



**San Diego County
Fish & Wildlife Advisory Commission**

9325 Hazard Way, Suite 100
San Diego, California 92123

Grant #: 2017/18

Phone (858) 694-2472
Fax (858) 467-9697

Grant Application

Grant Applications available from sdcawm@sdcounty.ca.gov

FUNDING DEADLINES

December 1 (*Postmark Accepted*) deadline for grants funded in January

June 1 (*Postmark Accepted*) deadline for grants funded in July

Please be prepared to present an overview of your grant project proposal at the meeting on the second Thursday in December and June following submittal of your proposal.

Please Return Grant Applications to: Department of Agriculture, Weights and Measures
9325 Hazard Way, Suite 100
San Diego, California 92123
Attention: Gemma Bilog

E-mail submittal preferred to: sdcawm@sdcounty.ca.gov

Please see www.sdfwac.org for meeting schedule

Please complete each section of this application. Incomplete applications may not be considered.

PART 1: PROJECT TITLE

Project Title:
Amount Requesting:

PART 2: GENERAL INFORMATION

Organization:
Contact Person:
Address
City State Zip
Phone Fax Email (most communication will be by email)

PART 3: APPLICATION CATEGORY

Good habitat is the key to wildlife survival. The Commission has identified three priority areas for grant funding involving habitat improvement. Please circle one of the priority areas for which you feel your project is most appropriate. This will be used as a guide only; the Commission may review your project in a different category.

----Riparian Marine-- --Inland Riparian-- --Inland Waters----

PART 4: PROJECT DESCRIPTION

PART 5: BENEFITS TO SAN DIEGO COUNTY WILDLIFE

Please describe how this project would directly or indirectly benefit San Diego County's wildlife.

PART 6: TIMELINE

Please provide an outline of your project including the milestones and anticipated achievement dates.

Project Milestones Provide description of milestone Add additional lines if needed.	Date
Project Start Date:	
Milestone:	
Milestone:	
Milestone:	
Milestone:	
Anticipated Completion Date:	

PART 7: BUDGET

Please use the form below to list the summary of your budget and other funding sources. Attach a detailed list of items such as equipment, supplies, and other tangible items to be purchased. Receipts must be supplied for all expenditures. The Fish and Wildlife Commission traditionally does not fund administration costs, such as labor, overhead and travel.

\$ Amount Requested from the Fish and Wildlife Commission:	\$
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Breakdown:

Item Description	Per Unit Cost	Quantity	Total
1.	\$		\$
2.	\$		\$
3.	\$		\$
4.	\$		\$
5.	\$		\$
6.	\$		\$
Total			

Please add additional lines as needed

Other Funding Sources

In-kind or Other Funding Sources:	
1.	\$
2.	\$
3.	\$
Amount requested from FWAC	\$
Total Cost of project	

Please add additional lines as needed

PART 8: QUALIFICATIONS

Please describe the personnel who will be working on this project and their background and pertinent qualifications.

Name	Background/Qualifications

Please add additional lines as needed

PART 9: PROJECT PARTNERS

The Commission strongly encourages prospective grantees to seek partnerships in completing projects. Please list any organizations, groups or agencies that have agreed to participate in your project. Give a brief description of each organization's role in your project. Include any monetary contribution to the project, if any. Please attach a letter of support from each organization. If this is not possible, please include a name and phone number of a person from each organization who can be contacted to verify participation.

Participating Organization	Role	Monetary Contributions	Letter of Support Attached	Name	Phone Number
1.		\$			
2.		\$			
3.		\$			
4.					

Please add additional lines as needed

PART 10: MANDATORY REPORTING

All grantees must submit written regular progress reports to the Commission **every six months** until the completion of the grant. Receipts for tangibles must be submitted with each interim report. A final report is due 60 days from the completion of the project.

NOTE: Receipts for expenditures to date must be submitted with each progress report.

	Date	Actual Date Submitted (Do not write here)
Interim Report		
Interim Report		
Final Report to FWAC		

PART 11: ADDITIONAL INFORMATION

Please include anything else about your project you would like the FWAC to know?

PART 12: AGREEMENT

If awarded funds from the San Diego County Fish and Wildlife Advisory Commission, I agree to:

- Complete the project as indicated and to provide all reports and products as indicated in this application.
- Spend funds as outlined in this application and/or as voted upon by the Commission. Any desire to change how funds are spent must be voted on by the Commission prior to the actual expenditure.

I understand that failure to do so may void this contract with the Commission. Failure to provide such reports and products or use of funds other than voted upon, may result in the loss of granted funds and exclusion from future grant opportunities.

Print Name

Signature

Title

Date

Please Return Grant Applications to:

**Department of Agriculture, Weights and Measures
9325 Hazard Way, Suite 100
San Diego, California 92123-1217**

Attention: Gemma Bilog

or

Email: sdcawm@sdcounty.ca.gov

or

Fax: (858) 467-9697

