	462.00	0.00	462.00	462.00	0.00	462.00
Treasurer / Tax Collector	123.00	0.00	123.00	123.00	0.00	123.00
Chief Administrative Office	16.50	0.00	16.50	16.50	0.00	16.50
Auditor and Controller	277.50	0.50	278.00	277.50	0.50	278.00
County Technology Office	18.00	0.00	18.00	18.00	0.00	18.00
Civil Service Commission	4.00	0.00	4.00	4.00	0.00	4.00
Clerk of the Board of Supervisors	37.00	0.00	37.00	37.00	0.00	37.00
County Counsel	137.00	0.00	137.00	137.00	0.00	137.00
Grand Jury	1.00	0.00	1.00	1.00	0.00	1.00
Department of Human Resources	121.00	0.00	121.00	121.00	0.00	121.00
Media and Public Relations	22.00	0.00	22.00	22.00	0.00	22.00
TOTAL	1,303.75	0.00	1,303.75	1,303.75	0.00	1,303.75



Executive Office

Fiscal Year 2003-04

- Proposes the transfer of 0.50 staff year to the Auditor and Controller to assist with the ongoing integration of the Enterprise Resource Planning (ERP) systems with the County’s budgeting application.

Fiscal Year 2004-05

- Proposes the transfer of 0.5 staff year to the Auditor and Controller to assist with the ongoing integration of the Enterprise Resource Planning (ERP) systems with the County’s budgeting application.

Finance and General Government Group Executive Office	Fiscal Year 2003-2004 Proposed Budget	Fiscal Year 2003-2004 Change	Fiscal Year 2003-2004 Revised Budget	Fiscal Year 2004-2005 Proposed Budget	Fiscal Year 2004-2005 Change	Fiscal Year 2004-2005 Revised Budget
STAFFING BY PROGRAM						
Executive Offices	22.75	-0.50	22.25	22.75	-0.50	22.25
TOTAL	22.75	-0.50	22.25	22.75	-0.50	22.25
BUDGET BY PROGRAM						
Executive Offices	\$18,660,153	\$0	\$18,660,153	\$16,723,547	\$0	\$16,723,547
TOTAL	\$18,660,153	\$0	\$18,660,153	\$16,723,547	\$0	\$16,723,547
BUDGET BY CATEGORIES OF EXPENDITURE						
Salaries & Employee Benefits	\$2,758,207	\$0	\$2,758,207	\$3,092,123	\$0	\$3,092,123
Services & Supplies	\$13,901,946	\$0	\$13,901,946	\$11,631,424	\$0	\$11,631,424
Operating Transfers Out	\$0	\$0	\$0	\$0	\$0	\$0
Management Reserves	\$2,000,000	\$0	\$2,000,000	\$2,000,000	\$0	\$2,000,000
TOTAL	\$18,660,153	\$0	\$18,660,153	\$16,723,547	\$0	\$16,723,547
BUDGET BY CATEGORIES OF REVENUES						
Reserve/Designation Decreases	\$3,238,200	\$0	\$3,238,200	\$3,238,200	\$0	\$3,238,200
Fund Balance	\$8,702,220	\$0	\$8,702,220	\$6,153,800	\$0	\$6,153,800
General Revenue Allocation	\$6,719,733	\$0	\$6,719,733	\$7,331,547	\$0	\$7,331,547
TOTAL	\$18,660,153	\$0	\$18,660,153	\$16,723,547	\$0	\$16,723,547



Finance and General Government Group Changes

Board of Supervisors

No changes from the CAO Proposed Operational Plan.

