June 13, 2022 – June 16, 2022

STATEMENT OF PROCEEDINGS

The Minutes of the

BOARD OF SUPERVISORS

BUDGET HEARINGS

FISCAL YEAR 2022-2023

COUNTY OF SAN DIEGO
COUNTY OF SAN DIEGO BOARD OF SUPERVISORS,
FLOOD CONTROL DISTRICT, IN-HOME SUPPORTIVE SERVICES PUBLIC
AUTHORITY, SANITATION DISTRICT, SAN DIEGO COUNTY FIRE PROTECTION
DISTRICT, COUNTY SUCCESSOR AGENCY
STATEMENT OF PROCEEDINGS
FISCAL YEAR 2022-2023 BUDGET HEARINGS
MEETINGS OF THE BOARD OF SUPERVISORS
JUNE 13, 2022 AND JUNE 16, 2022

JUNE 13, 2022: The Budget Hearing was called to order at 9:01 a.m.

PRESENT: Supervisors Nathan Fletcher, Chair; Joel Anderson; Terra Lawson-Remer; Jim
Desmond; also, Andrew Potter, Clerk of the Board of Supervisors.

ABSENT: Supervisor Nora Vargas, Vice-Chair

(Members of the Board of Supervisors attended the meeting via teleconference and participated in
the meeting to the same extent as if they were present, pursuant to Resolution No. 22-056, adopted
May 24, 2022.)

The following documents are on file with the Clerk of the Board:

The Chief Administrative Officer’s Recommended Operational Plan – Fiscal Years

1. SUBJECT: NOTICED PUBLIC HEARING:
BUDGET HEARINGS: CHIEF ADMINISTRATIVE OFFICER’S
RECOMMENDED OPERATIONAL PLAN FOR FISCAL YEARS
2022-23 & 2023-24 (DISTRICTS: BOARD OF SUPERVISORS,
FLOOD CONTROL DISTRICT, IN-HOME SUPPORTIVE
SERVICES PUBLIC AUTHORITY, SANITATION DISTRICT, SAN
DIEGO COUNTY FIRE PROTECTION DISTRICT AND COUNTY
SUCCESSOR AGENCY)

OVERVIEW
Budget Hearings will commence on Monday, June 13, 2022 at 9:00 a.m. at the County
Administration Center. An evening Budget Hearing will be held on Thursday, June 16, 2022
at 5:30 p.m. If necessary, the hearing may be continued from day to day until concluded at
5:00 p.m., Wednesday, June 22, 2022.
RECOMMENDATION(S)
CHIEF ADMINISTRATIVE OFFICER
On June 13, 2022 and June 16, 2022 acting as the Board of Supervisors, San Diego County Flood Control District Board of Directors, San Diego County In-Home Supportive Services Public Authority Board of Directors, Board of Directors of the San Diego County Sanitation District, Board of Directors of the San Diego County Fire Protection District and the County Successor Agency, hold the public hearings for the Chief Administrative Officer’s Recommended Operational Plan for Fiscal Year 2022-23 & 2023-24.

EQUITY IMPACT STATEMENT
The Chief Administrative Officer’s Recommended Operational Plan is a detailed document containing program accomplishments, objectives, and performance measures across four business groups, while seeking appropriation authority for more than $7 billion in the first fiscal year. This Operational Plan is intended to provide resources to address inequities in County services by engaging community voices, enhancing data analysis to identify disparities, developing meaningful outcome indicators, and creating a County government culture of equity, belonging, and racial justice.

FISCAL IMPACT
There is no fiscal impact associated with the recommendation to hold public hearings.

BUSINESS IMPACT STATEMENT
N/A

The Board recessed the Budget Hearing at 9:38 a.m. on Monday, June 13, 2022.

JUNE 16, 2022: The Budget Hearing was called to order at 5:34 p.m.

PRESENT: Supervisors Nathan Fletcher, Chair; Nora Vargas, Vice-Chair; Joel Anderson; Jim Desmond; also, Andrew Potter, Clerk of the Board of Supervisors.

ABSENT: Supervisor Terra Lawson-Remer

(Members of the Board of Supervisors attended the meeting via teleconference and participated in the meeting to the same extent as if they were present, pursuant to Resolution No. 22-056, adopted May 24, 2022.)

PUBLIC TESTIMONY/ACTION/REFERRALS:
The Board convened to receive oral public testimony on the Budget.

ACTION:
Received testimony regarding the Chief Administrative Officer’s Recommended Operational Plan for Fiscal years 2022-23 & 2022-24.
The Board recessed the Special Meeting Budget Hearings at 6:39 p.m. on Wednesday, June 16, 2022, closing the oral public testimony portion of the Budget Hearings. Members of the public may provide written testimony or submit comments online regarding the budget to the Clerk of the Board to be received no later than the close of Budget Hearings at 5:00 p.m., on June 22, 2022. Copies of submitted materials will be provided by the Clerk of the Board to the Board of Supervisors, Chief Administrative Officer, and Chief Financial Officer, upon receipt, and made a part of the record by the Clerk, when the hearings formally close at 5:00 p.m., Wednesday, June 22, 2022.

ANDREW POTTER
Clerk of the Board of Supervisors
County of San Diego, State of California

Notes by: Zurita
Approved by the Board of Supervisors, on Tuesday, June 28, 2022.

NATHAN FLETCHER
Chair

Attest:

ANDREW POTTER
Clerk of the Board

06/13-16, 2022 Board of Supervisors Special Meeting
June 15, 2022

STATEMENT OF PROCEEDINGS

The Minutes of the

FLOOD CONTROL DISTRICT
REGULAR MEETING

COUNTY OF SAN DIEGO
STATEMENT OF PROCEEDINGS
COUNTY OF SAN DIEGO FLOOD CONTROL DISTRICT
REGULAR MEETING
MEETING AGENDA
WEDNESDAY, JUNE 15, 2022, 9:00 AM
COUNTY ADMINISTRATION CENTER, ROOM 310
1600 PACIFIC HIGHWAY
SAN DIEGO, CA 92101

A. REGULAR SESSION: Meeting was called to order at 10:30 a.m.

PRESENT: Directors Nathan Fletcher, Chair; Joel Anderson; Terra Lawson-Remer; Jim Desmond; also, Ryan Sharp, Assistant Clerk of the Board of Supervisors.

ABSENT: Director Nora Vargas, Vice-Chair

(Members of the Flood Control District attended the meeting via teleconference and participated in the meeting to the same extent as if they were present, pursuant to Resolution No. 22-056, adopted May 24, 2022.)

B. Non-AGENDA Public Communication: No Speakers

C. Approval of the Statement of Proceedings/Minutes for the meeting of May 24, 2022.

ACTION:
ON MOTION of Director Fletcher, seconded by Director Anderson, the Board of Directors of the San Diego County Flood Control District approved the Statement of Proceedings/Minutes for the meeting of May 24, 2022.

AYES: Anderson, Lawson-Remer, Fletcher, Desmond
ABSENT: Vargas

NOTICE: THE BOARD OF SUPERVISORS MAY TAKE ANY ACTION WITH RESPECT TO THE ITEMS INCLUDED ON THIS AGENDA. RECOMMENDATIONS MADE BY COUNTY STAFF DO NOT LIMIT ACTIONS THAT THE BOARD OF SUPERVISORS MAY TAKE. MEMBERS OF THE PUBLIC SHOULD NOT RELY UPON THE RECOMMENDATIONS IN THE BOARD LETTER AS DETERMINATIVE OF THE ACTION THE BOARD OF SUPERVISORS MAY TAKE ON A PARTICULAR MATTER.

Agenda Items

Agenda # Subject
1. NOTICED PUBLIC HEARING:
PUBLIC HEARING TO CONFIRM FISCAL YEAR 2022-23 LEVIES FOR PERMANENT ROAD DIVISION ZONES, COUNTY SERVICE AREAS AND ZONES, SAN DIEGO COUNTY FIRE PROTECTION DISTRICT ZONES, AND STORMWATER MAINTENANCE ZONES [FUNDING SOURCE: ASSESSMENT LEVIES ON PROPERTY OWNERS WITHIN THE IDENTIFIED DISTRICTS]

(RELATES TO BOARD OF SUPERVISORS AGENDA NO. 06; AND, SAN DIEGO COUNTY FIRE PROTECTION DISTRICT AGENDA NO. FP02)

WEDNESDAY, JUNE 15, 2022
1. **SUBJECT:** NOTICED PUBLIC HEARING: PUBLIC HEARING TO CONFIRM FISCAL YEAR 2022-23 LEVIES FOR PERMANENT ROAD DIVISION ZONES, COUNTY SERVICE AREAS AND ZONES, SAN DIEGO COUNTY FIRE PROTECTION DISTRICT ZONES, AND STORMWATER MAINTENANCE ZONES (DISTRICTS: ALL)

**OVERVIEW**

Special districts are created by residents of a community to deliver specialized services the local county or city do not provide. There are a variety of special districts, and each type is governed under different State laws. The County of San Diego (County), San Diego County Flood Control District (Flood Control District), and San Diego County Fire Protection District (Fire District) use special districts as a funding mechanism to provide services, such as fire protection, flood control protection, private road, and landscape maintenance, parks, emergency communication, and paramedic services, across the unincorporated areas and in six cities (Del Mar, Solana Beach, Encinitas, Santee, and portions of Poway and San Diego) in San Diego county.

