



# COUNTY OF SAN DIEGO

## AGENDA ITEM

### BOARD OF SUPERVISORS

GREG COX  
First District

DIANNE JACOB  
Second District

PAM SLATER-PRICE  
Third District

RON ROBERTS  
Fourth District

BILL HORN  
Fifth District

**DATE:** June 20, 2012 – to be heard by the Board of Supervisors  
on June 26, 2012

**TO:** Board of Supervisors

**SUBJECT:** CHIEF ADMINISTRATIVE OFFICER PROPOSED OPERATIONAL PLAN  
FISCAL YEARS 2012-13 AND 2013-14 CHANGE LETTER (DISTRICT:  
ALL)

### SUMMARY:

#### Overview

On May 8, 2012 ( 14), the Board of Supervisors received the Chief Administrative Officer Proposed Operational Plan Fiscal Years 2012-13 and 2013-14 (CAO Proposed Operational Plan) and set the dates and times for public hearings and deliberations. The proposed amendments to the CAO Proposed Operational Plan are based on updated expenditure and revenue information and recent Board actions. Today's action requests the Board approve the CAO Proposed Operational Plan and the Change Letter requests at the conclusion of budget deliberations. Budget deliberations are scheduled to commence on June 26, 2012. A resolution of adoption is expected to be before the Board on August 7, 2012.

#### Recommendation(s)

##### CHIEF ADMINISTRATIVE OFFICER

1. Pursuant to Government Code Section 29064, approve the Chief Administrative Officer Proposed Operational Plan for Fiscal Year 2012-13 on or before June 30, 2012, for the purpose of having the authority to spend until the budget is adopted.
2. Accept the appropriation, funding and staffing changes to the Chief Administrative Officer Proposed Operational Plan Fiscal Years 2012-13 and 2013-14 as shown in the attached schedules for consideration during budget deliberations.
3. Following budget deliberations and approval of the Chief Administrative Officer Proposed Operational Plan Fiscal Years 2012-13 and 2013-14, authorize the Chief Financial Officer to make adjustments as necessary between object accounts with no increases in total departmental appropriations in order to clarify all budget items for the final Operational Plan and budget resolution. |

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**Fiscal Impact**

The proposed changes to the CAO Proposed Operational Plan for Fiscal Years 2012-13 and 2013-14, include for Fiscal Year 2012-13 appropriation increases of \$29.1 million and an increase of 52.25 staff years. Changes for Fiscal Year 2013-14 include appropriation increases of \$33.9 million and an increase of 159.25 staff years. The total revised CAO Proposed Operational Plan is \$4.80 billion for Fiscal Year 2012-13 and \$4.65 billion for Fiscal Year 2013-14. The total revised staff years are 16,010.75 in Fiscal Year 2012-13 and 16,114.75 in Fiscal Year 2013-14. The Fiscal Year 2012-13 proposed increases in appropriations are supported by \$4.0 million in fund balance and \$25.1 million in program revenues. The Fiscal Year 2013-14 proposed increases in appropriations are supported by \$0.7 million in fund balance and \$33.2 million in program revenues.

**Business Impact Statement**

The changes to the CAO Proposed Operational Plan include the purchase of goods and services from the private sector.

**Advisory Board Statement**

Individual advisory boards will review and may comment separately on portions of the CAO Proposed Operational Plan.

**BACKGROUND:**

The purpose of this Change Letter is to update the CAO Proposed Operational Plan based on information that became available after that document was presented to the Board on May 8, 2012.

Pursuant to Government Code Section 29064, a proposed budget must be approved by the Board by June 30, 2012, for the purpose of having authority to spend until the budget is adopted. A resolution of adoption is expected to be before the Board on August 7, 2012.

The recommended changes to the CAO Proposed Operational Plan are summarized by group below.

**PUBLIC SAFETY GROUP**

The recommended changes for the Public Safety Group (PSG) increase the CAO Proposed Operational Plan by \$22.4 million and increase by 54.00 staff years in Fiscal Year 2012-13. The total revised CAO Proposed Operational Plan for PSG for Fiscal Year 2012-13 is \$1.5 billion and 7,120.00 staff years. In Fiscal Year 2013-14, recommended changes increase appropriations by \$33.5 million to \$1.5 billion and increase staff years by 161.00 to 7,228.00 staff years.

Significant proposed changes for Fiscal Year 2012-13 from the CAO Proposed Operational Plan include: \$16.2 million increase in the Probation Department as a result of adding staff years and treatment costs associated with the implementation of Assembly Bill (AB) 109, *Public Safety Realignment (2011)* (Public Safety Realignment); which includes \$6.0 million in contracted

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mental health and substance abuse treatment services to offenders provided by the Health and Human Services Agency; \$3.7 million increase in the Sheriff's Department as a result of adding staff years, equipment, services and supplies and fixed assets associated with the implementation of Public Safety Realignment; \$1.3 million decrease in the Sheriff's Department for Homeland Security Grants due to revised spending estimates received subsequent to the submission of the CAO Proposed Operational Plan; \$0.7 million increase in the Sheriff's Department for contract costs associated with the electronic monitoring of offenders supervised by the Sheriff's County Parole and Alternate Custody Unit; and a \$1.2 million increase in the Probation Department as a result of adding staff years and contracted services for the Juvenile Justice Crime Prevention Act. In Fiscal Year 2013-14, proposed changes include a \$33.5 million increase in the Sheriff's Department (\$16.3 million) and in the Probation Department (\$17.2 million) primarily due to adding staff years, equipment, services and supplies and fixed assets associated with the implementation of Public Safety Realignment.