Board of Supervisors	Fiscal Year 2003-2004 Proposed Budget	Fiscal Year 2003-2004 Change	Fiscal Year 2003-2004 Revised Budget	Fiscal Year 2004-2005 Proposed Budget	Fiscal Year 2004-2005 Change	Fiscal Year 2004-2005 Revised Budget
STAFFING BY PROGRAM						
Board of Supervisors District 1	11.00	0.00	11.00	11.00	0.00	11.00
Board of Supervisors District 2	12.00	0.00	12.00	12.00	0.00	12.00
Board of Supervisors District 3	12.00	0.00	12.00	12.00	0.00	12.00
Board of Supervisors District 4	12.00	0.00	12.00	12.00	0.00	12.00
Board of Supervisors District 5	13.00	0.00	13.00	13.00	0.00	13.00
Board of Supervisors General Offices	2.00	0.00	2.00	2.00	0.00	2.00
TOTAL	62.00	0.00	62.00	62.00	0.00	62.00
BUDGET BY PROGRAM						
Board of Supervisors District 1	\$1,027,346	\$0	\$1,027,346	\$1,059,707	\$0	\$1,059,707
Board of Supervisors District 2	\$1,094,121	\$0	\$1,094,121	\$1,128,586	\$0	\$1,128,586
Board of Supervisors District 3	\$1,015,560	\$0	\$1,015,560	\$1,047,550	\$0	\$1,047,550
Board of Supervisors District 4	\$1,027,346	\$0	\$1,027,346	\$1,059,707	\$0	\$1,059,707
Board of Supervisors District 5	\$1,114,642	\$0	\$1,114,642	\$1,149,753	\$0	\$1,149,753
Board of Supervisors General Offices	\$922,823	\$0	\$922,823	\$951,892	\$0	\$951,892
TOTAL	\$6,201,838	\$0	\$6,201,838	\$6,397,195	\$0	\$6,397,195
BUDGET BY CATEGORIES OF EXPENDITURE						
Salaries & Employee Benefits	\$5,300,357	\$0	\$5,300,357	\$5,495,738	\$0	\$5,495,738
Services & Supplies	\$901,481	\$0	\$901,481	\$901,457	\$0	\$901,457
TOTAL	\$6,201,838	\$0	\$6,201,838	\$6,397,195	\$0	\$6,397,195
BUDGET BY CATEGORIES OF REVENUES						
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0
General Revenue Allocation	\$6,201,838	\$0	\$6,201,838	\$6,397,195	\$0	\$6,397,195
TOTAL	\$6,201,838	\$0	\$6,201,838	\$6,397,195	\$0	\$6,397,195



Assessor / Recorder / County Clerk

Fiscal Year 2003-04

- Proposes the addition of \$33,000 to re-budget scanner purchases as part of the recording system reconfiguration, based upon Finance and General Government Group fund balance.
- Proposes the addition of \$325,000 for the evaluation, design, and implementation of engineering upgrades to the Assessor/Recorder/County Clerk's Imaging System in order to meet increased customer demand, workload volume, and technological advances, based upon Modernization Trust Fund revenue.
- Proposes the addition of \$50,000 to remodel the Micrographics laboratory at the County Administration Center (CAC), based on Micrographics Trust Fund revenue. The remodel would replace old pipes, hoses, and equipment, reconfigure the space using updated safety standards, and provide a secure area for materials and equipment.

Fiscal Year 2004-05

No changes from the CAO Proposed Operational Plan.

Assessor / Recorder / County Clerk	Fiscal Year 2003-2004 Proposed Budget	Fiscal Year 2003-2004 Change	Fiscal Year 2003-2004 Revised Budget	Fiscal Year 2004-2005 Proposed Budget	Fiscal Year 2004-2005 Change	Fiscal Year 2004-2005 Revised Budget
STAFFING BY PROGRAM						
Property Valuation ID	294.50	0.00	294.50	294.50	0.00	294.50
Recorder / County Clerk	131.00	0.00	131.00	131.00	0.00	131.00
Public Information Services	19.50	0.00	19.50	19.50	0.00	19.50
Management Support	17.00	0.00	17.00	17.00	0.00	17.00
TOTAL	462.00	0.00	462.00	462.00	0.00	462.00
BUDGET BY PROGRAM						
Property Valuation ID	\$27,611,803	\$0	\$27,611,803	\$28,887,260	\$0	\$28,887,260
Recorder / County Clerk	\$11,910,062	\$408,000	\$12,318,062	\$12,470,497	\$0	\$12,470,497
Public Information Services	\$1,443,496	\$0	\$1,443,496	\$1,509,158	\$0	\$1,509,158
Management Support	\$2,713,794	\$0	\$2,713,794	\$2,801,585	\$0	\$2,801,585
TOTAL	\$43,679,155	\$408,000	\$44,087,155	\$45,668,500	\$0	\$45,668,500
BUDGET BY CATEGORIES OF EXPENDITURE						
Salaries & Employee Benefits	\$31,900,111	\$0	\$31,900,111	\$33,892,416	\$0	\$33,892,416
Services & Supplies	\$11,504,044	\$375,000	\$11,879,044	\$11,501,084	\$0	\$11,501,084
Fixed Assets Equipment	\$275,000	\$33,000	\$308,000	\$275,000	\$0	\$275,000
TOTAL	\$43,679,155	\$408,000	\$44,087,155	\$45,668,500	\$0	\$45,668,500