Services are primarily funded by property owners through assessments or special taxes that are collected through annual property tax bills, reducing the cost to ratepayers by eliminating the administrative costs from annual billing and payment collection. District boundaries were established by voters at the time of formation or as a condition of development. Services are primarily funded by parcels within each district’s boundaries. The method for calculating how much each parcel pays varies based on the type of district and ordinances adopted when the districts were formed. The most common method for calculating the rate per parcel is based on a variety of factors, including land use, parcel acreage, or use type (single-family or multi-family). The assessments or special taxes cannot exceed the maximum amount in the adopted ordinance without an additional vote of the affected community. At the time of formation, some of the ordinances included cost escalators, tied to a specific cost index, to allow special districts to increase the maximum rate each year to keep pace with inflation. The most commonly used cost indices are the Consumer Price Index (CPI) which measures the cost of consumer goods, and the Construction Cost Index (CCI) which measures the cost of construction materials and labor.

Board of Supervisors Policy B-29: Fees, Grants, Revenue Contracts - Department Responsibility for Cost Recovery (Board Policy B-29) directs departments to recover the full cost of services provided to agencies or individuals. Staff reviewed each district to determine if revenues were adequate for services or if rates should be increased or decreased based on the budget. Staff determined that the proposed rates for Fiscal Year (FY) 2022-23 are needed to fund services and to ensure compliance with Board Policy B-29. Rates are also necessary to maintain financial reserves to fund future services, facility repairs, improvements, or replacements. All proposed rates are in accordance with Articles XIII A-D of the California Constitution, (Proposition 218) as amended to date and are within maximum rates set forth in each district’s adopted ordinance; and therefore, do not require voter approval from affected property owners. Under Proposition 218, voters must approve special district formations and the maximum amount that can be collected from property owners.
Permanent Road Division Zones (County District)

There are 68 Permanent Road Division (PRD) Zones managed by the County Department of Public Works (DPW). 50 of the 68 PRD Zones levy property owner assessments or special taxes. Private road maintenance services funded by these PRD Zones are provided in multiple unincorporated communities. The amount each parcel is charged is determined by factors such as the type of land use, parcel size, and the number of dwelling units, which is represented by "benefit units". Benefit units are used to quantify the specific level of benefit each parcel receives from the services. Rates will remain the same in 44 of the 50 PRD Zones that levy property owner assessments or special taxes. Six rate increases are being proposed to fund multi-year maintenance plans for road resurfacing, culvert repairs, and future road replacements. Three PRD Zones will have rate increases based on their approved cost escalators, and three PRD Zones will have rate increases based on voter approval. The approved cost escalator for the three PRD Zones is the Los Angeles Construction Cost Index (CCI), which measures construction labor and materials costs and is frequently used to account for inflation for construction projects in the San Diego region, as Los Angeles is the closest region to have a CCI for these zones. The six proposed annual rate increases for this upcoming FY are:

1. PRD Zone 30-Royal Oaks Drive/Carroll Lane is located in the unincorporated community of North County Metro (District 2). The proposed rate will increase from $0 to $100 based on a property owner approved rate increase, with a single-family residence assigned one benefit unit, or $100 annually. Additional revenue will provide funding for planned road and culvert maintenance.

2. PRD Zone 99-Via Allondra/Via Del Corvo is located in the unincorporated community of North County Metro (District 5). The proposed rate will increase from $105 to $140 based on a property owner approved rate increase, with a single-family residence assigned four benefit units, or $560 annually. Additional revenue will provide funding for planned road and culvert maintenance.

3. PRD Zone 101A-High Ridge Road is located in the unincorporated community of Lakeside (District 2). The proposed rate will increase from $300 to $400 based on a property owner approved rate increase, with a single-family residence assigned two benefit units, or $800 annually. Additional revenue will provide funding for planned road maintenance.

4. PRD Zone 117-Legend Rock is located in the unincorporated community of Hidden Meadows (District 5). The proposed special tax will increase from $1,411.59 to $1,508.84 per parcel, based on the voter approved cost escalator. The increase is due to rising inflation, based on a 6.89% escalation in the Los Angeles CCI for 2021. Additional revenue will provide funding for planned road and culvert maintenance.

5. PRD Zone 133-Ranch Creek Road is located in the unincorporated community of Valley Center (District 5). The proposed rate will increase from $1,419.69 to $1,517.50 based on the voter approved cost escalator, with a single-family residence assigned one and a quarter benefit unit, for a total of $1,896.88 annually. The increase is due to rising inflation, based on a 6.89% escalation in the Los Angeles CCI for 2021. Additional revenue will provide funding for planned road and culvert maintenance.
6. PRD Zone 1017-Kalbaugh/Haley/Toub Streets is located in the unincorporated community of Ramona (District 2). The proposed rate will increase from $246.76 to $263.76 based on a voter approved cost escalator, with a single-family residence assigned two benefit units, for a total of $527.52 annually. The increase is due to rising inflation, based on a 6.89% escalation in the Los Angeles CCI for 2021. Additional revenue will provide funding for ongoing road maintenance.

County Services Areas (County District)
There are eleven County Services Areas (CSA) funded by assessments that are managed by multiple County departments based on the services provided. CSAs provide maintenance and operations for parks, landscaping, flood control, open space management, and emergency medical/paramedic services in multiple unincorporated communities and six incorporated cities (Del Mar, Solana Beach, Encinitas, Santee, and portions of Poway and the City of San Diego). Rates will remain the same in six of the eleven CSAs that levy assessments because revenues can fully fund planned services. The approved cost escalator for CSAs is the San Diego Consumer Price Index (CPI), which is based on a broad range of labor costs, goods, and services. Five rate increases are being proposed, which are based on the voter-approved San Diego CPI increase of 5.21%:

1. CSA 83A-San Dieguito Local Parks District is managed by the Department of Parks and Recreation and provides park amenities and services in the unincorporated community of 4S Ranch (District 2). The proposed rate will increase from $135.00 to $141.75 per single-family residence. The increase is due to rising inflation, based on a 5.21% escalation in the San Diego CPI for 2021, with a voter approved maximum cost escalator of 5%. It is anticipated that the additional revenue will be sufficient to fund increased costs for park maintenance and operations for FY 2022-23.

2. CSA 17-San Dieguito Emergency Medical Services is managed by San Diego County Fire and provides services to the cities of Del Mar, Solana Beach, Encinitas, and the City of San Diego communities of Del Mar Heights, and Del Mar Terrace, the unincorporated communities of Rancho Santa Fe, 4S Ranch, and a portion of Elfin Forest. (Districts 2 & 3). The proposed maximum annual special tax will increase from $32.76 to $34.47 per single family residence. The increase is due to rising inflation, based on a 5.21% escalation in the San Diego CPI for 2021. The additional revenue will ensure the CSA has adequate working capital.

3. CSA 69-Heartland Paramedic Services is managed by San Diego County Fire and provides services to the unincorporated community of Lakeside and the City of Santee (District 2). The proposed maximum annual special tax will increase from $59.49 to $62.59 per single-family residence. The increase is due to rising inflation, based on a 5.21% escalation in the San Diego CPI for 2021. The additional revenue will ensure the CSA has adequate working capital.
4. CSA 26 Zone A-Cottonwood Village is managed by DPW and provides open space fire-fuel management and landscape maintenance services in the unincorporated community of Rancho San Diego (District 4). The proposed rate will increase from $100.00 to $105.20, with the average a single-family residence assigned one benefit unit, for a total of $105.20 annually. The rate increase is due to rising inflation, based on a 5.21% escalation in the San Diego CPI for 2021. The increase will ensure the CSA can fund annual fire-break services and maintain adequate working capital.

