

STATEMENT OF PROCEEDINGS  
COUNTY OF SAN DIEGO  
IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY  
REGULAR MEETING  
MEETING AGENDA  
**TUESDAY, MAY 21, 2019, 9:00 AM**  
BOARD OF SUPERVISORS NORTH CHAMBER  
1600 PACIFIC HIGHWAY, SAN DIEGO, CALIFORNIA

A. REGULAR SESSION – Regular Meeting was called to order at 9:01 a.m.

PRESENT: Supervisors Dianne Jacob, Chairwoman; Greg Cox, Vice-Chairman; Kristin Gaspar; Nathan Fletcher, Jim Desmond; also, Andrew Potter, Clerk of the Board of Supervisors.

B. Public Communication: No Speakers

NOTICE: THE BOARD OF SUPERVISORS MAY TAKE ANY ACTION WITH RESPECT TO THE ITEMS INCLUDED ON THIS AGENDA. RECOMMENDATIONS MADE BY COUNTY STAFF DO NOT LIMIT ACTIONS THAT THE BOARD OF SUPERVISORS MAY TAKE. MEMBERS OF THE PUBLIC SHOULD NOT RELY UPON THE RECOMMENDATIONS IN THE BOARD LETTER AS DETERMINATIVE OF THE ACTION THE BOARD OF SUPERVISORS MAY TAKE ON A PARTICULAR MATTER.

**Agenda Items**

- | #  | <b>Subject</b>  |
|----|---|
| 1. | FISCAL YEAR 2018-19 ADDITIONAL APPROPRIATIONS FOR THE IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY<br>(4 VOTES) |
| 2. | RECOMMENDED FISCAL YEAR 2019-20 ADMINISTRATIVE BUDGET FOR THE IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY      |

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**1. SUBJECT: FISCAL YEAR 2018-19 ADDITIONAL APPROPRIATIONS FOR THE IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY (DISTRICTS: ALL)**

**OVERVIEW**

On June 26, 2018 (IA01), the Public Authority Governing Body adopted the Fiscal Year 2018-19 final administrative budget for the Public Authority.

The In-Home Supportive Services (IHSS) program provides in-home assistance to approximately 29,700 low-income, aged, blind, and disabled individuals enabling many to remain safely in their homes and reducing the need for more costly placements in nursing homes or other care facilities. The Public Authority provides a number of services to the approximately 25,700 IHSS individual providers (caregivers) such as payroll services, funding for health and dental benefits, provider enrollment, and criminal background checks. The Public Authority also provides registry services to IHSS recipients in need of a provider. The IHSS individual providers perform approximately 36 million hours of service annually for IHSS recipients in San Diego County.

Pursuant to the Memorandum of Understanding (MOU) with United Domestic Workers of America (UDWA), of which the Governing Body authorized signature on October 10, 2017 (1), the Public Authority is obligated to fund the IHSS provider health benefits, administered by the UDWA Trust Fund. The Public Authority's contribution for health benefits is calculated on the number of paid IHSS hours, at \$0.60 per paid hour. At the time the FY18/19 budget was adopted, funding was calculated based on prior IHSS program hours. Due to unanticipated IHSS program growth, additional appropriations are necessary, in order to meet the financial obligations as outlined in the MOU. This item will establish additional appropriations in the amount of \$2,019,582 in the Public Authority's operating budget.

**RECOMMENDATION(S)**

**EXECUTIVE DIRECTOR/CHIEF ADMINISTRATIVE OFFICER**

Establish appropriations of \$2,019,582 in the Public Authority org 63450 in order to comply with the January 1, 2018 Memorandum of Understanding between County of San Diego IHSS Public Authority and United Domestic Workers of America mandating contributions for IHSS provider health insurance benefits, based on an Operating Transfer In from the General Fund. **(4 VOTES)**

**FISCAL IMPACT**

The recommended action increases the Fiscal Year 2018-19 budget for the Public Authority by \$2,019,582, from \$26,813,591 to \$28,833,173. The increase to health benefits is paid through the Public Authority's operating budget and is reimbursed through the general fund Health and Human Services Agency's (HHSA) budget. Funding for operations is based on federal and State revenue received by HHSA. There will be no change in net general fund cost and no additional staff years.