Finance and General Government Group Changes

Assessor / Recorder / County Clerk	Fiscal Year 2003-2004 Proposed Budget	Fiscal Year 2003-2004 Change	Fiscal Year 2003-2004 Revised Budget	Fiscal Year 2004-2005 Proposed Budget	Fiscal Year 2004-2005 Change	Fiscal Year 2004-2005 Revised Budget
BUDGET BY CATEGORIES OF REVENUES						
Licenses Permits & Franchises	\$440,000	\$0	\$440,000	\$440,000	\$0	\$440,000
Revenue From Use of Money & Property	\$50,934	\$0	\$50,934	\$140,000	\$0	\$140,000
Charges For Current Services	\$33,401,853	\$375,000	\$33,776,853	\$35,106,853	\$0	\$35,106,853
Miscellaneous Revenues	\$30,000	\$0	\$30,000	\$30,000	\$0	\$30,000
Fund Balance	\$0	\$33,000	\$33,000	\$0	\$0	\$0
General Revenue Allocation	\$9,756,368	\$0	\$9,756,368	\$9,951,647	\$0	\$9,951,647
TOTAL	\$43,679,155	\$408,000	\$44,087,155	\$45,668,500	\$0	\$45,668,500



Treasurer / Tax Collector

Fiscal Year 2003-04

- Proposes the transfer of the Information Technology function (three staff years) and Remittance Processing function (eight staff years) from the Treasury division to the Administration division and Tax Collection division, respectively. This transfer results in no additional staff years, and is proposed to improve the department’s organizational structure.
- Proposes the establishment of department Management Reserves of \$500,000, based upon Finance and General Government Group Fund Balance.

Fiscal Year 2004-05

- Proposes the transfer of the Information Technology function (three staff years) and Remittance Processing function (eight staff years) from the Treasury division to the Administration division and Tax Collection division, respectively. This transfer results in no additional staff years, and is proposed to improve the department’s organizational structure.
- Proposes the establishment of department management reserves of \$500,000, based upon Finance and General Government Group fund balance.

Treasurer / Tax Collector	Fiscal Year 2003-2004 Proposed Budget	Fiscal Year 2003-2004 Change	Fiscal Year 2003-2004 Revised Budget	Fiscal Year 2004-2005 Proposed Budget	Fiscal Year 2004-2005 Change	Fiscal Year 2004-2005 Revised Budget
STAFFING BY PROGRAM						
Treasury	39.00	-11.00	28.00	39.00	-11.00	28.00
Tax Collection	75.00	8.00	83.00	75.00	8.00	83.00
Administration - Treasurer / Tax Collector	9.00	3.00	12.00	9.00	3.00	12.00
TOTAL	123.00	0.00	123.00	123.00	0.00	123.00
BUDGET BY PROGRAM						
Treasury	\$4,813,090	(\$731,651)	\$4,081,439	\$4,919,897	(\$764,123)	\$4,155,774
Tax Collection	\$7,087,679	\$902,740	\$7,990,419	\$7,538,128	\$920,920	\$8,459,048
Administration - Treasurer / Tax Collector	\$1,111,591	\$328,911	\$1,440,502	\$1,167,069	\$343,203	\$1,510,272
TOTAL	\$13,012,360	\$500,000	\$13,512,360	\$13,625,094	\$500,000	\$14,125,094
BUDGET BY CATEGORIES OF EXPENDITURE						
Salaries & Employee Benefits	\$8,007,818	\$0	\$8,007,818	\$8,539,918	\$0	\$8,539,918
Services & Supplies	\$5,004,542	\$0	\$5,004,542	\$5,085,176	\$0	\$5,085,176
Fixed Assets Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Management Reserves	\$0	\$500,000	\$500,000	\$0	\$500,000	\$500,000
TOTAL	\$13,012,360	\$500,000	\$13,512,360	\$13,625,094	\$500,000	\$14,125,094



Finance and General Government Group Changes

Treasurer / Tax Collector	Fiscal Year 2003-2004 Proposed Budget	Fiscal Year 2003-2004 Change	Fiscal Year 2003-2004 Revised Budget	Fiscal Year 2004-2005 Proposed Budget	Fiscal Year 2004-2005 Change	Fiscal Year 2004-2005 Revised Budget
BUDGET BY CATEGORIES OF REVENUES						
Fines, Forfeitures & Penalties	\$664,525	\$0	\$664,525	\$664,525	\$0	\$664,525
Charges For Current Services	\$6,115,134	\$0	\$6,115,134	\$6,536,441	\$0	\$6,536,441
Miscellaneous Revenues	\$35,512	\$0	\$35,512	\$35,512	\$0	\$35,512
Fund Balance	\$0	\$500,000	\$500,000	\$0	\$500,000	\$500,000
General Revenue Allocation	\$6,197,189	\$0	\$6,197,189	\$6,388,616	\$0	\$6,388,616
TOTAL	\$13,012,360	\$500,000	\$13,512,360	\$13,625,094	\$500,000	\$14,125,094



Chief Administrative Office

No changes from the CAO Proposed Operational Plan.