Proposed staffing changes for Fiscal Year 2012-13 from the CAO Proposed Operational Plan include: an increase of 20.00 staff years in the Sheriff's Department for the East Mesa Re-Entry and Rehabilitation Facility due to the implementation of Public Safety Realignment; an increase of 2.00 staff years in the Sheriff's Department for the North County Transit District; an increase of 2.00 staff years in the Probation Department to support programs funded by the Juvenile Justice Crime Prevention Act; a decrease of 2.00 staff years in the Probation Department for the Truancy Intervention Program due to a reduction in revenue; and an increase of 32.00 staff years in the Probation Department due to the implementation of Public Safety Realignment.

In addition to the proposed increase of 54.00 staff years described above for Fiscal Year 2012-13, an increase of 107.00 staff years is proposed for Fiscal Year 2013-14 for a total of 161.00 staff years. The increase of 107.00 staff years in the Sheriff's Department is for the East Mesa Re-Entry and Rehabilitation Facility due to the implementation of Public Safety Realignment.

#### **HEALTH AND HUMAN SERVICES AGENCY**

The recommended changes for the Health and Human Services Agency (HHS) will result in a net zero change in the CAO Proposed Operational Plan in Fiscal Year 2012-13. Appropriations remain unchanged at \$1.9 billion and staff years remain unchanged at 5,306.25. In Fiscal Year 2013-14, total net appropriations remain unchanged at \$1.9 billion and total staff years remain unchanged at 5,306.25 staff years.

Significant proposed changes for Fiscal Year 2012-13 from the CAO Proposed Operational Plan include: an increase of \$6.0 million in Behavioral Health Services as recommended by the Executive Committee of the Community Corrections Partnership to provide contracted mental health and substance abuse treatment services to offenders referred per Public Safety Realignment; offset by an increase of \$6.0 million in Expenditure Transfer and Reimbursements for services under Public Safety Realignment through the Probation Department.

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### **LAND USE AND ENVIRONMENT GROUP**

The recommended changes for the Land Use and Environment Group (LUEG) increase the CAO Proposed Operational Plan in Fiscal Year 2012-13 by \$3.4 million and staff years remain unchanged. The total revised CAO Proposed Operational Plan for LUEG for Fiscal Year 2012-13 is \$391.3 million and 1,451.00 staff years. In Fiscal Year 2013-14, recommended changes increase appropriations by \$0.2 million to \$359.2 million and staff years remain unchanged at 1,451.00 staff years.

Significant proposed changes for Fiscal Year 2012-13 from the CAO Proposed Operational Plan include: an increase of \$0.3 million in Agriculture, Weights and Measures for increased standardized inspections, labeling and packing requirements and increased coordination with other agencies including the Sheriff's Department on agricultural thefts; an increase of \$0.54 million in Planning and Land Use for the Continuous Improvement Program to improve land development services and for a training program for the Community Planning Sponsor Groups as approved by the Board of Supervisors; an increase of \$0.58 million in Public Works and Parks and Recreation departments due to the award of three grants from the Indian Gaming Local Benefit Committee Grant Dehesa Road and Wildcat Canyon Road Rubberized Asphalt Projects and for increased operational and maintenance costs at Louis Stelzer County Park; and an increase of \$0.8 million in the Public Works Road Fund Detailed Work Program for the purchase of right-of-way for the San Vicente Road project.

Significant proposed staffing changes for Fiscal Year 2012-13 from the CAO Proposed Operational Plan include: an increase of 3.00 staff years in the Agriculture, Weights and Measures department for increased standardization and quality control inspections and for coordination with various agencies including the Sheriff on agricultural theft this is offset by a decrease of 3.00 staff years – one in each department as follows, Environmental Health, Planning and Land Use and Public Works due to the downturn in the economy and reduced workloads.

### **COMMUNITY SERVICES GROUP**

The recommended changes for the Community Services Group (CSG) increase the CAO Proposed Operational Plan in Fiscal Year 2012-13 by \$2.9 million and include a decrease of 1.75 staff years. The total revised CAO Proposed Operational Plan for CSG for Fiscal Year 2012-13 is \$305.5 million and 959.00 staff years. In Fiscal Year 2013-14, recommended changes increase appropriations by \$0.2 million to \$293.1 million and recommended changes include a decrease of 1.75 staff years for a total of 955.00 staff years.

Significant proposed changes for Fiscal Year 2012-13 from the CAO Proposed Operational Plan include: an increase of \$2.0 million in appropriations and revenue in Housing and Community Development based on the newly awarded grants from the State Department of Housing and Community Development to assist first-time low-income homebuyers and to provide rental assistance to homeless persons.