**BUSINESS IMPACT STATEMENT**

N/A

**ACTION:**

ON MOTION of Supervisor Gaspar, seconded by Supervisor Fletcher, the In-Home Supportive Services Public Authority took action as recommended, on Consent.

AYES: Cox, Jacob, Gaspar, Fletcher, Desmond

**2. SUBJECT: RECOMMENDED FISCAL YEAR 2019-20 ADMINISTRATIVE BUDGET FOR THE IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY (DISTRICTS: ALL)**

**OVERVIEW**

The Public Authority Governing Body is asked to approve the recommended In-Home Supportive Services (IHSS) Public Authority administrative budget for Fiscal Year 2019-20 and to direct the scheduling of related public hearings and budget deliberations.

The In-Home Supportive Services (IHSS) program provides in-home assistance to approximately 29,700 low-income, aged, blind, and disabled individuals enabling many to remain safely in their homes thereby reducing the need for more costly placements in nursing homes or other care facilities. Additionally, the IHSS Public Authority provides a number of services to the approximately 25,700 IHSS Individual Providers including payroll services, funding for health and dental benefits, and provider enrollment including criminal background checks. The IHSS Public Authority also provides registry services to IHSS recipients in need of an Individual Provider. In Fiscal Year 2018-19, the IHSS individual providers are expected to perform approximately 36 million hours of service for IHSS recipients in San Diego County. In Fiscal Year 2019-20 it estimated that it could grow to over 39 million hours.

This recommended IHSS Public Authority administrative budget of \$31,291,681 for Fiscal Year 2019-20 represents an increase of 16.7% from the Fiscal Year 2018-19 Adopted Budget of \$26,813,351 mainly to cover increased health benefit contributions for eligible IHSS Individual Providers per the Memorandum of Understanding (MOU) with United Domestic Workers of America (UDWA), of which the Governing Body authorized signature on October 10, 2017 (1).

This action supports the County's *Live Well San Diego* vision by providing support to low-income, aged, blind, and disabled individuals enabling many to remain safely in their homes.

**RECOMMENDATION(S)**

**EXECUTIVE DIRECTOR/CHIEF ADMINISTRATIVE OFFICER**

1. Approve the Fiscal Year 2019-20 recommended administrative budget for the County of San Diego In-Home Supportive Services Public Authority.
2. Set June 10, 2019 as the date to begin the legally required public hearings.

**FISCAL IMPACT**

Funding for operations in the amount of \$31,291,681 is based on federal and State revenue received by the Health and Human Services Agency. The recommended administrative budget is subject to the Governing Body's review and approval. Pursuant to Government Code § 29064, the recommended budget must be approved by June 30, 2019, for the purpose of having authority to spend until the budget is adopted. A resolution of adoption is expected to be before the Governing Body in June 2019.

**BUSINESS IMPACT STATEMENT**

N/A

**ACTION:**

ON MOTION of Supervisor Gaspar, seconded by Supervisor Fletcher, the In-Home Supportive Services Public Authority took action as recommended, on Consent.

AYES: Cox, Jacob, Gaspar, Fletcher, Desmond

There being no further business, the Board of Supervisors of the San Diego County In-Home Supportive Services Public Authority adjourned at 11:22 a.m.

ANDREW POTTER  
In-Home Supportive Services Public Authority  
County of San Diego, State of California

Notes: Santiago

NOTE: This Statement of Proceedings sets forth all actions taken by the In-Home Supportive Services Public Authority on the matters stated, but not necessarily the chronological sequence in which the matters were taken up.

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