5. CSA 26 Zone B-Monte Vista is managed by DPW and provides landscape maintenance services in the unincorporated community of Rancho San Diego (District 4). The proposed rate will increase from $178.09 to $187.36 per single-family residence. The rate increase is due to rising inflation, based on a 5.21% escalation in the San Diego CPI for 2021. The increase will ensure the CSA can fund routine landscape maintenance services and maintain adequate working capital.

San Diego County Fire Protection District (Fire District)
There are ten zones in the San Diego County Fire Protection District funded by assessments or special taxes managed by San Diego County Fire that provide funds to supplement the cost of fire protection and emergency medical services across multiple unincorporated communities. Rates will remain the same in nine of the ten zones that levy assessments or special taxes because revenues are adequate to fully fund services; in addition, there is no voter approved cost price escalator for these nine zones. One rate increase is being proposed:

1. Fire District-Palomar Mountain provides services within the unincorporated community of Palomar Mountain (District 5). The proposed maximum annual special tax will increase from $165.53 to $170.50 per single-family residence. The increase is due to rising inflation, based on a 5.21% escalation in the San Diego CPI for 2021, with a voter approved maximum cost escalator of 3%. The additional revenue will be used to fund firefighting personnel and fire protection equipment and apparatus.

Flood Control District Stormwater Maintenance Zones (Flood Control District)
There are three Stormwater Maintenance Zones (SMZ) funded by assessments managed by the Flood Control District in DPW that provide maintenance of flood control facilities in multiple unincorporated communities. Rates will remain the same in two of the three zones that levy assessments because revenues can fully fund planned services. One rate increase is being proposed:

1. SMZ No. 4-4249-3-Lake Rancho Viejo is located in the unincorporated community of Fallbrook (District 5). The proposed rate will increase from $320.57 to $351.12 per single-family residence. The increase is due to rising inflation, based on a 9.53% escalation in the Los Angeles CCI from September 2020 to September 2021. The additional revenue will be used to fund increased costs for stormwater facility maintenance and operations.
This is a request for the Board to adopt resolutions to confirm assessments and special taxes and authorize levies for the 74 special districts administered by the County, the Fire District, or the Flood Control District. Upon adoption, the assessments and special taxes will be placed on the tax roll for FY 2022-23. These actions are discretionary after consideration of public testimony.

RECOMMENDATION(S)
CHIEF ADMINISTRATIVE OFFICER
Acting as the Board of Directors, San Diego County Flood Control District:
Adopt a Resolution entitled: RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN DIEGO COUNTY FLOOD CONTROL DISTRICT ACTING AS THE GOVERNING BODY OF STORMWATER MAINTENANCE ZONES 3-4978-1 BLACKWOLF, 4-4249-3 LAKE RANCHO VIEJO, AND 3-5142-1 PONDEROSA, ADOPTING ASSESSMENTS AND CONFIRMING REPORTS RE: LEVIES TO BE COLLECTED ON THE TAX ROLL FOR FISCAL YEAR 2022-23.

EQUITY IMPACT STATEMENT
Today's action continues the County's commitment to providing programs and services that enhance our communities. Assessments and special taxes fund services that include fire protection, flood control protection, private road maintenance, landscaping, parks, emergency communication, and paramedic services which improve the health and safety of our local communities.

FISCAL IMPACT
The proposed assessment revenues are included in Fiscal Year (FY) 2022-23 CAO Recommended Operational Plan for the Departments of Public Works (DPW), Department of Parks and Recreation (DPR), Sheriff, San Diego County Fire (County Fire), San Diego County Flood Control District (Flood Control District), and the San Diego County Fire Protection District (Fire District). The proposed rate increases for 13 special districts will result in increases in revenue from property owner assessments of $52,687.54 in total for DPW, $283,135.92 in total for County Fire, $30,579 for DPR, $2,022 in total for the Fire District, and $8,676.20 in total for the Flood Control District. There is no proposed change in rates for 61 special districts. There will be no change in net General Fund cost and no additional staff years.

The proposed assessment levies are estimated annually in an amount sufficient to recover full cost as required by Board Policy B-29: Fees, Grants, Revenue Contracts-Department Responsibility for Cost Recovery. Accordingly, there is no projected unrecovered cost, and a waiver of Board Policy B-29 is not needed. The funding source is assessment levies on property owners within the identified districts.

If the Board of Supervisors, acting on behalf of the County and other independent districts, does not adopt the resolutions, the proposed assessments and special taxes cannot be placed on the tax rolls for FY 2022-23. Without the funds generated by assessments, services for flood control protection, private road maintenance, parks, and landscape services would be reduced, and maintenance would be deferred. Fund balance would be leveraged to fill the gap for public safety communications systems, structural fire protection, and emergency medical services, which would impact the funding available for working capital.
BUSINESS IMPACT STATEMENT
N/A

(RELATES TO BOARD OF SUPERVISORS AGENDA NO. 06; AND, SAN DIEGO COUNTY FIRE PROTECTION DISTRICT AGENDA NO. FP02)

ACTION:
ON MOTION of Director Fletcher, seconded by Director Anderson, the Board of Directors of the San Diego County Flood Control District closed the Hearing and action as recommended, adopting Resolution No. 22-090, entitled: RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN DIEGO COUNTY FLOOD CONTROL DISTRICT ACTING AS THE GOVERNING BODY OF STORMWATER MAINTENANCE ZONES 3-4978-1 BLACKWOLF, 4-4249-3 LAKE RANCHO VIEJO, AND 3-5142-1 PONDEROSA, ADOPTING ASSESSMENTS AND CONFIRMING REPORTS RE: LEVIES TO BE COLLECTED ON THE TAX ROLL FOR FISCAL YEAR 2022-23.

AYES: Anderson, Lawson-Remer, Fletcher, Desmond
ABSENT: Vargas

There being no further business, the Board of Directors of the San Diego County Flood Control District adjourned at 2:28 p.m.

ANDREW POTTER
Clerk of the Board of Directors of the
San Diego County Flood Control District

Notes: Vizcarra

NOTE: This Statement of Proceedings sets forth all actions taken by the San Diego County Flood Control District on the matters stated, but not necessarily the chronological sequence in which the matters were taken up.
Approved by the Board of Directors, on Tuesday, June 28, 2022.

NATHAN FLETCHER
Chair

Attest:

ANDREW POTTER
Clerk of the Board

06/15/2022 FLOOD CONTROL DISTRICT
June 14, 2022

STATEMENT OF PROCEEDINGS

The Minutes of the

SAN DIEGO COUNTY FIRE PROTECTION DISTRICT
REGULAR MEETING

COUNTY OF SAN DIEGO
STATEMENT OF PROCEEDINGS
COUNTY OF SAN DIEGO
SAN DIEGO COUNTY FIRE PROTECTION DISTRICT
REGULAR MEETING
MEETING AGENDA
TUESDAY, JUNE 14, 2022, 9:00 AM
COUNTY ADMINISTRATION CENTER, ROOM 310
1600 PACIFIC HIGHWAY
SAN DIEGO, CA 92101

A. REGULAR SESSION – Regular Meeting was called to order at 9:02 a.m.

PRESENT: Directors Nathan Fletcher, Chair; Nora Vargas, Vice-Chair; Joel Anderson; Terra Lawson-Remer; Jim Desmond; also, Andrew Potter, Clerk of the Board of Supervisors.

(Members of the San Diego County Fire Protection District attended the meeting via teleconference and participated in the meeting to the same extent as if they were present, pursuant to Resolution No. 22-056, adopted May 24, 2022.)

B. Non-Agenda Public Communication: Opportunity for members of the public to speak to the Board on any subject matter within the Board’s jurisdiction but not an item on today’s agenda.

NOTICE: THE BOARD OF SUPERVISORS MAY TAKE ANY ACTION WITH RESPECT TO THE ITEMS INCLUDED ON THIS AGENDA. RECOMMENDATIONS MADE BY COUNTY STAFF DO NOT LIMIT ACTIONS THAT THE BOARD OF SUPERVISORS MAY TAKE. MEMBERS OF THE PUBLIC SHOULD NOT RELY UPON THE RECOMMENDATIONS IN THE BOARD LETTER AS DETERMINATIVE OF THE ACTION THE BOARD OF SUPERVISORS MAY TAKE ON A PARTICULAR MATTER.

