



County of San Diego

HA DANG
AGRICULTURAL COMMISSIONER/
SEALER OF WEIGHTS & MEASURES

DEPARTMENT OF AGRICULTURE WEIGHTS AND MEASURES
9325 HAZARD WAY, STE. 100, SAN DIEGO, CA 92123-1217
(858) 694-2739
FAX (858) 467-9697
<http://www.sdcawm.org>

MEGAN MOORE
ASST. AGRICULTURAL COMMISSIONER/
SEALER OF WEIGHTS & MEASURES

2018 Agricultural Hazardous Materials Inventory Program Registration Notice

The Agricultural Hazardous Materials Inventory Program protects public health and the environment from accidental hazardous releases and improper handling and storage of hazardous materials. This is achieved by conducting inventory inspections and business plan reviews. The County Board of Supervisors approved an annual base registration fee of **\$488** per year plus a fee of **\$102** per reportable item per year for the Agricultural Hazardous Material Inventory Program effective July 1, 2017. These fees offset the cost of conducting regulatory activities and providing information to local fire departments.

Facilities meeting threshold quantities of inventory are required to participate in the program. If your facility stores non-waste hazardous material inventory in the following or greater amounts, please pay the required fees:

- 55 gallons of a liquid
- 200 cubic feet of compressed gas
- 500 pounds of a solid substance
- Highly toxic compressed gas in any amount
- Extremely hazardous substance

If you consolidate inventory, reduce the stored quantity of your inventory items below threshold levels, eliminate stored inventory, you can reduce your annual registration fee or possibly discontinue participation in the program. Please contact the Department of Agriculture, Weights and Measures for more information.

REGISTRATION: Your 2018 registration fee is due upon receipt of this letter. If payment is not received by **February 1, 2018**, collection amounts associated with Small Claims Court and administration costs may result in additional fees.

Please remit the completed registration form and the registration fee in the enclosed envelope.

- pay with a check or money order made out to "County of San Diego"
- pay by Visa or MasterCard in person at either Dept. of Agriculture, Weights and Measures location listed below

For more information, call (858) 694-8980 and ask to speak to a Hazardous Materials inspector.

We have two offices to serve you. We are open Monday through Friday, excluding holidays.

San Diego Location
9325 Hazard Way, Suite 100
San Diego, CA 92123
8:00 a.m. to 5:00 p.m.

Contact Information:
Phone: (858) 694-8980
Fax: (858) 467-9277
Email: PRP.AWM@SDCounty.ca.gov

North County Location
151 E. Carmel Street
San Marcos, CA 92078
8:00 a.m. to 4:00 p.m.

IMPORTANT: Please read the attached Business Plan/CERS information

Enclosure: Container Recycling Flyer

2018 Agricultural Hazardous Materials Inventory Program **CERS Information**

Because your agricultural business stores hazardous material inventory above the reportable thresholds, it is your responsibility to maintain the accuracy of your facility information reported in CERS. There are potential fines of up to \$5,000 per day for failing to comply with the CERS requirements. Facility inspections and any CERS assistance resulting from the inspection will continue to be conducted by your Agriculture, Weights and Measures (AWM) inspector. If you need assistance, please contact AWM at (858) 694-8980.

BUSINESS PLAN CERTIFICATION: With CERS in place, registration and certification are now two distinct processes. Please remit your registration payment as shown on your Agricultural Hazardous Materials Program Registration Notice. Electronically re-certify your Business Plan between January 1, 2018 and February 28, 2018 to be in compliance and avoid violations which may lead to monetary penalties by logging into your CERS account. Please use this annual re-certification requirement to verify, and re-establish if necessary, the maximum quantity of the reportable hazardous materials you store on your property. Your Business Plan re-certification will be reviewed by an inspector from the Department of Environmental Health (DEH). If you need assistance, please contact the DEH help desk at (858) 505-6880. If you need assistance, visit the CERS help page at http://www.sandiegocounty.gov/content/sdc/deh/hazmat/hmd_cers.html

Using your CERS account:

- Log into your account and review your business information. If you have forgotten your user name or password, please use the links provided at the CERS website to receive an e-mail reminder.
 - If there are **no changes** to your business information or inventory to report, click the “Start/Edit Submittal” button, “Create All HMBP Submittal Elements” button, “Confirm” button, and “Submit Selected Elements” button. You’re done!
 - If you have **reportable changes**, click the “Start/Edit Submittal” button for of each of the three submittal sections making necessary changes as you go; all three sections are required. When you’re finished making changes, click the “Submit” button then the “Submit Selected Elements” button to complete your submittal.

Having hazardous materials inventory on your property, even when stored properly, poses a potential risk to employees, first responders, and the environment. We want to work with you to consolidate or eliminate stored inventory to reduce potential hazards and save regulatory costs.