

March 27, 2019

STATEMENT OF PROCEEDINGS

The Minutes of the

***AIR POLLUTION CONTROL BOARD
REGULAR MEETING***

**COUNTY OF SAN DIEGO
AIR POLLUTION CONTROL DISTRICT**

STATEMENT OF PROCEEDINGS
COUNTY OF SAN DIEGO AIR POLLUTION CONTROL BOARD
REGULAR MEETING
MEETING AGENDA
WEDNESDAY, MARCH 27, 2019, 9:00 AM
BOARD OF SUPERVISORS NORTH CHAMBER
1600 PACIFIC HIGHWAY
SAN DIEGO, CA 92101

A. REGULAR SESSION: Meeting was called to order at 9:01 a.m.

PRESENT: Members Dianne Jacob, Chairwoman; Greg Cox, Vice-Chairman; Kristin Gaspar; Nathan Fletcher; Jim Desmond; also, Andrew Potter, Clerk of the Board of Supervisors.

B. Public Communication: No Speakers

C. Approval of the Statement of Proceedings/Minutes for the meetings of December 11, 2018 and December 12, 2018.

ACTION:

ON MOTION of Member Gaspar, seconded by Member Fletcher, the Air Pollution Control Board of the San Diego County Air Pollution Control District approved the Statement of Proceedings/Minutes for the meeting of December 11, 2018 and December 12, 2018, on Consent.

AYES: Cox, Jacob, Gaspar, Fletcher, Desmond

NOTICE: THE BOARD OF SUPERVISORS MAY TAKE ANY ACTION WITH RESPECT TO THE ITEMS INCLUDED ON THIS AGENDA. RECOMMENDATIONS MADE BY COUNTY STAFF DO NOT LIMIT ACTIONS THAT THE BOARD OF SUPERVISORS MAY TAKE. MEMBERS OF THE PUBLIC SHOULD NOT RELY UPON THE RECOMMENDATIONS IN THE BOARD LETTER AS DETERMINATIVE OF THE ACTION THE BOARD OF SUPERVISORS MAY TAKE ON A PARTICULAR MATTER.

Agenda Items

Agenda #	Subject
1.	AUTHORIZATION FOR SINGLE SOURCE PROCUREMENT OF AIR POLLUTION MONITORING INSTRUMENTS [FUNDING SOURCE: STATE REVENUE FROM FEES IMPOSED ON ANNUAL VEHICLE REGISTRATION AND DEPOSITED IN THE AIR QUALITY IMPROVEMENT TRUST FUND AND AVAILABLE FUND BALANCE IN THE AIR POLLUTION CONTROL DISTRICT FUND]

1. SUBJECT: AUTHORIZATION FOR SINGLE SOURCE PROCUREMENT OF AIR POLLUTION MONITORING INSTRUMENTS (DISTRICTS: ALL)

OVERVIEW

The Air Pollution Control District (District) operates a network of ambient air quality monitoring stations throughout San Diego county to evaluate and track the region's clean air progress and support the District's mission to protect public health and the environment. Every piece of equipment in the air quality monitoring network has an expected lifespan. The District can often extend the expected lifespan through scheduled inspection and maintenance and quality control checks, however, eventually the monitoring equipment must be replaced when it has aged to the point that performance quality no longer meets federal requirements. Additionally, equipment upgrades become necessary as clean air standards are strengthened and the monitoring instruments are required to detect air pollution at lower levels with increased precision.

The proposed action is a request to approve the single source procurement of monitoring equipment from the manufacturers of the equipment currently used in the District's ambient air quality monitoring program: Thermo Environmental Instruments, Teledyne-Advanced Pollution Instrumentation, Met One Instruments Inc., and R.M. Young Company. This procurement includes replacement parts from the original equipment manufacturer as well as repairs and services at an estimated cost of \$600,000 in Fiscal Year 2018-19 based on State revenue in the Air Quality Improvement Trust Fund.