Agenda Items

Agenda # Subject
1. NOTICED PUBLIC HEARING:
   ADOPT AN ORDINANCE FOR SAN DIEGO COUNTY FIRE PROTECTION DISTRICT FEES FOR EMERGENCY MEDICAL SERVICES
1. SUBJECT:
NOTICED PUBLIC HEARING:
ADOPT AN ORDINANCE FOR SAN DIEGO COUNTY FIRE PROTECTION DISTRICT FEES FOR EMERGENCY MEDICAL SERVICES (DISTRICTS: ALL)

OVERVIEW
On July 7, 2020, the County of San Diego Board of Supervisors approved the formation of the San Diego County Fire Protection District (SDCFPD), transferring fire protection and emergency medical services powers from County Service Area 135 to the SDCFPD. The SDCFPD makes available rescue ambulances in some rural areas to support ambulance coverage when needed through an agreement with a private ambulance contractor. The establishment of emergency medical services fees in the SDCFPD are appropriate and necessary to continue to provide services within the newly-formed district.

The proposed user fees, charged to the patient, will allow SDCFPD to recover costs associated with providing Paramedic and Emergency Medical Technician (EMT) level ambulance transportation, and treatment of patients at the scene who decline to be transported. The recommended fees are based on the average market rate for emergency medical services across the region and align SDCFPD with other operating areas throughout San Diego County. The Auditor and Controller has reviewed and approved the supporting documentation and methodology for the proposed fees. Today’s request is for the Board of Directors (Board) for the San Diego County Fire Protection District (SDCFPD) to consider adopting an ordinance setting fees for emergency medical services. If the Board takes the recommended action today, then on June 28, 2022, the Board is asked to consider and adopt the proposed ordinance.

RECOMMENDATION(S)
EXECUTIVE DIRECTOR
On June 14, 2022:
1. Approve the introduction of the Ordinance (first reading), read title, and waive further reading of the Ordinance:
   AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE SAN DIEGO COUNTY FIRE PROTECTION DISTRICT EMERGENCY MEDICAL SERVICES FEES.

If, on June 14, 2022, the Board takes action as recommended in Item 1 above, then on June 28, 2022:
1. Consider and adopt (second reading):
   AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE SAN DIEGO COUNTY FIRE PROTECTION DISTRICT EMERGENCY MEDICAL SERVICES FEES.

2. Waive Board Policy B-29, Fees, Grants, and Revenue Contracts - Department Responsibility for Cost Recovery which requires full cost recovery for services.

TUESDAY, JUNE 14, 2022
EQUITY IMPACT STATEMENT
The San Diego County Fire Protection District (SDCFPD) is committed to assuring that equity is considered in policy development, distribution of fire protection resources, and the provision of emergency medical services in all areas where the County has jurisdictional influence and/or authority. More than 80 percent of the San Diego County Fire Protection District’s (SDCFPD) jurisdictional area qualifies as a disadvantaged unincorporated community, based on a San Diego Local Agency Formation Commission (LAFCO) report on the funding, administration, and performance of the former County Service Area No. 135 (now SDCFPD). Proposed SDCFPD emergency medical services fees take this data into consideration and follow the industry standard market rate including a provision for the Fire Chief their or designee to waive said fee for individuals financially unable to pay.

FISCAL IMPACT
There is no fiscal impact associated with this request in the current fiscal year. If fees are approved, staff will return to the board to establish appropriations if necessary. There will be no change in net General Fund cost and no additional staff years.

BUSINESS IMPACT STATEMENT
N/A

ACTION:
ON MOTION of Director Fletcher, seconded by Director Anderson, the Board of Directors of the San Diego County Fire Protection District closed the Hearing and took action as recommended, to further consider and adopt the Ordinance on June 28, 2022.

AYES: Vargas, Anderson, Lawson-Reemer, Fletcher, Desmond

The Board of Directors of the San Diego County Fire Protection District recessed at 4:50 p.m. on June 14, 2022 and reconvened at 9:00 a.m. on June 15, 2022. The Board adjourned the meeting on June 15, 2022 at 10:20 a.m.

ANDREW POTTER
Clerk of the Board of Directors of the
San Diego County Fire Protection District

Notes By: Vizcarra

NOTE: This Statement of Proceedings sets forth all actions taken by the San Diego County Fire Protection District on the matters stated, but not necessarily the chronological sequence in which the matters were taken up.
Approved by the Board of Directors, on Tuesday, June 28, 2022.

__________________________
NATHAN FLETCHER
Chair

Attest:

__________________________
ANDREW POTTER
Clerk of the Board
June 15, 2022

STATEMENT OF PROCEEDINGS

The Minutes of the

SAN DIEGO COUNTY FIRE PROTECTION DISTRICT
REGULAR MEETING

COUNTY OF SAN DIEGO
STATEMENT OF PROCEEDINGS
COUNTY OF SAN DIEGO SAN DIEGO COUNTY FIRE PROTECTION DISTRICT
REGULAR MEETING
MEETING AGENDA
WEDNESDAY, JUNE 15, 2022, 9:00 AM
COUNTY ADMINISTRATION CENTER, ROOM 310
1600 PACIFIC HIGHWAY
SAN DIEGO, CA 92101

A. REGULAR SESSION – Regular Meeting was called to order at 10:30 a.m.

PRESENT: Directors Nathan Fletcher, Chair; Joel Anderson; Terra Lawson-Remer; Jim Desmond; also, Andrew Potter, Clerk of the Board of Supervisors.

ABSENT: Director Ncra Vargas, Vice-Chair

(Members of the San Diego County Fire Protection District attended the meeting via teleconference and participated in the meeting to the same extent as if they were present, pursuant to Resolution No. 22-056, adopted May 24, 2022.)

B. Non-Agenda Public Communication: No Speakers

C. Approval of the Statement of Proceedings/Minutes for the meeting of March 15, 2022.

ACTION:
ON MOTION of Director Fletcher, seconded by Director Anderson, the Board of Directors of the San Diego County Fire Protection District approved the Statement of Proceedings/Minutes for the meeting of March 15, 2022.

AYES: Anderson, Lawson-Remer, Fletcher, Desmond
ABSENT: Vargas

NOTICE: THE BOARD OF SUPERVISORS MAY TAKE ANY ACTION WITH RESPECT TO THE ITEMS INCLUDED ON THIS AGENDA. RECOMMENDATIONS MADE BY COUNTY STAFF DO NOT LIMIT ACTIONS THAT THE BOARD OF SUPERVISORS MAY TAKE. MEMBERS OF THE PUBLIC SHOULD NOT RELY UPON THE RECOMMENDATIONS IN THE BOARD LETTER AS DETERMINATIVE OF THE ACTION THE BOARD OF SUPERVISORS MAY TAKE ON A PARTICULAR MATTER.

Agenda Items

Agenda #               Subject
1.                     CONFIRM FISCAL YEAR 2022-23 LEVIES FOR COMMUNITY FACILITIES DISTRICTS

                        (RELATES TO BOARD OF SUPERVISORS AGENDA NO. 05)
NOTICED PUBLIC HEARING:
PUBLIC HEARING TO CONFIRM FISCAL YEAR 2022-23 LEVIES FOR
PERMANENT ROAD DIVISION ZONES, COUNTY SERVICE AREAS AND
ZONES, SAN DIEGO COUNTY FIRE PROTECTION DISTRICT ZONES, AND
STORMWATER MAINTENANCE ZONES
[FUNDING SOURCE: ASSESSMENT LEVIES ON PROPERTY OWNERS WITHIN
THE IDENTIFIED DISTRICTS]

(RELATES TO BOARD OF SUPERVISORS AGENDA NO. 06; AND, FLOOD
CONTROL DISTRICT AGENDA NO. FL01)
SUBJECT: CONFIRM FISCAL YEAR 2022-23 LEVIES FOR COMMUNITY FACILITIES DISTRICTS (DISTRICTS: ALL)

OVERVIEW
In accordance with Board Policy 1-136, Comprehensive Goals and Policies for Community Facilities Districts, the County of San Diego manages eight Community Facilities Districts (CFD) throughout the region. In addition, the San Diego County Fire Protection District manages two CFDs. A CFD is established to create a funding mechanism for public facilities and services such as streets, sewer facilities, stormwater facilities, fire protection, parks, and libraries. Through this funding mechanism, these public facilities and services are paid for by those property owners within the boundaries of the district since they benefit the most from the services and are typically established as part of the development process for new or infill housing to support the residents of those housing developments.

The method for calculating the levies for CFDs can be based on a variety of factors, including parcel acreage or use type (single-family or multi-family). The rate is established in each district Rate and Method of Apportionment (RMA) as adopted by the Board of Supervisors at the time each CFD is formed. The RMA provides the methodology to determine the maximum annual special tax allowable for each district. Any changes to an RMA require voter approval. CFDs are levied annually on each parcel’s tax bill, reducing the cost to the ratepayer by eliminating the administrative costs that arise from annual billing and payment collection. The annual adoption of a resolution is required to provide for the levies of a special tax for CFDs on the tax rolls.