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Significant proposed staffing changes for Fiscal Year 2012-13 from the CAO Proposed Operational Plan include the decrease of 1.75 staff years in the County Library. This is a technical adjustment to align prior years' position deletions.

#### **FINANCE AND GENERAL GOVERNMENT GROUP**

There are no recommended appropriation changes for the Finance and General Government Group (FGG) in the CAO Proposed Operational Plan in Fiscal Year 2012-13 and staff years remain unchanged. The total CAO Proposed Operational Plan for FGG for Fiscal Year 2012-13 is \$340.8 million and 1,174.50 staff years. In Fiscal Year 2013-14, total appropriations and staff years remain unchanged at \$319.9 million and 1,174.50 respectively.

#### **CAPITAL PROGRAM**

The recommended changes for the Capital Program increase the CAO Proposed Operational Plan in Fiscal Year 2012-13 by \$0.36 million. The total revised CAO Proposed Operational Plan for the Capital Program for Fiscal Year 2012-13 is \$48.5 million and remains at \$12.4 million for Fiscal Year 2013-14.

Significant proposed changes for Fiscal Year 2012-13 from the CAO Proposed Operational Plan include: an increase of \$0.12 million for the existing Rainbow Park Improvements project, based on Community Development Block Grant (CDBG) funds to fund improvements to the playground, including rubber safety surfacing, and additional shade trees for the picnic areas; an increase of \$0.12 million for the new Mountain Empire (Campo) Community Center Playground Phase II project, based on CDBG Funds, to fund the installation of a picnic pavilion and picnic tables, Americans with Disabilities Act (ADA) accessible walkways, exercise stations, and other improvements including park benches, barbecues, landscaping and irrigation, and trash receptacles; and an increase of \$0.12 million for the new Spring Valley Park LED Lights and Landscaping project, based on CDBG funds, to fund LED lights and landscaping; these improvements will increase security and energy efficiency at the park.

#### **FINANCE OTHER**

The recommended changes for Finance Other increase the CAO Proposed Operational Plan in Fiscal Year 2012-13 by \$0.07 million for a total revised CAO Proposed Operational Plan for Fiscal Year 2012-13 of \$313.5 million. In Fiscal Year 2013-14, total appropriations remain unchanged at \$273.8 million.

Significant proposed changes for Fiscal Year 2012-13 from the CAO Proposed Operational Plan Include: an increase of \$0.07 million for the San Dieguito River Valley Regional Open Space Park Joint Powers Authority contingent upon the City of San Diego agreeing to meet participation requirements for Fiscal Year 2013-14.

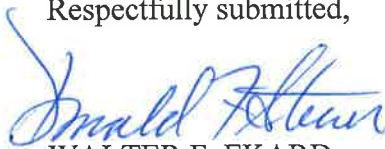
#### **Linkage to the County of San Diego Strategic Plan**

The CAO Proposed Operational Plan details each Department's strategic objectives for the next two years and the resources required to achieve them. The three Strategic Initiatives in the

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County of San Diego's 2011-16 Strategic Plan – Kids, The Environment and Safe and Livable Communities – are reflected throughout the program objectives in the CAO Proposed Operational Plan.

Respectfully submitted,



WALTER F. EKARD  
Chief Administrative Officer

**ATTACHMENT(S)**

CAO Proposed Operational Plan Change Letter Fiscal Years 2012-13 & 2013-14

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**AGENDA ITEM INFORMATION SHEET**

**REQUIRES FOUR VOTES:**  Yes  No

**WRITTEN DISCLOSURE PER COUNTY CHARTER SECTION 1000.1 REQUIRED**  
 Yes  No

**PREVIOUS RELEVANT BOARD ACTIONS:**

May 18, 2012 ( 14), Chief Administrative Officer Proposed Operational Plan for Fiscal Years 2012-13 & 2013-14

**BOARD POLICIES APPLICABLE:**

N/A

**BOARD POLICY STATEMENTS:**

N/A

**MANDATORY COMPLIANCE:**

N/A

**ORACLE AWARD NUMBER(S) AND CONTRACT AND/OR REQUISITION NUMBER(S):**

N/A

**ORIGINATING DEPARTMENT:** Chief Financial Officer

**OTHER CONCURRENCE(S):** N/A

**CONTACT PERSON(S):**

Donald F. Steuer, Chief Financial Officer

Ebony Shelton, Director, Office of Financial Planning

Name  
619-531-5413

Name  
619-531-5175

Phone  
619-531-5219

Phone  
619-531-6261

Fax  
A-5

Fax  
A-5

Mail Station  
Donald.steuer@sdcounty.ca.gov

Mail Station  
Ebony.shelton@sdcounty.ca.gov

E-mail

E-mail

**Approval Log For:**

6-20-2012 CAO Change Letter FINAL.docx

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Approver's Name	Approvers Job Title	Approver's Department	Time and Date of Final Approval
Rachel Witt		County Counsel	6/19/2012 9:43:09 AM
Ebony Shelton	Financial Policy & Planning Director	Auditor & Controller	6/19/2012 9:59:10 AM