Behavioral Health Advisory Board (BHAB)
Executive Committee Meeting Minutes

Date: October 15, 2026
Time: 1:01 – 2:15 p.m.
Place: Behavioral Health Services, 3255 Camino del Rio South, San Diego, CA 92108
Virtual Option: Zoom meeting number 878 5845 9144, password 996220

AGENDA ITEMS

I. Call to Order

Meeting called to order by Minola Clark Manson at 1:01 p.m. Executive Committee members present: Minola Clark Manson, 1st Vice Chair; Janice Luna-Reynoso, 2nd Vice Chair, Dr. Julie Hayden, Member-at-Large; and Robin Sales, Member-at-Large. Behavioral Health Services (BHS) staff present: Katherine Briggs, Operations Chief.

II. Approval of Meeting Minutes from September 25, 2026

ON MOTION of Dr. Julie Hayden, seconded by Robin Sales, the Executive Committee approved the minutes from September 25, 2026, as written.

AYES: 4 NAYS: 0 ABSTENTIONS: 0

III. Non-Agenda Public Comment

Total of two (2) e-comments.

E-Comments:

- KMarie, community member, shared concerns about an individual discharged from a treatment facility before a conservatorship review and requested continued oversight and appropriate services to support safety and stability.
- Stuart Gaiber, BHAB member, noted that Robert's Rules of Order must be consistently applied and enforced at all appropriate BHAB meetings in accordance with the Bylaws.

IV. Review of BHAB Planning Calendar

The Executive Committee reviewed and discussed the BHAB planning calendar for November 2026 through January 2027. The following items were discussed:

<u>November</u>

- Action Item: Vote on the Slate of 2027 BHAB Officers
- Tentative Action Item: Updated Article VI of the BHAB Bylaws
- Healthy San Diego, Health Services Advisory Board, and Other State and Local Boards Updates
- Subcommittee Report Outs
- 2026 BHAB Fall Retreat

<u>December</u>

- Action Item: 2027 BHAB Priorities

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- Action Item: BHAB Quarterly Report (Q4)
- Action Item: BHAB Annual Report
- Tentative Discussion Item: End of the Year Subcommittee Sunsetting and Report out
- Tentative Presentation Item: ELEVATE Behavioral Health Workforce Fund
- Tentative Presentation Item: BHS Justice-Involved/Reentry Programs
- Tentative Presentation Item: In-Home Outreach Team: Community Collateral Information Process
- Tentative Information Item: Budget Cycle Update Handout
- Healthy San Diego, Health Services Advisory Board, and Other State and Local Boards Updates
- Subcommittee Report Outs

January

- BHAB General is Dark

V. 2026 Fall Retreat Details

Minola Clark Manson, 1st Vice Chair, BHAB, provided the following updates:

- Three dates were proposed to BHAB members but determined that quorum could not be reached for any of them. Potential barriers include the length of timing of the retreat.
- One more request for availability on November 10 will be sent to BHAB members. If quorum is not reached, the planning team will revisit options and look at alternate dates in January.
- It was noted that holding only one retreat per year meets bylaw requirements, but additional scheduling options will be considered to support effective priority-setting.

VI. Updates on BHAB's Role in the Selection of the BHS Director

Robin Sales, Member-at-Large, provided the following updates:

- The workgroup collaborated effectively to finalize updated position criteria, which will be shared with Brandi Winterbottom ahead of the subcommittee's upcoming meeting with them and the recruiter.
- The workgroup remains uncertain about the extent of its involvement in candidate review and emphasized the need to clearly state its expected role while acknowledging both skepticism and strong engagement within the group.

VII. 1st Vice Chair's Update

Minola Clark Manson, 1st Vice Chair, BHAB, provided the following updates:

- County Counsel provided guidance on when written public comments should be included in materials versus read aloud.
- The Executive Committee discussed balancing time limits with accessibility needs, ensuring accommodations for those who require comments to be read. They also emphasized clearly communicating to the public before making changes to current practices.
- The new BHAB information request form is working and responses are being provided, but challenges arise when submissions involve implementation issues rather than policy or procedural matters, which fall outside the committee's role. This distinction may need further clarification at a future meeting.

VIII. Announcements

None.

IX. Meeting Adjournment

ON MOTION of Dr. Julie Hayden, seconded by Janice Luna-Reynoso, the meeting adjourned at 2:15 p.m.