Today’s request is for the County of San Diego Board of Supervisors and San Diego County Fire Protection District Board of Directors, acting as the Governing Body of the CFDs, to adopt resolutions to authorize the Fiscal Year (FY) 2022-23 levies for eight CFDs: CFD No. 2008-01 (Harmony Grove Village), CFD No. 2013-01 (Horse Creek Ridge Maintenance), CFD No. 2019-02 (Sweetwater Place Maintenance), CFD No. 2019-01 (Meadowood Maintenance), CFD No. 2019-03 (Park Circle Maintenance), CFD no. 2022-01 (Piper Otay Preserve Maintenance), CFD No. 04-1 (Lake Morena, Jacumba, Jamul, and Lyons Valley), and CFD No. 09-1 (East Otay Mesa). Upon approval, the annual levies will be placed on the tax roll so that the property owners can continue to pay the levy through their property tax bills.

If today’s actions are approved, levies will be adopted for eight CFDs. All proposed levies are within approved maximum rates in accordance with the RMAs for each district and would not require voter approval. RMAs are established as part of the CFD creation and any amendments to an RMA, such as changes to rates or services provided, require voter approval. If today’s proposed actions to levy on the tax bill are not approved, the previously approved FY 2021-22 rates will be levied. There would be no reduction in revenue from not placing the collection of the service fees on the tax roll, but administrative expenses would increase for annual billing and payment collection if the payments are collected separately instead of on the tax roll. If the rates are not increased as proposed, maintenance would be impacted, and available fund balance would be used to mitigate any shortfalls for FY 2022-23.
Board of Supervisors Policy B-29: Fees, Grants, Revenue Contracts - Department Responsibility for Cost Recovery (Board Policy B-29) directs departments to recover the full cost of services provided to agencies or individuals. Staff reviewed each district’s budget to determine if revenues were adequate for services or if rates should be increased or decreased based on the budget. Staff determined that the proposed rates for Fiscal Year 2022-23 are needed to fund costs for services, and available fund balance is needed for working capital, future services, or facility repair, improvements, or replacement, and to ensure compliance with Board Policy B-29.

The following is the summary of proposed levies for FY 2022-23:

Community Facilities District 2008-01 (Harmony Grove Village). The Harmony Grove Village subdivision is located within the San Dieguito Community Plan area in District 3. The site is approximately 418 acres and includes 736 residential dwelling units and three public park sites. The proposed maximum annual Special Tax A will increase from $1,362,972.40 to $1,382,820.86 for Improvement Area No. 1 and will increase from $1,136,804.46 to $1,153,504.14 for Improvement Area No. 2 to fund costs related to construction of public facilities including parks, roads, wastewater, and flood control facilities built by the developer, through a bond series approved by the Board on December 5, 2017 (23) and December 10, 2019 (25). Special Tax B will increase in both Improvement Areas from $836,625.92 to $886,821.12 in accordance with the RMA, adopted June 25, 2008 (9) to fund increasing costs for CFD administration, maintenance, and operating costs of storm drain structures, public parks/recreation facilities/open space, street lighting, and emergency response facilities and services provided by Rancho Santa Fe Fire Protection District.

Community Facilities District 2013-01 (Horse Creek Ridge Maintenance). The Horse Creek Ridge subdivision is located within the Fallbrook Community Plan area in District 5. The site is approximately 416-acres and approved for 741 single-family and multi-family dwelling units and a public sports park and staging area site. Special Tax A funds costs related to open space, trails, park, recreational facility maintenance, and CFD administration. Special Tax B funds storm drainage and detention basin facilities maintenance. Special Tax C funds fire protection, suppression, and emergency medical services provided by North County Fire Protection District. The proposed maximum special tax will increase from $514,936.64 to $526,000.10 for Special Tax A, from $210,111.70 to $214,629.20 for Special Tax B, and from $158,224.14 to 161,626.54 for Special Tax C, all in accordance with the RMA, adopted January 29, 2014 (1). This increase is needed to fund increased costs to operate and maintain a regional sports park complex, staging area and park trails, onsite and offsite open space, fire services, and detention basins within the CFD.

Community Facilities District 2019-02 (Sweetwater Place Maintenance). The Sweetwater Place subdivision is located within the Spring Valley Community Plan area in District 4. The site is approximately 18-acres and approved for 122 single-family and multi-family dwelling units and a two-acre public park. This CFD was established to finance ongoing operations and maintenance of the park within the CFD. The proposed maximum special tax will increase from $125,317.16 to $131,842.96 in accordance with the RMA, adopted May 1, 2019 (2). This increase is needed to fund increased costs to operate and maintain a two-acre public park within the CFD.
Community Facilities District 2019-01 (Meadowood Maintenance). The Meadowood subdivision is located within the Fallbrook Community Plan area in District 5. The site is approximately 389-acres and approved for 844 single-family and multi-family dwelling units and a park. The Meadowood subdivision is still being built out, and the number of parcels increased from 2 to 190 between FY 2021-22 and FY 2022-23. This increase in parcels paying into the CFD has resulted in a larger than usual increase in the special tax. Special Tax A funds costs related to open space, trails, a park, recreational facility maintenance, and CFD administration. Special Tax B funds storm drainage and detention basin facilities maintenance. Special Tax C funds fire protection, suppression, and emergency medical services provided by North County Fire Protection District. The proposed maximum special tax will increase from $11,573.94 to $120,656.90 for Special Tax A, from $6,668.76 to $69,528.00 for Special Tax B and $4,905.18 to $52,911.60 for Special Tax C in accordance with the amended RMA, adopted May 6, 2020 (3). The increases are needed to fund the cost to operate and maintain a park, park trails, fire services, and stormwater drainage and treatment facilities within the CFD.

Community Facilities District 2019-03 (Park Circle Maintenance). The Park Circle subdivision is located within the Valley Center Community Plan area in District 5. The site is approximately 74-acres and approved for 322 single-family dwelling units and a 2.6-acre public park. This CFD was established to finance ongoing operations and maintenance of the park within the CFD. The proposed maximum special tax will increase from $58,762.08 to $202,639.04 due to FY 2021-22 to FY 2022-23 having an increase from 72 to 236 total parcels to be levied in accordance with the RMA, adopted June 5, 2019 (1). These increases are needed to fund the cost of operations and maintenance of a public park within the CFD.

Community Facilities District 2022-01 (Piper Otay Preserve Maintenance). The Piper Otay subdivision is located within the East Otay Mesa Business Park Specific Plan in District 1. The proposed maximum special tax will be $37,828 in accordance with the RMA, adopted April 27, 2022 (07). FY 22-23 is the first year the special tax will be levied, and the tax is needed to fund the cost of operations and maintenance of a public park within the CFD.

Community Facilities District 04-1 (CFD 04-1) Located in southeast San Diego county in District 2, CFD 04-01 and encompasses approximately 4,549 acres of land (851 acres classified as developed property with 41 residential parcels and 3 non-residential parcels, and 3,584 undeveloped acres) within the communities of Lake Morena, Jacumba, Jamul, and Lyons Valley. This CFD was formed to fund fire protection, suppression, and paramedic services, as well as the construction or acquisition of fire stations, fire training facilities, fire dispatch centers, fire communication systems, and fire equipment with a useful life of five years or more. The special tax was established to fund fire protection expenses through the collection of Special Tax A and Special Tax B. The Special Tax A Requirement is applied to all eligible properties as an ongoing, annual assessment. In FY 22-23, the proposed maximum Special Tax A Requirement will increase from $18,442.42 to $19,973.00. Special Tax B is a one-time special tax levied on a property the first year following development, and will increase from $676.06 to $1,456.06 in FY 22-23 due to an increase in the amount of parcels eligible for the one-time assessment. The proposed special tax increases for both Special Tax A and Special Tax B are in accordance with the RMA, adopted January 6, 2004. The increase is needed to fund fire protection operations, equipment, facilities, and staffing.
Community Facilities District 09-1 (East Otay Mesa) (CFD 09-1) Located in the southwestern portion of San Diego county in District 1, CFD 09-1 is between the Otay River Valley to the north, the international border with Mexico to the south, the San Ysidro Mountains to the east, and the City of San Diego to the west, encompassing approximately 3,068 acres of land. The special Tax was established by the former Rural Fire Protection District to fund authorized facilities (Temporary Sheriff’s Substation, Fire Station, and Permanent Sheriff’s Substation) through the issuance of bonds secured by the levy of Special Tax A. The RMA, adopted September 22, 2009, identifies specific expenses that are eligible for funding under the Special Tax A Requirements before and after the issuance of bonds. For example, prior to the issuance of bonds, the Special Tax A funds can only be used to pay lease payments for the Temporary Sheriff’s Station and administrative expenses. In contrast, the requirements for Special Tax B are not affected by the issuance of bonds, and were established to pay for the ongoing cost of operations and maintenance of fire facilities. In FY 22-23, the collection of Special Tax A will be discontinued as the temporary lease for the Sheriff’s substation is no longer needed and there are no current plans to proceed with the issuance of bonds. The proposed maximum special tax rate for Special Tax B will increase in accordance with the RMA from $1,283,919.50 to $1,610,814.82. The increase is needed to fund the operation and maintenance of fire facilities that serve the approximately 134 parcels within the boundaries of the CFD, 26 of which are currently developed.