Chief Administrative Office	Fiscal Year 2003-2004 Proposed Budget	Fiscal Year 2003-2004 Change	Fiscal Year 2003-2004 Revised Budget	Fiscal Year 2004-2005 Proposed Budget	Fiscal Year 2004-2005 Change	Fiscal Year 2004-2005 Revised Budget
STAFFING BY PROGRAM						
Executive Office	8.50	0.00	8.50	8.50	0.00	8.50
Office of Intergovernmental Affairs	4.00	0.00	4.00	4.00	0.00	4.00
Internal Affairs	4.00	0.00	4.00	4.00	0.00	4.00
TOTAL	16.50	0.00	16.50	16.50	0.00	16.50
BUDGET BY PROGRAM						
Executive Office	\$1,576,817	\$0	\$1,576,817	\$1,583,682	\$0	\$1,583,682
Office of Intergovernmental Affairs	\$1,254,218	\$0	\$1,254,218	\$1,268,644	\$0	\$1,268,644
County Memberships and Audit	\$611,472	\$0	\$611,472	\$675,201	\$0	\$675,201
Internal Affairs	\$503,990	\$0	\$503,990	\$523,214	\$0	\$523,214
TOTAL	\$3,946,497	\$0	\$3,946,497	\$4,050,741	\$0	\$4,050,741
BUDGET BY CATEGORIES OF EXPENDITURE						
Salaries & Employee Benefits	\$2,029,055	\$0	\$2,029,055	\$2,078,388	\$0	\$2,078,388
Services & Supplies	\$1,917,442	\$0	\$1,917,442	\$1,972,353	\$0	\$1,972,353
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$3,946,497	\$0	\$3,946,497	\$4,050,741	\$0	\$4,050,741
BUDGET BY CATEGORIES OF REVENUES						
Intergovernmental Revenues	\$0	\$0	\$0	\$0	\$0	\$0
Charges For Current Services	\$49,826	\$0	\$49,826	\$49,826	\$0	\$49,826
General Revenue Allocation	\$3,896,671	\$0	\$3,896,671	\$4,000,915	\$0	\$4,000,915
TOTAL	\$3,946,497	\$0	\$3,946,497	\$4,050,741	\$0	\$4,050,741



Finance and General Government Group Changes

Auditor and Controller

Fiscal Year 2003-04

- Proposes the transfer of 0.50 staff year from the Finance and General Government Group Executive Office to assist with the ongoing integration of the Enterprise Resource Planning (ERP) systems with the County's budgeting application.

Fiscal Year 2004-05

- Proposes the transfer of 0.50 staff year from the Finance and General Government Group Executive Office to assist with the ongoing integration of the Enterprise Resource Planning (ERP) systems with the County's budgeting application.

Auditor and Controller	Fiscal Year 2003-2004 Proposed Budget	Fiscal Year 2003-2004 Change	Fiscal Year 2003-2004 Revised Budget	Fiscal Year 2004-2005 Proposed Budget	Fiscal Year 2004-2005 Change	Fiscal Year 2004-2005 Revised Budget
STAFFING BY PROGRAM						
Audits	16.50	0.00	16.50	16.50	0.00	16.50
Office of Financial Planning	16.00	0.50	16.50	16.00	0.50	16.50
Accounting and Fiscal Control	111.00	0.00	111.00	111.00	0.00	111.00
Revenue and Recovery	110.00	0.00	110.00	110.00	0.00	110.00
Administration	24.00	0.00	24.00	24.00	0.00	24.00
TOTAL	277.50	0.50	278.00	277.50	0.50	278.00
BUDGET BY PROGRAM						
Audits	\$2,154,398	\$0	\$2,154,398	\$2,176,023	\$0	\$2,176,023
Office of Financial Planning	\$2,223,607	\$0	\$2,223,607	\$2,185,547	\$0	\$2,185,547
Accounting and Fiscal Control	\$9,521,431	\$0	\$9,521,431	\$9,995,059	\$0	\$9,995,059
Revenue and Recovery	\$9,393,151	\$0	\$9,393,151	\$9,696,562	\$0	\$9,696,562
Administration	\$4,578,941	\$0	\$4,578,941	\$4,526,372	\$0	\$4,526,372
TOTAL	\$27,871,528	\$0	\$27,871,528	\$28,579,563	\$0	\$28,579,563
BUDGET BY CATEGORIES OF EXPENDITURE						
Salaries & Employee Benefits	\$18,588,160	\$0	\$18,588,160	\$19,746,064	\$0	\$19,746,064
Services & Supplies	\$8,743,368	\$0	\$8,743,368	\$8,313,499	\$0	\$8,313,499
Other Charges	\$20,000	\$0	\$20,000	\$20,000	\$0	\$20,000
Fixed Assets Equipment	\$20,000	\$0	\$20,000	\$0	\$0	\$0
Management Reserves	\$500,000	\$0	\$500,000	\$500,000	\$0	\$500,000
TOTAL	\$27,871,528	\$0	\$27,871,528	\$28,579,563	\$0	\$28,579,563