Single source authority is being requested due to the need for compatibility with existing equipment for air monitoring purposes. Additionally, cost savings will be realized due to reduced training needs for the operation and maintenance of the replacement instruments and a reduction in the spare parts inventory because the instruments will be similar. This will enable the District to continue to effectively monitor ambient air pollution throughout the San Diego Air Basin to verify compliance with clean air standards and better protect the health of county residents.

RECOMMENDATION(S)

AIR POLLUTION CONTROL OFFICER

1. In accordance with Board Policy A-87, Competitive Procurement, approve and authorize the Director of Purchasing and Contracting to enter into negotiations with Thermo Environmental Instruments Inc., and, subject to successful negotiations and a determination of a fair and reasonable price, award a five-year contract for the purchase of air quality monitoring instruments, spare parts, and repairs and services to support the ambient air quality monitoring program. Waive the advertising requirement of Board Policy A-87.
2. In accordance with Board Policy A-87, Competitive Procurement, approve and authorize the Director of Purchasing and Contracting to enter into negotiations with Teledyne-Advanced Pollution Instrumentation, a business unit of Teledyne Instruments Inc., and, subject to successful negotiations and a determination of a fair and reasonable price, award a five-year contract for the purchase of calibration instruments, spare parts, and repairs and services to support Quality Control and Quality Assurance activities of the ambient air quality monitoring program to ensure collection of valid data. Waive the advertising requirement of Board Policy A-87.

3. In accordance with Board Policy A-87, Competitive Procurement, approve and authorize the Director of Purchasing and Contracting to enter into negotiations with Met One Instruments Inc., and, subject to successful negotiations and a determination of a fair and reasonable price, award a five-year contract for the purchase of all monitoring instruments, spare parts, and repairs and services to support the ambient air quality monitoring programs. Waive the advertising requirement of Board Policy A-87.
4. In accordance with Board Policy A-87, Competitive Procurement, approve and authorize the Director of Purchasing and Contracting to enter into negotiations with R. M. Young Company, and, subject to successful negotiations and a determination of a fair and reasonable price, award a five-year contract for the purchase of all meteorological parameter monitoring instruments, spare parts, and repairs and services to support the ambient air quality monitoring program. Waive the advertising requirement of Board Policy A-87.

FISCAL IMPACT

Funds for this request are included in the Fiscal Year 2018-19 Operational Plan for the Air Pollution Control District. If approved, this request will result in current year costs and revenue of \$600,000. The funding source is State revenue from fees imposed on annual vehicle registration and deposited in the Air Quality Improvement Trust Fund and available fund balance in the Air Pollution Control District Fund. In addition, annual appropriations of up to \$600,000 to complete acquisition of the replacement instruments will be included in future years' Operational Plans in the Air Pollution Control District for the following four fiscal years. The total cost of replacement instruments is estimated at \$3.0 million over five years. There will be no change in net General Fund cost and no additional staff years.

BUSINESS IMPACT STATEMENT

N/A

ACTION:

ON MOTION of Member Gaspar, seconded by Member Fletcher, the Air Pollution Control Board of the San Diego County Air Pollution Control District took action as recommended, on Consent.

AYES: Cox, Jacob, Gaspar, Fletcher, Desmond

There being no further business, the Air Pollution Control Board of the San Diego County Air Pollution Control District adjourned at 10:33 a.m.

ANDREW POTTER
Air Pollution Control Board
San Diego County Air Pollution Control District

Notes: Santiago

NOTE: This Statement of Proceedings sets forth all actions taken by the San Diego County Air Pollution Control Board on the matters stated, but not necessarily the chronological sequence in which the matters were taken up.

Approved by the Members of the Board, on Wednesday, April 10, 2019.



DIANNE JACOB
Chairwoman

Attest:



ANDREW POTTER
Clerk of the Board

3/27/19 AIR POLLUTION CONTROL BOARD