RECOMMENDATION(S)
CHIEF ADMINISTRATIVE OFFICER
Acting as the Board of Directors, San Diego County Fire Protection District:


EQUITY IMPACT STATEMENT
Levying special taxes that fund special districts would result in additional community services and resources that improve the health, safety, and economic interests of local communities. Based on available data from community feedback received at public meetings and daily interactions with residents which indicate residents support continued funding for services through special districts, services provided through the levying charges on the FY 2022-23 tax rolls will have a positive impact on communities throughout the unincorporated areas of the county, including providing fire protection, flood control protection, parks, and paramedic services to residents of approximately 1,614 parcels.
FISCAL IMPACT
The proposed special tax levies are included in the Fiscal Year (FY) 2022-23 CAO Recommended Operational Plan for the Department of Public Works, Department of Parks and Recreation, and San Diego County Fire Protection District. If approved, the proposed rate increases will result in additional estimated revenue of $86,743.34 in the Department of Public Works for CFD No. 2008-01 Harmony Grove Village: and $427,162.74 in the Department of Parks and Recreation for CFD No. 2013-01 Horse Creek Ridge Maintenance ($18,983.36), CFD No. 2019-02 Sweetwater Place Maintenance ($6,525.80), CFD No. 2019-01 Meadowood Maintenance ($219,948.62), CFD No. 2019-03 Park Circle Maintenance ($143,876.96) and CFD 2022-01 Piper Otay Preserve Maintenance ($37,828.00). If approved, the proposed rates for the San Diego County Fire Protection District will result in estimated additional revenue of $2,310.58 for CFD No. 04-01 and $164,737.40 for CFD 09-1. If approved, the cumulative proposed rate increases will result in additional estimated total revenue of $680,954.06 to the County. The funding sources are special tax levies from CFD No. 2008-01, CFD No. 2013-01, CFD No. 2019-02, CFD No. 2019-01, CFD No. 2019-03, CFD No. 04-1 and CFD 09-1 and are paid by property owners.

There will be no change in net General Fund cost and no additional staff years.

BUSINESS IMPACT STATEMENT
N/A

(RELATES TO BOARD OF SUPERVISORS AGENDA NO. 05)

ACTION:
ON MOTION of Director Fletcher, seconded by Director Anderson, the Board of Directors of the San Diego County Fire Protection District took action as recommended, adopting Resolution No. 22-091, entitled: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN DIEGO COUNTY FIRE PROTECTION DISTRICT ACTING AS THE GOVERNING BODY OF COMMUNITY FACILITIES DISTRICT NO. 04-1 AUTHORIZING THE LEVY OF SPECIAL TAXES FOR FISCAL YEAR 2022-23; and,


AYES: Anderson, Lawson-Remer, Fletcher, Desmond
ABSENT: Vargas
2. SUBJECT: NOTICED PUBLIC HEARING:
PUBLIC HEARING TO CONFIRM FISCAL YEAR 2022-23 LEVIES
FOR PERMANENT ROAD DIVISION ZONES, COUNTY SERVICE
AREAS AND ZONES, SAN DIEGO COUNTY FIRE PROTECTION
DISTRICT ZONES, AND STORMWATER MAINTENANCE ZONES
(DISTRICTS: ALL)

OVERVIEW
Special districts are created by residents of a community to deliver specialized services the
local county or city do not provide. There are a variety of special districts, and each type is
governed under different State laws. The County of San Diego (County), San Diego County
Flood Control District (Flood Control District), and San Diego County Fire Protection District
(Fire District) use special districts as a funding mechanism to provide services, such as fire
protection, flood control protection, private road, and landscape maintenance, parks,
emergency communication, and paramedic services, across the unincorporated areas and in
six cities (Del Mar, Solana Beach, Encinitas, Santee, and portions of Poway and San Diego)
in San Diego county.

Services are primarily funded by property owners through assessments or special taxes that are
collected through annual property tax bills, reducing the cost to ratepayers by eliminating the
administrative costs from annual billing and payment collection. District boundaries were
established by voters at the time of formation or as a condition of development. Services are
primarily funded by parcels within each district’s boundaries. The method for calculating how
much each parcel pays varies based on the type of district and ordinances adopted when the
districts were formed. The most common method for calculating the rate per parcel is based
on a variety of factors, including land use, parcel acreage, or use type (single-family or
multi-family). The assessments or special taxes cannot exceed the maximum amount in the
adopted ordinance without an additional vote of the affected community. At the time of
formation, some of the ordinances included cost escalators, tied to a specific cost index, to
allow special districts to increase the maximum rate each year to keep pace with inflation. The
most commonly used cost indices are the Consumer Price Index (CPI) which measures the
cost of consumer goods, and the Construction Cost Index (CCI) which measures the cost of
construction materials and labor.

Board of Supervisors Policy B-29: Fees, Grants, Revenue Contracts - Department
Responsibility for Cost Recovery (Board Policy B-29) directs departments to recover the full
cost of services provided to agencies or individuals. Staff reviewed each district to determine
if revenues were adequate for services or if rates should be increased or decreased based on
the budget. Staff determined that the proposed rates for Fiscal Year (FY) 2022-23 are needed
to fund services and to ensure compliance with Board Policy B-29. Rates are also necessary to
maintain financial reserves to fund future services, facility repairs, improvements, or
replacements. All proposed rates are in accordance with Articles XIII A-D of the California
Constitution, (Proposition 218) as amended to date and are within maximum rates set forth in
each district’s adopted ordinance; and therefore, do not require voter approval from affected
property owners. Under Proposition 218, voters must approve special district formations and
the maximum amount that can be collected from property owners.
Permanent Road Division Zones (County District)
There are 68 Permanent Road Division (PRD) Zones managed by the County Department of Public Works (DPW). 50 of the 68 PRD Zones levy property owner assessments or special taxes. Private road maintenance services funded by these PRD Zones are provided in multiple unincorporated communities. The amount each parcel is charged is determined by factors such as the type of land use, parcel size, and the number of dwelling units, which is represented by "benefit units". Benefit units are used to quantify the specific level of benefit each parcel receives from the services. Rates will remain the same in 44 of the 50 PRD Zones that levy property owner assessments or special taxes. Six rate increases are being proposed to fund multi-year maintenance plans for road resurfacing, culvert repairs, and future road replacements. Three PRD Zones will have rate increases based on their approved cost escalators, and three PRD Zones will have rate increases based on voter approval. The approved cost escalator for the three PRD Zones is the Los Angeles Construction Cost Index (CCI), which measures construction labor and materials costs and is frequently used to account for inflation for construction projects in the San Diego region, as Los Angeles is the closest region to have a CCI for these zones. The six proposed annual rate increases for this upcoming FY are:

1. PRD Zone 30-Royal Oaks Drive/Carroll Lane is located in the unincorporated community of North County Metro (District 2). The proposed rate will increase from $0 to $100 based on a property owner approved rate increase, with a single-family residence assigned one benefit unit, or $100 annually. Additional revenue will provide funding for planned road and culvert maintenance.

2. PRD Zone 99-Via Allondra/Via Del Corvo is located in the unincorporated community of North County Metro (District 5). The proposed rate will increase from $105 to $140 based on a property owner approved rate increase, with a single-family residence assigned four benefit units, or $560 annually. Additional revenue will provide funding for planned road and culvert maintenance.

3. PRD Zone 101A-High Ridge Road is located in the unincorporated community of Lakeside (District 2). The proposed rate will increase from $300 to $400 based on a property owner approved rate increase, with a single-family residence assigned two benefit units, or $800 annually. Additional revenue will provide funding for planned road maintenance.

4. PRD Zone 117-Legend Rock is located in the unincorporated community of Hidden Meadows (District 5). The proposed special tax will increase from $1,411.59 to $1,508.84 per parcel, based on the voter approved cost escalator. The increase is due to rising inflation, based on a 6.89% escalation in the Los Angeles CCI for 2021. Additional revenue will provide funding for planned road and culvert maintenance.