Finance and General Government Group Changes

Auditor and Controller	Fiscal Year 2003-2004 Proposed Budget	Fiscal Year 2003-2004 Change	Fiscal Year 2003-2004 Revised Budget	Fiscal Year 2004-2005 Proposed Budget	Fiscal Year 2004-2005 Change	Fiscal Year 2004-2005 Revised Budget
BUDGET BY CATEGORIES OF REVENUES						
Intergovernmental Revenues	\$70,000	\$0	\$70,000	\$70,000	\$0	\$70,000
Charges For Current Services	\$5,048,072	\$0	\$5,048,072	\$5,351,453	\$0	\$5,351,453
Miscellaneous Revenues	\$355,500	\$0	\$355,500	\$355,500	\$0	\$355,500
Other Financing Sources	\$25,000	\$0	\$25,000	\$25,000	\$0	\$25,000
Fund Balance	\$500,000	\$0	\$500,000	\$500,000	\$0	\$500,000
General Revenue Allocation	\$21,872,956	\$0	\$21,872,956	\$22,277,610	\$0	\$22,277,610
TOTAL	\$27,871,528	\$0	\$27,871,528	\$28,579,563	\$0	\$28,579,563



Finance and General Government Group Changes

County Technology Office

Fiscal Year 2002-03

- Proposes to decrease the Information Technology ISF by \$1,016,783 to balance the expenditures with those to be transferred from operating departments.

Fiscal Year 2003-04

- Proposes to decrease the Information Technology ISF by \$4,356,698 to balance the expenditures with those to be transferred from operating departments

County Technology Office	Fiscal Year 2003-2004 Proposed Budget	Fiscal Year 2003-2004 Change	Fiscal Year 2003-2004 Revised Budget	Fiscal Year 2004-2005 Proposed Budget	Fiscal Year 2004-2005 Change	Fiscal Year 2004-2005 Revised Budget
CTO Office	18.00	0.00	18.00	18.00	0.00	18.00
TOTAL	18.00	0.00	18.00	18.00	0.00	18.00
BUDGET BY PROGRAM						
CTO Office	\$6,770,283	\$0	\$6,770,283	\$5,290,283	\$0	\$5,290,283
Information Technology Internal Service Fund	\$123,342,208	(\$1,016,783)	\$122,325,425	\$123,387,708	(\$4,356,698)	\$119,031,010
TOTAL	\$130,112,491	(\$1,016,783)	\$129,095,708	\$128,677,991	(\$4,356,698)	\$124,321,293
BUDGET BY CATEGORIES OF EXPENDITURE						
Salaries & Employee Benefits	\$2,686,947	\$0	\$2,686,947	\$2,805,121	\$0	\$2,805,121
Services & Supplies	\$126,926,495	(\$1,016,783)	\$125,909,712	\$125,373,821	(\$4,356,698)	\$121,017,123
Management Reserves	\$499,049	\$0	\$499,049	\$499,049	\$0	\$499,049
TOTAL	\$130,112,491	(\$1,016,783)	\$129,095,708	\$128,677,991	(\$4,356,698)	\$124,321,293
BUDGET BY CATEGORIES OF REVENUES						
Intergovernmental Revenues	\$10,810,000	\$0	\$10,810,000	\$10,810,000	\$0	\$10,810,000
Charges For Current Services	\$98,987,555	(\$1,016,783)	\$97,970,772	\$98,987,555	(\$4,356,698)	\$94,630,857
Miscellaneous Revenues	\$30,000	\$0	\$30,000	\$30,000	\$0	\$30,000
Other Financing Sources	\$14,067,547	\$0	\$14,067,547	\$14,113,047	\$0	\$14,113,047
Fund Balance	\$2,099,049	\$0	\$2,099,049	\$499,049	\$0	\$499,049
General Revenue Allocation	\$4,118,340	\$0	\$4,118,340	\$4,238,340	\$0	\$4,238,340
TOTAL	\$130,112,491	(\$1,016,783)	\$129,095,708	\$128,677,991	(\$4,356,698)	\$124,321,293



Civil Service Commission

No changes from the CAO Proposed Operational Plan.

