

**April 4, 2023**

**STATEMENT OF PROCEEDINGS**

*The Minutes of the*

***IN-HOME SUPPORTIVE SERVICES  
PUBLIC AUTHORITY  
REGULAR MEETING***

**COUNTY OF SAN DIEGO**

STATEMENT OF PROCEEDINGS  
COUNTY OF SAN DIEGO IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY  
REGULAR MEETING  
**TUESDAY, APRIL 4, 2023, 9:00 AM**  
COUNTY ADMINISTRATION CENTER, ROOM 310  
1600 PACIFIC HIGHWAY, SAN DIEGO, CALIFORNIA

A. REGULAR SESSION – Regular Meeting was called to order at 9:05 a.m.

PRESENT: Supervisors Nora Vargas, Chair; Terra Lawson-Remer, Vice-Chair; Joel Anderson; Jim Desmond; also, Andrew Potter, Clerk of the Board of Supervisors.

ABSENT: Supervisor Nathan Fletcher

B. Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstances) by a Supervisor/Member/Director, if applicable.

C. Non-Agenda Public Communication: Opportunity for members of the public to speak to the Board on any subject matter within the Board's jurisdiction but not an item on today's agenda.

D. Approval of the Statement of Proceedings/Minutes for the meetings of February 7, 2023 and March 14, 2023.

**ACTION:**

ON MOTION of Supervisor Anderson, seconded by Supervisor Lawson-Remer, the Board of Supervisors of the In-Home Supportive Services Public Authority approved the Statement of Proceedings/Minutes for the meetings of February 7, 2023 and March 14, 2023.

AYES: Vargas, Anderson, Lawson-Remer, Desmond

ABSENT: Fletcher

NOTICE: THE BOARD OF SUPERVISORS MAY TAKE ANY ACTION WITH RESPECT TO THE ITEMS INCLUDED ON THIS AGENDA. RECOMMENDATIONS MADE BY COUNTY STAFF DO NOT LIMIT ACTIONS THAT THE BOARD OF SUPERVISORS MAY TAKE. MEMBERS OF THE PUBLIC SHOULD NOT RELY UPON THE RECOMMENDATIONS IN THE BOARD LETTER AS DETERMINATIVE OF THE ACTION THE BOARD OF SUPERVISORS MAY TAKE ON A PARTICULAR MATTER.

**Agenda Items**

<b>Agenda #</b>	<b>Subject</b>
1.	APPROVAL OF A REVISED EMPLOYMENT AGREEMENT WITH THE IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY EXECUTIVE DIRECTOR [FUNDING SOURCE: FEDERAL AND STATE REVENUE RECEIVED BY THE HEALTH AND HUMAN SERVICES AGENCY]

1. **SUBJECT: APPROVAL OF A REVISED EMPLOYMENT AGREEMENT WITH THE IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY EXECUTIVE DIRECTOR (DISTRICTS: ALL)**

**OVERVIEW**

On April 7, 2021 (IA01), the San Diego County Board of Supervisors, acting as the Governing Body of the County of San Diego In-Home Supportive Services Public Authority (Public Authority), appointed Thomas H. Johnson as the Executive Director of the Public Authority. The initial Employment Agreement (Agreement) became effective May 18, 2021 (IA01). On September 27, 2022 (IA01), the Governing Body of the Public Authority approved a revised Employment Agreement between the Public Authority and Thomas H. Johnson effective September 28, 2022.

Today's action requests the Governing Body of the Public Authority approve a revised Employment Agreement between the Public Authority and Thomas H. Johnson effective April 5, 2023.

This item supports the County of San Diego's vision of a just, sustainable, and resilient future for all, specifically those communities and populations in San Diego County that have been historically left behind, as well as our ongoing commitment to the regional *Live Well San Diego* vision of healthy, safe, and thriving communities. This will be accomplished by supporting the administration of the Public Authority which supports vital services for low-income aged, blind, and disabled individuals.

**RECOMMENDATION(S)**

**CHAIRWOMAN NORA VARGAS**

Approve a revised Employment Agreement between the In-Home Supportive Services Public Authority and Thomas H. Johnson, effective April 5, 2023. Authorize the Chair of the Governing Body of the County of San Diego In-Home Supportive Services Public Authority to execute this revised Employment Agreement.