5. PRD Zone 133-Ranch Creek Road is located in the unincorporated community of Valley Center (District 5). The proposed rate will increase from $1,419.69 to $1,517.50 based on the voter approved cost escalator, with a single-family residence assigned one and a quarter benefit unit, for a total of $1,896.88 annually. The increase is due to rising inflation, based on a 6.89% escalation in the Los Angeles CCI for 2021. Additional revenue will provide funding for planned road and culvert maintenance.
6. PRD Zone 1017-Kalbaugh/Haley/Toub Streets is located in the unincorporated community of Ramona (District 2). The proposed rate will increase from $246.76 to $263.76 based on a voter approved cost escalator, with a single-family residence assigned two benefit units, for a total of $527.52 annually. The increase is due to rising inflation, based on a 6.89% escalation in the Los Angeles CCI for 2021. Additional revenue will provide funding for ongoing road maintenance.

**County Services Areas (County District)**

There are eleven County Services Areas (CSA) funded by assessments that are managed by multiple County departments based on the services provided. CSAs provide maintenance and operations for parks, landscaping, flood control, open space management, and emergency medical/paramedic services in multiple unincorporated communities and six incorporated cities (Del Mar, Solana Beach, Encinitas, Santee, and portions of Poway and the City of San Diego). Rates will remain the same in six of the eleven CSAs that levy assessments because revenues can fully fund planned services. The approved cost escalator for CSAs is the San Diego Consumer Price Index (CPI), which is based on a broad range of labor costs, goods, and services. Five rate increases are being proposed, which are based on the voter-approved San Diego CPI increase of 5.21%:

1. CSA 83A-San Dieguito Local Parks District is managed by the Department of Parks and Recreation and provides park amenities and services in the unincorporated community of 4S Ranch (District 2). The proposed rate will increase from $135.00 to $141.75 per single-family residence. The increase is due to rising inflation, based on a 5.21% escalation in the San Diego CPI for 2021, with a voter approved maximum cost escalator of 5%. It is anticipated that the additional revenue will be sufficient to fund increased costs for park maintenance and operations for FY 2022-23.

2. CSA 17-San Dieguito Emergency Medical Services is managed by San Diego County Fire and provides services to the cities of Del Mar, Solana Beach, Encinitas, and the City of San Diego communities of Del Mar Heights, and Del Mar Terrace, the unincorporated communities of Rancho Santa Fe, 4S Ranch, and a portion of Elfin Forest. (Districts 2 & 3). The proposed maximum annual special tax will increase from $32.76 to $34.47 per single family residence. The increase is due to rising inflation, based on a 5.21% escalation in the San Diego CPI for 2021. The additional revenue will ensure the CSA has adequate working capital.

3. CSA 69-Heartland Paramedic Services is managed by San Diego County Fire and provides services to the unincorporated community of Lakeside and the City of Santee (District 2). The proposed maximum annual special tax will increase from $59.49 to $62.59 per single-family residence. The increase is due to rising inflation, based on a 5.21% escalation in the San Diego CPI for 2021. The additional revenue will ensure the CSA has adequate working capital.
4. CSA 26 Zone A-Cottonwood Village is managed by DPW and provides open space fire-fuel management and landscape maintenance services in the unincorporated community of Rancho San Diego (District 4). The proposed rate will increase from $100.00 to $105.20, with the average a single-family residence assigned one benefit unit, for a total of $105.20 annually. The rate increase is due to rising inflation, based on a 5.21% escalation in the San Diego CPI for 2021. The increase will ensure the CSA can fund annual fire-break services and maintain adequate working capital.

5. CSA 26 Zone B-Monte Vista is managed by DPW and provides landscape maintenance services in the unincorporated community of Rancho San Diego (District 4). The proposed rate will increase from $178.09 to $187.36 per single-family residence. The rate increase is due to rising inflation, based on a 5.21% escalation in the San Diego CPI for 2021. The increase will ensure the CSA can fund routine landscape maintenance services and maintain adequate working capital.

San Diego County Fire Protection District (Fire District)
There are ten zones in the San Diego County Fire Protection District funded by assessments or special taxes managed by San Diego County Fire that provide funds to supplement the cost of fire protection and emergency medical services across multiple unincorporated communities. Rates will remain the same in nine of the ten zones that levy assessments or special taxes because revenues are adequate to fully fund services; in addition, there is no voter approved cost price escalator for these nine zones. One rate increase is being proposed:

1. Fire District-Palomar Mountain provides services within the unincorporated community of Palomar Mountain (District 5). The proposed maximum annual special tax will increase from $165.53 to $170.50 per single-family residence. The increase is due to rising inflation, based on a 5.21% escalation in the San Diego CPI for 2021, with a voter approved maximum cost escalator of 3%. The additional revenue will be used to fund firefighting personnel and fire protection equipment and apparatus.

Flood Control District Stormwater Maintenance Zones (Flood Control District)
There are three Stormwater Maintenance Zones (SMZ) funded by assessments managed by the Flood Control District in DPW that provide maintenance of flood control facilities in multiple unincorporated communities. Rates will remain the same in two of the three zones that levy assessments because revenues can fully fund planned services. One rate increase is being proposed:

1. SMZ No. 4-4249-3-Lake Rancho Viejo is located in the unincorporated community of Fallbrook (District 5). The proposed rate will increase from $320.57 to $351.12 per single-family residence. The increase is due to rising inflation, based on a 9.53% escalation in the Los Angeles CCI from September 2020 to September 2021. The additional revenue will be used to fund increased costs for stormwater facility maintenance and operations.
This is a request for the Board to adopt resolutions to confirm assessments and special taxes and authorize levies for the 74 special districts administered by the County, the Fire District, or the Flood Control District. Upon adoption, the assessments and special taxes will be placed on the tax roll for FY 2022-23. These actions are discretionary after consideration of public testimony.

RECOMMENDATION(S)
CHIEF ADMINISTRATIVE OFFICER
Acting as the Board of Directors, San Diego County Fire Protection District:

EQUITY IMPACT STATEMENT
Today’s action continues the County’s commitment to providing programs and services that enhance our communities. Assessments and special taxes fund services that include fire protection, flood control protection, private road maintenance, landscaping, parks, emergency communication, and paramedic services which improve the health and safety of our local communities.

FISCAL IMPACT
The proposed assessment revenues are included in Fiscal Year (FY) 2022-23 CAO Recommended Operational Plan for the Departments of Public Works (DPW), Department of Parks and Recreation (DPR), Sheriff, San Diego County Fire (County Fire), San Diego County Flood Control District (Flood Control District), and the San Diego County Fire Protection District (Fire District). The proposed rate increases for 13 special districts will result in increases in revenue from property owner assessments of $52,687.54 in total for DPW, $283,135.92 in total for County Fire, $30,579 for DPR, $2,022 in total for the Fire District, and $8,676.20 in total for the Flood Control District. There is no proposed change in rates for 61 special districts. There will be no change in net General Fund cost and no additional staff years.

The proposed assessment levies are estimated annually in an amount sufficient to recover full cost as required by Board Policy B-29: Fees, Grants, Revenue Contracts-Department Responsibility for Cost Recovery. Accordingly, there is no projected unrecovered cost, and a waiver of Board Policy B-29 is not needed. The funding source is assessment levies on property owners within the identified districts.

If the Board of Supervisors, acting on behalf of the County and other independent districts, does not adopt the resolutions, the proposed assessments and special taxes cannot be placed on the tax rolls for FY 2022-23. Without the funds generated by assessments, services for flood control protection, private road maintenance, parks, and landscape services would be reduced, and maintenance would be deferred. Fund balance would be leveraged to fill the gap for public safety communications systems, structural fire protection, and emergency medical services, which would impact the funding available for working capital.
BUSINESS IMPACT STATEMENT
N/A

(RELATES TO BOARD OF SUPERVISORS AGENDA NO. 06; AND, FLOOD CONTROL
DISTRICT AGENDA NO. FL01)

ACTION:
ON MOTION of Director Fletcher, seconded by Director Anderson, the Board of Directors of
the San Diego County Fire Protection District closed the Hearing and took action as
recommended, adopting Resolution No. 22-093, entitled: RESOLUTION OF THE BOARD
OF DIRECTORS OF THE SAN DIEGO COUNTY FIRE PROTECTION DISTRICT
ACTING AS THE GOVERNING BODY OF THE SPECIAL ASSESSMENT SERVICE
ZONES, ADOPTING SPECIAL ASSESSMENTS AND CONFIRMING REPORTS RE:
SPECIAL ASSESSMENTS TO BE COLLECTED ON THE TAX ROLL FOR FISCAL
YEAR 2022-23.

