



COUNTY OF SAN DIEGO

AGENDA ITEM

BOARD OF SUPERVISORS

GREG COX
First District

DIANNE JACOB
Second District

KRISTIN GASPAR
Third District

RON ROBERTS
Fourth District

BILL HORN
Fifth District

DRAFT

XX

DATE: September 11, 2018

TO: Board of Supervisors

SUBJECT:

REVISING THE COUNTY OF SAN DIEGO BEHAVIORAL HEALTH ADVISORY BOARD BYLAWS (DISTRICTS: ALL)

OVERVIEW

The Board of Supervisors established the County of San Diego Behavioral Health Advisory Board in 2014, by merging the County Alcohol and Drug Advisory Board with the County Mental Health Board. In accordance with Board of Supervisors Policy A-74, Citizen Participation in County Boards, Commissions and Committees, the Board of Supervisors has the authority to establish and oversee special citizen boards to advise the Board of Supervisors and County staff on issues of policy and to serve as links to the community.

Today's action seeks Board approval to amend the BHAB bylaws, which govern their internal operations. In the years since BHAB has been established, needed minor updates to the bylaws were identified. In 2017, a workgroup of BHAB members was tasked with conducting a full review of the bylaws and recommending changes. After their recommendations were discussed with County Counsel and Behavioral Health Services staff, the amended bylaws proposed changes in the following categories: BHAB functioning; membership and executive board; and statutory and clarifying changes. The revised bylaws will ensure the document conforms with current California Welfare and Institutions Code and will guide the most efficient and productive operation of BHAB.

If approved, today's action would approve the amended bylaws of BHAB, Attachment A.

RECOMMENDATION(S)

CHIEF ADMINISTRATIVE OFFICER

Adopt the amended bylaws entitled THE SAN DIEGO COUNTY BEHAVIORAL HEALTH ADVISORY BOARD BYLAWS

FISCAL IMPACT

There is no fiscal impact associated with this recommendation. There will be no change in net General Fund costs and no additional staff years.

BUSINESS IMPACT STATEMENT

**SUBJECT: REVISING THE COUNTY OF SAN DIEGO BEHAVIORAL HEALTH
ADVISORY BOARD BYLAWS**

N/A

ADVISORY BOARD STATEMENT

At its meeting on August 2, 2018, the Behavioral Health Advisory Board voted to _____ the recommendations.

BACKGROUND

In accordance with Board of Supervisors policy A-74, Citizen Participation in County Boards, Commissions and Committees, the Board of Supervisors shall have authority to establish new standing and special committees. Board approval is requested to amend the bylaws of the County of San Diego Behavioral Health Advisory Board (BHAB).

The proposed revisions to the BHAB bylaws are a product of a workgroup of BHAB members who were tasked to review and revise the bylaws which have existed since 2014 when the County Alcohol and Drug Advisory Board merged with the County Mental Health Board to form BHAB. This workgroup was assisted by County Counsel and Behavioral Health Services staff during the revision process.

The changes to the BHAB bylaws fall into three main categories: BHAB functioning, membership and executive board, statutory and clarifying changes.

BHAB functioning changes were made to reflect the operational realities of internal BHAB business and interactions with Behavioral Health Services staff. Refinements were made to clarify the roles and responsibilities of County staff and BHAB members. These changes also adjust subcommittee and workgroup functioning, and codify the annual BHAB retreat into the bylaws.

Membership and executive board changes were made which outline the duties of the executive board, restructure the advocate appointments, and adjust the timeframe for election to the executive committee.

Statutory and clarifying changes have been made in order to streamline the language within the bylaws, conform to California Welfare and Institutions Code 5604 following the passage of AB 1424, and conform to County administrative code.

The revised BHAB bylaws will guide the efficient and appropriate operations of BHAB and ensure the document conforms with current governance.

LINKAGE TO THE COUNTY OF SAN DIEGO STRATEGIC PLAN

Today's proposed actions support the Building Better Health Initiative of the County of San Diego's 2018-2023 Strategic Plan as well as the countywide *Live Well San Diego* vision by providing expertise on and oversight of behavioral health service delivery in San Diego County, with the goal of improving the health and lives of our residents.

Respectfully submitted,

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ADVISORY BOARD BYLAWS

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FUNCTION TO INSERT
SIGNATURE

HELEN N. ROBBINS-MEYER
Chief Administrative Officer

ATTACHMENT(S)

Attachment A: County of San Diego Behavioral Health Advisory Board Bylaws

SUBJECT: REVISING THE COUNTY OF SAN DIEGO BEHAVIORAL HEALTH
ADVISORY BOARD BYLAWS

AGENDA ITEM INFORMATION SHEET-

REQUIRES FOUR VOTES: ☐ Yes ☒ No

WRITTEN DISCLOSURE PER COUNTY CHARTER SECTION 1000.1 REQUIRED

☐ Yes ☒ No

PREVIOUS RELEVANT BOARD ACTIONS:

Administrative Code, Article LVI, San Diego County Alcohol and Drug Advisory Board, consisting of 881—881.12, added by Ord. No 8193 (N.S.), effective February 11, 1993 and Resolution No. 93-74 adopted March 9, 1993 (8); Welfare and Institutions Code, Section 5604.2(a)(1) through (8); Board Policy A-74, A-74(e) through (f). November 1, 1994 (11), Mental Health Board Bylaws added; August 3, 2004(5) By-Laws Amended; October 18, 2005 (6) By-Laws amended consistent with Welfare and Institutions Code, Section 5604.5; October 28, 2014(7) San Diego County Behavioral Health Advisory Board formed and bylaws adopted

BOARD POLICIES APPLICABLE:

A-74, Citizen Participation in County Boards, Commissions and Committees

BOARD POLICY STATEMENTS:

N/A

MANDATORY COMPLIANCE:

N/A

**ORACLE AWARD NUMBER(S) AND CONTRACT AND/OR REQUISITION
NUMBER(S):**

N/A

ORIGINATING DEPARTMENT: Health and Human Services Agency

OTHER CONCURRENCE(S): N/A

CONTACT PERSON(S):

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