**EQUITY IMPACT STATEMENT**

The In-Home Supportive Services Public Authority (Public Authority) was established by the State mandate to act as the Employer of Record for In-Home Supportive Services (IHSS) providers and operate a Registry of Providers. The Public Authority is a separate legal entity from the County of San Diego, but works as a partner with the IHSS program, serving IHSS providers and consumers.

The Public Authority staff assists over 30,000 IHSS caregivers in San Diego County annually. In Fiscal Year 2021-22, these caregivers provided approximately 49 million hours of in-home assistance to approximately 35,500 eligible low-income, aged, blind, and disabled individuals as an alternative to out-of-home care, enabling recipients to remain safely in their own homes as part of the IHSS program. In Fiscal Year 2022-23, service hours are estimated to grow to over 54 million.

The Public Authority utilizes available data from community feedback, including but not limited to customer service satisfaction surveys and training surveys, to propose a framework for developing equitable and transparent strategic action plans and policies. In addition, the Public Authority gathers input from members of the IHSS Public Authority Advisory Committee in which no less than fifty-one percent (51%) of the membership includes individuals who are current or past users of personal assistance services paid for through public or private funds, or as recipients of IHSS. Today's action will allow the Public Authority to continue administering vital programs and services to caregivers of equity-seeking groups to include Black, Indigenous, people of color, women, people with disabilities, immigrants, elderly, and the LGBTQ+ community by ensuring continuity of services and critical operations.

#### **SUSTAINABILITY IMPACT STATEMENT**

Today's action aligns with the County of San Diego's Sustainability Goals including engaging the community; providing just and equitable access; and protecting the health and wellbeing of residents in San Diego County. Specifically, this action aligns with Goal #1 regarding supporting public processes that encourage diverse stakeholders to partner and participate in decisions that impact their lives and livelihoods. The Public Authority actively engages service providers and recipients of In-Home Supportive Services (IHSS) through the IHSS Public Authority Advisory Committee which meets monthly. In addition, this action aligns with Goal #2 regarding focusing investments on chronically underserved communities as well as building resilience in vulnerable populations. By administering supports that ultimately enable people to stay in their own homes, in addition to maintaining a high quality of life, the Public Authority reduces the use of resources associated with higher levels of care. Lastly, this action aligns with Goal #3 regarding protecting the health and wellbeing of everyone in the region, particularly for those communities that have been underserved. The Public Authority ensures that vital services are provided to low-income, aged, blind, and disabled individuals that may have historically been underserved. Today's action reflects the County's values and priorities of equity and sustainability by addressing the unique needs of IHSS caregivers and recipients, ensuring the safety and welfare of individuals, enhancing lives, and boosting long-term independence by steering services toward individuals in need while ensuring operations are managed most efficiently.

#### **FISCAL IMPACT**

Funds for this request are included in the Fiscal Year 2022-23 operating fund budget for the In-Home Supportive Services Public Authority budget. If approved, this request will result in an increase in costs and revenues of \$5,764 in Fiscal Year 2022-23. The funding sources are federal and State revenue received by the Health and Human Services Agency. There will be no change in net General Fund cost and no additional staff years.

#### **BUSINESS IMPACT STATEMENT**

N/A

**ACTION:**

Prior to the Board taking action, the Clerk of the Board of Supervisors read a statement into the record regarding the summary of recommendations on the salary and compensation paid in the form of fringe benefits for the local agency executive; ON MOTION of Supervisor Anderson, seconded by Supervisor Desmond, the Board of Supervisors of the In-Home Supportive Services Public Authority took action as recommended, on Consent.

AYES: Vargas, Anderson, Lawson-Remer, Desmond

ABSENT: Fletcher

There being no further business, the Board of Supervisors of the San Diego County In-Home Supportive Services Public Authority adjourned at 4:35 p.m.

ANDREW POTTER  
In Home Supportive Services Public Authority  
County of San Diego, State of California


Notes By: Vizcarra

NOTE: This Statement of Proceedings sets forth all actions taken by the In-Home Supportive Services Public Authority on the matters stated, but not necessarily the chronological sequence in which the matters were taken up.

Approved by the Board of Supervisors, on Tuesday, June 13, 2023.

  
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NORA VARGAS  
Chair

Attest:

  
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ANDREW POTTER  
Clerk of the Board