Civil Service Commission	Fiscal Year 2003-2004 Proposed Budget	Fiscal Year 2003-2004 Change	Fiscal Year 2003-2004 Revised Budget	Fiscal Year 2004-2005 Proposed Budget	Fiscal Year 2004-2005 Change	Fiscal Year 2004-2005 Revised Budget
STAFFING BY PROGRAM						
Civil Service Commission	4.00	0.00	4.00	4.00	0.00	4.00
TOTAL	4.00	0.00	4.00	4.00	0.00	4.00
BUDGET BY PROGRAM						
Civil Service Commission	\$337,819	\$0	\$337,819	\$297,098	\$0	\$297,098
TOTAL	\$337,819	\$0	\$337,819	\$297,098	\$0	\$297,098
BUDGET BY CATEGORIES OF EXPENDITURE						
Salaries & Employee Benefits	\$272,569	\$0	\$272,569	\$231,848	\$0	\$231,848
Services & Supplies	\$65,250	\$0	\$65,250	\$65,250	\$0	\$65,250
Management Reserves	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$337,819	\$0	\$337,819	\$297,098	\$0	\$297,098
BUDGET BY CATEGORIES OF REVENUES						
Charges For Current Services	\$31,031	\$0	\$31,031	\$31,031	\$0	\$31,031
Fund Balance	\$57,226	\$0	\$57,226	\$0	\$0	\$0
General Revenue Allocation	\$249,562	\$0	\$249,562	\$266,067	\$0	\$266,067
TOTAL	\$337,819	\$0	\$337,819	\$297,098	\$0	\$297,098



Finance and General Government Group Changes

Clerk of the Board of Supervisors

No changes from the CAO Proposed Operational Plan.

Clerk of the Board of Supervisors	Fiscal Year 2003-2004 Proposed Budget	Fiscal Year 2003-2004 Change	Fiscal Year 2003-2004 Revised Budget	Fiscal Year 2004-2005 Proposed Budget	Fiscal Year 2004-2005 Change	Fiscal Year 2004-2005 Revised Budget
STAFFING BY PROGRAM						
Legislative Services	10.00	0.00	10.00	10.00	0.00	10.00
CAC Facilities Services	12.00	0.00	12.00	12.00	0.00	12.00
Public Services	10.00	0.00	10.00	10.00	0.00	10.00
Executive Services	5.00	0.00	5.00	5.00	0.00	5.00
TOTAL	37.00	0.00	37.00	37.00	0.00	37.00
BUDGET BY PROGRAM						
Legislative Services	\$788,444	\$0	\$788,444	\$828,452	\$0	\$828,452
CAC Facilities Services	\$3,030,034	\$0	\$3,030,034	\$3,076,005	\$0	\$3,076,005
Public Services	\$685,151	\$0	\$685,151	\$725,936	\$0	\$725,936
Executive Services	\$1,107,752	\$0	\$1,107,752	\$1,133,044	\$0	\$1,133,044
TOTAL	\$5,611,381	\$0	\$5,611,381	\$5,763,437	\$0	\$5,763,437
BUDGET BY CATEGORIES OF EXPENDITURE						
Salaries & Employee Benefits	\$2,470,373	\$0	\$2,470,373	\$2,622,324	\$0	\$2,622,324
Services & Supplies	\$2,771,627	\$0	\$2,771,627	\$2,771,732	\$0	\$2,771,732
Expenditure Transfer & Reimbursements	(\$25,000)	\$0	(\$25,000)	(\$25,000)	\$0	(\$25,000)
Reserve/Designation Increase	\$0	\$0	\$0	\$0	\$0	\$0
Management Reserves	\$394,381	\$0	\$394,381	\$394,381	\$0	\$394,381
TOTAL	\$5,611,381	\$0	\$5,611,381	\$5,763,437	\$0	\$5,763,437
BUDGET BY CATEGORIES OF REVENUES						
Charges For Current Services	\$131,750	\$0	\$131,750	\$131,750	\$0	\$131,750
Miscellaneous Revenues	\$40,170	\$0	\$40,170	\$40,170	\$0	\$40,170
Fund Balance	\$394,381	\$0	\$394,381	\$394,381	\$0	\$394,381
General Revenue Allocation	\$5,045,080	\$0	\$5,045,080	\$5,197,136	\$0	\$5,197,136
TOTAL	\$5,611,381	\$0	\$5,611,381	\$5,763,437	\$0	\$5,763,437



County Council

No changes from the CAO Proposed Operational Plan.

