

STATEMENT OF PROCEEDINGS
COUNTY OF SAN DIEGO FLOOD CONTROL DISTRICT
REGULAR MEETING AGENDA

WEDNESDAY, JUNE 10, 2026, 9:00 AM
COUNTY ADMINISTRATION CENTER
BOARD CHAMBER, ROOM 310
1600 PACIFIC HIGHWAY SAN DIEGO, CA 92101

A. REGULAR SESSION: Meeting was called to order at 9:05 a.m.

PRESENT: Directors Monica Montgomery Steppe, Vice-Chair; Paloma Aguirre, Chair Pro Tem; Joel Anderson; Jim Desmond; also, Ryan Sharp, Assistant Clerk of the Board of Directors.

ABSENT: Director Terra Lawson-Remer, Chair

B. Non-Agenda Public Communication: Opportunity for individuals to speak to the Board on any subject matter within the Board's jurisdiction but not an item on the agenda. In accordance with the Board's Rules of Procedure, individuals may only speak at one Non-Agenda Public Communication session per meeting. The speaker may select which session (General Legislative or Land Use Legislative Session) to address the Board for Non-Agenda Public Communication at their convenience.

C. Approval of the Statement of Proceedings/Minutes for the meeting of May 19, 2026

ACTION:

ON MOTION of Director Aguirre, seconded by Director Anderson, the Board of Directors approved the Statement of Proceedings/Minutes for the meeting of May 19, 2026.

AYES: Aguirre, Anderson, Montgomery Steppe, Desmond

ABSENT: Lawson-Remer

Agenda Items

Agenda #	Subject
1.	ADOPT AN ORDINANCE TO DELEGATE SIGNATORY AUTHORITIES FOR ENCROACHMENT AGREEMENTS AND RELATED CEQA EXEMPTION

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**1. SUBJECT: ADOPT AN ORDINANCE TO DELEGATE SIGNATORY
AUTHORITIES FOR ENCROACHMENT AGREEMENTS AND
RELATED CEQA EXEMPTION (DISTRICTS: ALL)**

OVERVIEW

The San Diego County Flood Control District (District) owns and maintains real property across the unincorporated areas of the County. The San Diego County Board of Supervisors acts as the Board of Directors for the District. The District also works with the City of Chula Vista and National City to maintain part of the Sweetwater River Channel for flood control and protection. District real property includes land; structures such as linear storm drain pipes and channels; and other real property interests, including drainage and flowage easements. These easements can extend for hundreds of feet through developed areas. They may support underground pipes, open channels, and other flood control facilities, and often include surrounding areas that are only occasionally needed for access or maintenance. In some cases, easements simply provide open space for surface water drainage. When appropriate, District property can also be used productively by other property owners, utilities, and organizations, as long as that use does not interfere with the drainage purposes for which the District acquired the property.

A current section of the San Diego County Flood Control District Act (The Act) authorizes the District's Board of Directors (Board) to permit the use of District property when the Board determines that the use serves the public interest and does not interfere with the purposes for which the property was originally acquired. The Act grants the Board broad authority to carry out its responsibilities, including adopting ordinances and resolutions. These ordinances may be enacted using the same procedures the County of San Diego follows to enact its ordinances. When the District has not taken specific action on a matter, the authorities and procedures that apply to the County generally apply to the District. Through taking this action, the Board provides a standardized process with clear, uniform application by delegating authority to Director of Public Works, County of San Diego, or designees on routine encroachment permits.

Today's request is to adopt an ordinance that allows for the use of District real property through an encroachment permit. The permit will contain provisions that specify the use right is a revocable license and requires such things as defense and indemnity from the permittee. Allowing use of District property under these conditions is in the public interest because it allows for the more productive use of unneeded District property interests in an expedient manner that will not jeopardize the purposes for which the property was obtained. These requirements are consistent with the terms imposed by the County for the issuance of encroachments permits into County highways. The ordinance delegates authority to the Director of Public Works, County of San Diego, or designees, acting on behalf of the District, to issue and condition the permits, collect a deposit for the issuance of the permits, and to enforce the permit requirements.

**RECOMMENDATION(S)
CHIEF ADMINISTRATIVE OFFICER
On June 10, 2026:**

1. Find that adoption of the proposed ordinance is exempt from review under the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the CEQA Guidelines because there is no possibility for the activity to cause a significant effect on the environment.

2. Approve the introduction of the following Ordinance (first reading):
AN ORDINANCE ESTABLISHING AN ENCROACHMENT PERMIT PROCESS BY WHICH USE OF DISTRICT REAL PROPERTY MAY BE ALLOWED.

If, on June 10, 2026, the Board takes action as recommended, then on June 24, 2026:

1. Adopt the following Ordinance (second reading):
AN ORDINANCE ESTABLISHING AN ENCROACHMENT PERMIT PROCESS BY WHICH USE OF DISTRICT REAL PROPERTY MAY BE ALLOWED.

EQUITY IMPACT STATEMENT

Authorizing signatory authority promotes equity by ensuring that all residents and businesses have a standardized and transparent process to obtain encroachment agreements with uniform application fees. It also limits the financial burden on applicants who would otherwise have to seek more costly avenues to obtain the permits/licenses.

SUSTAINABILITY IMPACT STATEMENT

The proposed action has social, health and well-being, and environmental sustainability benefits. This action will contribute to the County sustainability goal of protecting the health and well-being of everyone in the region by regulating how private and public entities use the District’s flowage and drainage easements.

FISCAL IMPACT

There is no fiscal impact associated with these recommendations. There will be no change in net General Fund cost and no additional staff years.

BUSINESS IMPACT STATEMENT

N/A

ACTION:

ON MOTION of Director Aguirre, seconded by Director Montgomery Steppe, the Board of Directors of the County of San Diego Flood Control District took action as recommended, and took action to further consider and adopt the Ordinance on June 24, 2026.

AYES: Aguirre, Anderson, Montgomery Steppe, Desmond

ABSENT: Lawson-Remer

There being no further business, the Board of Directors of the San Diego County Flood Control District adjourned at 11:06 a.m.

ANDREW POTTER
Clerk of the Board of Directors of the
San Diego County Flood Control District

Notes: Valdivia

NOTE: This Statement of Proceedings sets forth all actions taken by the San Diego County Flood Control District on the matters stated, but not necessarily the chronological sequence in which the matters were taken up. Generative artificial intelligence (AI) was utilized to assist in drafting portions of the Statement of Proceedings/Minutes using the meeting’s audio recording. All content produced through AI assistance underwent human review to ensure accuracy.