Behavioral Health Advisory Board (BHAB)
Executive Committee Special Meeting Minutes

Date: May 1, 2026
Time: 9:30 – 11:02 a.m.
Place: Behavioral Health Services, 3255 Camino del Rio South, San Diego, CA 92108 – La Jolla Room
Virtual Option: Zoom meeting number 812 2416 5499, password 155480

AGENDA ITEMS

I. Call to Order

Meeting called to order by Amanda Berry at 9:32 a.m. Executive Committee members present: Amanda Berry, Chair; Minola Clark Manson, 1st Vice Chair; Dr. Julie Hayden, Member-at-Large; and Robin Sales, Member-at-Large. Behavioral Health Services (BHS) staff present: Nadia Privara Brahms, Director; Liberty Donnelly, Assistant Director; Maria Molina-Melendez, Behavioral Health Advisory Board Coordinator.

II. Non-Agenda Public Comment

No public comments were received.

III. Chair's Update

No updates were given.

IV. Discussion – Subcommittee Structure in Bylaws

County Council clarified the following roles, structure, and Brown Act requirements for BHAB subcommittees and workgroups:

- Clarification was given that the word *Ad Hoc* is a descriptive term meaning temporary and created by another legislative body, statute, or federal law.
    - All subcommittees and workgroups that are approved with a temporary date and a focus are *not* subject to Brown Act, so long as a quorum of executive and active body is not reached.
    - General meeting operations for temporary subcommittees are determined by the subcommittee chair, who guides structure, collaboration, and process. BHS staff are available to support with coordination and logistics as needed.
- Permanent subcommittees are subject to Brown Act.

Amanda Berry highlighted there will be a need to revisit and potentially revise the subcommittee section of the bylaws to provide greater clarity to BHAB.

At 9:40 a.m., the meeting was recessed due to activation of the building fire alarm. The Executive Committee and attendees exited the meeting room to maintain public safety. The meeting resumed at 10:14 a.m., at which Amanda Berry reconvened the session and confirmed a quorum.

V. Discussion – BHAB Vacancies

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The Executive Committee discussed challenges in filling required appointment categories. It was noted that vacancies are common, especially in categories such as youth seats, which are historically difficult to recruit for. They discussed maintaining ongoing recruitment initiatives and comprehensively documenting actions taken to promote and publicize available vacancies.

VI. Announcements

No announcements were made.

VII. Meeting Adjournment

ON MOTION of Amanda Berry, seconded by Dr. Julie Hayden, the meeting adjourned at 11:02 a.m.

AYES: 3 NAYS: 0 ABSTENTIONS: 0