



# County of San Diego

**HA DANG**  
AGRICULTURAL COMMISSIONER/  
SEALER OF WEIGHTS & MEASURES

DEPARTMENT OF AGRICULTURE, WEIGHTS AND MEASURES  
9325 HAZARD WAY, STE. 100, SAN DIEGO, CA 92123-1217  
(858) 694-2739  
FAX (858) 467-9697  
<http://www.sdcawm.org>

**MÉGAN MOORE**  
ASST. AGRICULTURAL COMMISSIONER/  
SEALER OF WEIGHTS & MEASURES

## 2022 Branch 2 & 3 Structural Pest Control Business Registration

### News

**Business and Professions Code 8538 – Written Notice to Occupant:** When you start a new pest control contract, change the frequency for which treatment is done on an existing contract, treat for new pests, or use new pesticides; you must provide a new written notice to occupant. The notice shall be provided no later than prior to application and must be provided to the owner, or owner's agent, and tenant (including new tenants), if there is a tenant, in at least one of the following ways: First-class or electronic mail, posting in a conspicuous place on the real property, or personal delivery.

**Title 16 California Code of Regulations 1970.4 – Pesticide Disclosure:** For multi-family dwellings (apartments, condos, etc.) consisting of more than 4 units, the owner/owner's agent shall receive notification and other notices shall be posted in heavily frequented, highly visible areas including, but not limited to, all mailboxes, manager's apartment, in all laundry rooms, and community rooms on all external pest control servicing. Complexes with fewer than five units will have each affected unit notified. Any pest control servicing done within a tenant's apartment requires that the tenant be notified. If the building is commercial or industrial, the notice shall be posted in a conspicuous place.

**Save time! Save money!** Use **CalAgPermits** to submit pesticide use reports. If you are a **dual licensed company**, report your usage under the appropriate license number: agricultural pesticides under your agricultural license number and structural pesticides under your structural license number. Visit our website at [www.sandiegocounty.gov/awm/envreg.html](http://www.sandiegocounty.gov/awm/envreg.html) or contact your inspector for more information.

*Tenemos personal disponible que habla Español para ayudarle.*

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### Annual Registration Information

It is a violation to perform work in San Diego county without first registering with the County Agricultural Commissioner. Failure to register can result in fines of at least \$250. You must register **before** you advertise, solicit, or operate as a pest control business. The registration fee is **\$10.00** for a Branch 2 & 3 structural pest control business.

**Register by mail, in person, or online:** ←

\*Pay online\*

Please provide the following:

1. Completed San Diego County Agricultural Commissioner Branch 2 & 3 Structural Registration Form.
2. The Registration Fee (check or money order made out to "County of San Diego"). Follow the enclosed directions or go to <https://publicservices.sandiegocounty.gov/CitizenAccess/Default.aspx> to pay online with Visa, MasterCard, Debit Card, or Check. If paying online, you must submit your registration form. Please email the form to [PRP.AWM@sdcounty.ca.gov](mailto:PRP.AWM@sdcounty.ca.gov).

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We have two offices to serve you. We are open Monday through Friday, excluding holidays.

**San Diego Location**  
9325 Hazard Way, Suite 100  
San Diego, CA 92123  
8:00 a.m. to 5:00 p.m.

**Contact Information:**  
Phone: (858) 694-8980  
Fax: (858) 467-9277  
Email: [PRP.AWM@sdcounty.ca.gov](mailto:PRP.AWM@sdcounty.ca.gov)

**North County Location**  
151 E. Carmel Street  
San Marcos, CA 92078  
8:00 a.m. to 5:00 p.m.

## Language Translation Request

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Please contact our office by email [PRP.AWM@sdcounty.ca.gov](mailto:PRP.AWM@sdcounty.ca.gov) to request translation services for Arabic, Chinese, Spanish, Tagalog, or Vietnamese.

### Arabic

لطلب خدمات الترجمة للغة العربية أو الصينية أو الإسبانية أو [PRP.AWM@sdcounty.ca.gov](mailto:PRP.AWM@sdcounty.ca.gov) يرجى الاتصال بمكتبنا عبر البريد الإلكتروني التاغالوغية أو الفيتنامية.

### Chinese

请通过电子邮件 [PRP.AWM@sdcounty.ca.gov](mailto:PRP.AWM@sdcounty.ca.gov) 联系我们的办公室，要求提供阿拉伯语、中文、西班牙语、他加禄语或越南语的翻译服务。

### Spanish

Comuníquese con nuestra oficina por correo electrónico [PRP.AWM@sdcounty.ca.gov](mailto:PRP.AWM@sdcounty.ca.gov) para solicitar servicios de traducción al árabe, chino, español, tagalo o vietnamita.

### Tagalog

Mangyaring makipag-ugnay sa aming tanggapan sa pamamagitan ng email na [PRP.AWM@sdcounty.ca.gov](mailto:PRP.AWM@sdcounty.ca.gov) upang humiling ng mga serbisyo sa pagsasalin para sa Arabe, Tsino, Espanyol, Tagalog, o Vietnamese.

### Vietnamese

Vui lòng liên hệ với văn phòng của chúng tôi qua email [PRP.AWM@sdcounty.ca.gov](mailto:PRP.AWM@sdcounty.ca.gov) để yêu cầu dịch vụ dịch thuật tiếng Ả Rập, Trung Quốc, Tây Ban Nha, Tagalog hoặc Việt Nam.

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ENCLOSURES: San Diego County Agricultural Commissioner Branch 2 & 3 Structural Registration Form  
Directions to Pay Online  
Envelope