County Council	Fiscal Year 2003-2004 Proposed Budget	Fiscal Year 2003-2004 Change	Fiscal Year 2003-2004 Revised Budget	Fiscal Year 2004-2005 Proposed Budget	Fiscal Year 2004-2005 Change	Fiscal Year 2004-2005 Revised Budget
STAFFING BY PROGRAM						
County Council	137.00	0.00	137.00	137.00	0.00	137.00
TOTAL	137.00	0.00	137.00	137.00	0.00	137.00
BUDGET BY PROGRAM						
County Council	\$17,531,975	\$0	\$17,531,975	\$18,525,657	\$0	\$18,525,657
TOTAL	\$17,531,975	\$0	\$17,531,975	\$18,525,657	\$0	\$18,525,657
BUDGET BY CATEGORIES OF EXPENDITURE						
Salaries & Employee Benefits	\$16,443,799	\$0	\$16,443,799	\$17,442,678	\$0	\$17,442,678
Services & Supplies	\$1,270,434	\$0	\$1,270,434	\$1,275,595	\$0	\$1,275,595
Expenditure Transfer & Reimbursements	(\$182,258)	\$0	(\$182,258)	(\$192,616)	\$0	(\$192,616)
TOTAL	\$17,531,975	\$0	\$17,531,975	\$18,525,657	\$0	\$18,525,657
BUDGET BY CATEGORIES OF REVENUES						
Intergovernmental Revenues	\$162,970	\$0	\$162,970	\$198,604	\$0	\$198,604
Charges For Current Services	\$4,761,641	\$0	\$4,761,641	\$5,445,713	\$0	\$5,445,713
Miscellaneous Revenues	\$7,000	\$0	\$7,000	\$7,000	\$0	\$7,000
Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0
General Revenue Allocation	\$12,600,364	\$0	\$12,600,364	\$12,874,340	\$0	\$12,874,340
TOTAL	\$17,531,975	\$0	\$17,531,975	\$18,525,657	\$0	\$18,525,657



Finance and General Government Group Changes

Grand Jury

No changes from the CAO Proposed Operational Plan.

Grand Jury	Fiscal Year 2003-2004 Proposed Budget	Fiscal Year 2003-2004 Change	Fiscal Year 2003-2004 Revised Budget	Fiscal Year 2004-2005 Proposed Budget	Fiscal Year 2004-2005 Change	Fiscal Year 2004-2005 Revised Budget
STAFFING BY PROGRAM						
Grand Jury	1.00	0.00	1.00	1.00	0.00	1.00
TOTAL	1.00	0.00	1.00	1.00	0.00	1.00
BUDGET BY PROGRAM						
Grand Jury	\$486,236	\$0	\$486,236	\$489,680	\$0	\$489,680
TOTAL	\$486,236	\$0	\$486,236	\$489,680	\$0	\$489,680
BUDGET BY CATEGORIES OF EXPENDITURE						
Salaries & Employee Benefits	\$93,526	\$0	\$93,526	\$96,970	\$0	\$96,970
Services & Supplies	\$392,710	\$0	\$392,710	\$392,710	\$0	\$392,710
TOTAL	\$486,236	\$0	\$486,236	\$489,680	\$0	\$489,680
BUDGET BY CATEGORIES OF REVENUES						
General Revenue Allocation	\$486,236	\$0	\$486,236	\$489,680	\$0	\$489,680
TOTAL	\$486,236	\$0	\$486,236	\$489,680	\$0	\$489,680



Human Resources

No changes from the CAO Proposed Operational Plan.

Department of Human Resources	Fiscal Year 2003-2004 Proposed Budget	Fiscal Year 2003-2004 Change	Fiscal Year 2003-2004 Revised Budget	Fiscal Year 2004-2005 Proposed Budget	Fiscal Year 2004-2005 Change	Fiscal Year 2004-2005 Revised Budget
STAFFING BY PROGRAM						
Department of Human Resources	121.00	0.00	121.00	121.00	0.00	121.00
TOTAL	121.00	0.00	121.00	121.00	0.00	121.00
BUDGET BY PROGRAM						
Department of Human Resources	\$18,566,465	\$0	\$18,566,465	\$18,581,198	\$0	\$18,581,198
TOTAL	\$18,566,465	\$0	\$18,566,465	\$18,581,198	\$0	\$18,581,198
BUDGET BY CATEGORIES OF EXPENDITURE						
Salaries & Employee Benefits	\$10,513,242	\$0	\$10,513,242	\$10,912,472	\$0	\$10,912,472
Services & Supplies	\$8,053,223	\$0	\$8,053,223	\$7,668,726	\$0	\$7,668,726
TOTAL	\$18,566,465	\$0	\$18,566,465	\$18,581,198	\$0	\$18,581,198
BUDGET BY CATEGORIES OF REVENUES						
Charges For Current Services	\$544,325	\$0	\$544,325	\$544,325	\$0	\$544,325
Miscellaneous Revenues	\$5,525,191	\$0	\$5,525,191	\$5,696,730	\$0	\$5,696,730
Fund Balance	\$335,048	\$0	\$335,048	\$0	\$0	\$0
General Revenue Allocation	\$12,161,901	\$0	\$12,161,901	\$12,340,143	\$0	\$12,340,143
TOTAL	\$18,566,465	\$0	\$18,566,465	\$18,581,198	\$0	\$18,581,198



Finance and General Government Group Changes

Media and Public Relations

No changes from the CAO Proposed Operational Plan.

Media and Public Relations	Fiscal Year 2003-2004 Proposed Budget	Fiscal Year 2003-2004 Change	Fiscal Year 2003-2004 Revised Budget	Fiscal Year 2004-2005 Proposed Budget	Fiscal Year 2004-2005 Change	Fiscal Year 2004-2005 Revised Budget
STAFFING BY PROGRAM						
Media and Public Relations	22.00	0.00	22.00	22.00	0.00	22.00
TOTAL	22.00	0.00	22.00	22.00	0.00	22.00
BUDGET BY PROGRAM						
Media and Public Relations	\$2,444,357	\$0	\$2,444,357	\$2,522,694	\$0	\$2,522,694
TOTAL	\$2,444,357	\$0	\$2,444,357	\$2,522,694	\$0	\$2,522,694
BUDGET BY CATEGORIES OF EXPENDITURE						
Salaries & Employee Benefits	\$1,992,178	\$0	\$1,992,178	\$2,090,481	\$0	\$2,090,481
Services & Supplies	\$432,179	\$0	\$432,179	\$432,213	\$0	\$432,213
Fixed Assets Equipment	\$20,000	\$0	\$20,000	\$0	\$0	\$0
TOTAL	\$2,444,357	\$0	\$2,444,357	\$2,522,694	\$0	\$2,522,694
BUDGET BY CATEGORIES OF REVENUES						
Licenses Permits & Franchises	\$2,444,357	\$0	\$2,444,357	\$2,522,694	\$0	\$2,522,694
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0
General Revenue Allocation	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$2,444,357	\$0	\$2,444,357	\$2,522,694	\$0	\$2,522,694



CAC Major Maintenance

No changes from the CAO Proposed Operational Plan.

CAC Major Maintenance	Fiscal Year 2003-2004 Proposed Budget	Fiscal Year 2003-2004 Change	Fiscal Year 2003-2004 Revised Budget	Fiscal Year 2004-2005 Proposed Budget	Fiscal Year 2004-2005 Change	Fiscal Year 2004-2005 Revised Budget
STAFFING BY PROGRAM						
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00
BUDGET BY PROGRAM						
CAC Major Maintenance	\$778,800	\$0	\$778,800	\$778,800	\$0	\$778,800
TOTAL	\$778,800	\$0	\$778,800	\$778,800	\$0	\$778,800
BUDGET BY CATEGORIES OF EXPENDITURE						
Services & Supplies	\$778,800	\$0	\$778,800	\$778,800	\$0	\$778,800
TOTAL	\$778,800	\$0	\$778,800	\$778,800	\$0	\$778,800
BUDGET BY CATEGORIES OF REVENUES						
Revenue From Use of Money & Property	\$13,800	\$0	\$13,800	\$13,800	\$0	\$13,800
General Revenue Allocation	\$765,000	\$0	\$765,000	\$765,000	\$0	\$765,000
TOTAL	\$778,800	\$0	\$778,800	\$778,800	\$0	\$778,800