AYES: Anderson, Lawson-Reemer, Fletcher, Desmond
ABSENT: Vargas

There being no further business, the Board of Directors of the San Diego County Fire Protection District
adjourned at 2:28 p.m.

ANDREW POTTER
Clerk of the Board of Directors of the
San Diego County Fire Protection District

Notes By: Vizcarra

NOTE: This Statement of Proceedings sets forth all actions taken by the San Diego County Fire
Protection District on the matters stated, but not necessarily the chronological sequence in which the
matters were taken up.

WEDNESDAY, JUNE 15, 2022
Approved by the Board of Directors, on Tuesday, June 28, 2022.

NATHAN FLETCHER
Chair

Attest:

ANDREW POTTER
Clerk of the Board
June 15, 2022

STATEMENT OF PROCEEDINGS

The Minutes of the

SANITATION DISTRICT
REGULAR MEETING

COUNTY OF SAN DIEGO
STATEMENT OF PROCEEDINGS
COUNTY OF SAN DIEGO SANITATION DISTRICT
REGULAR MEETING
MEETING AGENDA
WEDNESDAY, JUNE 15, 2022, 9:00 AM
COUNTY ADMINISTRATION CENTER, ROOM 310
1600 PACIFIC HIGHWAY
SAN DIEGO, CA 92101

A. REGULAR SESSION: Meeting was called to order at 10:30 a.m.

PRESENT: Directors Nathan Fletcher, Chair; Joel Anderson, Terra Lawson-Remer; Jim Desmond; also, Ryan Sharp, Assistant Clerk of the Board of Supervisors.

ABSENT: Supervisor Nora Vargas, Vice-Chair

(Members of the Sanitation District attended the meeting via teleconference and participated in the meeting to the same extent as if they were present, pursuant to Resolution No. 22-056, adopted May 24, 2022.)

B. Non-Agenda Public Communication: No Speakers

C. Approval of the Statement of Proceedings/Minutes for the meeting of April 27, 2022.

ACTION:
ON MOTION of Director Fletcher, seconded by Director Anderson, the Board of Directors of the San Diego County Sanitation District approved the Statement of Proceedings/Minutes for the meeting of April 27, 2022.

AYES: Anderson, Lawson-Remer, Fletcher, Desmond
ABSENT: Vargas

NOTICE: THE BOARD OF SUPERVISORS MAY TAKE ANY ACTION WITH RESPECT TO THE ITEMS INCLUDED ON THIS AGENDA. RECOMMENDATIONS MADE BY COUNTY STAFF DO NOT LIMIT ACTIONS THAT THE BOARD OF SUPERVISORS MAY TAKE. MEMBERS OF THE PUBLIC SHOULD NOT RELY UPON THE RECOMMENDATIONS IN THE BOARD LETTER AS DETERMINATIVE OF THE ACTION THE BOARD OF SUPERVISORS MAY TAKE ON A PARTICULAR MATTER.

Agenda Items

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<th>Subject</th>
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<td>1.</td>
<td>ADVERTISE AND AWARD A CONSTRUCTION CONTRACT FOR THE SAN DIEGO RIVER BASIN SEWER PIPE LINING PROJECT FROM LAKESIDE MAINTENANCE HOLE 57.1 TO 64.01 [FUNDING SOURCE: AVAILABLE FUND BALANCE IN THE SANITATION DISTRICT FUND]</td>
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WEDNESDAY, JUNE 15, 2022
2. GENERAL SERVICES - QUITCLAIM A SEWER EASEMENT IN THE LAKESIDE AREA (VACATION NO. 2021-0254) [FUNDING SOURCE: DEPOSIT FROM THE APPLICANT]

3. NOTICED PUBLIC HEARING: PUBLIC HEARING TO APPROVE FEES AND CHARGES FOR FISCAL YEAR 2022-23 TAX ROLL OF SAN DIEGO COUNTY SANITATION DISTRICT, CAMPO WATER MAINTENANCE DISTRICT, AND COUNTY SERVICE AREA NO. 137 – LIVE OAK SPRINGS WATER SYSTEM

(RELATES TO BOARD OF SUPERVISORS AGENDA NO. 04)
1. **SUBJECT:** ADVERTISE AND AWARD A CONSTRUCTION CONTRACT FOR THE SAN DIEGO RIVER BASIN SEWER PIPE LINING PROJECT FROM LAKESIDE MAINTENANCE HOLE 57.1 TO 64.01 (DISTRICT: 2)

**OVERVIEW**

The Department of Public Works manages a sewer system maintenance program for communities that are within the jurisdiction of the San Diego County Sanitation District (District). The District provides wastewater service to nearly 36,000 customers in the unincorporated areas of San Diego County. Most of the wastewater from the District service areas is conveyed through a network of pipelines and pump stations to the City of San Diego’s Point Loma Treatment Plant for treatment and disposal. Several wastewater agencies utilize the District’s pipelines, including the cities of Chula Vista, El Cajon, La Mesa, Lemon Grove, National City, San Diego, Otay Water District, and the Padre Dam Municipal Water District. The District performs routine cleaning, inspections, repairs, and capital projects to rehabilitate and replace portions of the wastewater system.

As part of our wastewater system the District owns and maintains a 30-inch trunk sewer, known as the Cottonwood Trunk Sewer, that generally parallels the San Diego River in the incorporated City of Santee. A trunk sewer is a large diameter pipeline that collects and conveys wastewater flows from smaller local branch pipelines.

The existing trunk sewer that is approximately 20,000 feet long underwent a regularly scheduled National Association of Sewer Service Pipeline Assessment Certification Program and Maintenance Hole Assessment Certification Program inspection to review and evaluate the condition of the pipeline system. The surveys and accompanying technical report identified several deficiencies in the pipe along the 6,600-linear feet of the trunk sewer. The District has prioritized this repair due to the volume of material that is transported in the pipe and the proximity to the San Diego River. The closest sewer segment is approximately 85 feet, and the furthest sewer segment is approximately 450 feet away from the San Diego River.

The San Diego River Basin (LSMH0057.1-LSMH0064.01) Sewer Pipe Lining Project (Project) will strengthen the existing pipeline through this segment of the trunk sewer by inserting a reinforced liner for approximately 6,600 linear feet; the upstream end is located at Lakeside Sports Park and the downstream end is located at Magnolia Avenue. This installation method is trenchless and will provide corrosion-resistant lining with structural support to reduce risk of sewer failure from pipe rupture and subsequent spills and extend the life of the existing pipe. This work also includes the rehabilitation of interior concrete surfaces within an existing wastewater flow meter chamber where there is a device to measure the amount of wastewater crossing through the pipe. Existing intersecting maintenance hole locations will be coated with an epoxy that will adhere to the interior of the pipeline to extend the life of their concrete surfaces.
The Project's trenchless approach to design engineering and construction methods are the least environmentally impactful and least disruptive to the surrounding community while meeting the Project objectives. The Project will provide structural support to an approximately 6,600 feet long section of an aging and degraded sewer and maintain reliability and continued service for the District, while reducing the construction waste that would have been generated from replacing the existing sewer. Reducing construction waste extends the life of landfills and supports sustainability goals by reducing vehicle miles traveled (VMT) and greenhouse gas emissions (GHG). The infrastructure enhancements realized through the completion of this project will also benefit the surrounding communities by reducing the risk of sewage spills and adverse impacts to water quality.

The engineering plans and specifications for the Project are complete, and the Project is ready to be advertised for construction. Prior to the start of construction, road work signs will be placed notifying the public of the locations, approximate dates, and activities, including noise and odor. In addition, Project information will be posted on social media for the public, and notifications, such as mailers and doorhangers, will be provided in English and Spanish to surrounding residences and businesses according to the available Language Spoken at Home data from the U.S. Census Bureau, the percentage of English speakers in this area is 80.5% and Spanish speakers is 17%. During construction which is estimated to last up to one year depending on site conditions, traffic control measures will be in place at the intersection of the Walker Preserve Trail and Magnolia Avenue to limit impacts to the community. Additionally, the contractor will monitor the condition of the existing pipelines and will take measures to contain odor and avoid service interruptions.

This is a request to approve the advertisement and subsequent award of a construction contract to the lowest responsive and responsible bidder for the Project. The total construction cost for the Project is estimated at $4,000,000 including a construction contingency of 20% for unforeseen conditions during construction. The funding source is available fund balance in the Sanitation District Fund.

RECOMMENDATION(S)

CHIEF ADMINISTRATIVE OFFICER

1. Find that the proposed action is exempt under the California Environmental Quality Act (CEQA) pursuant to Section 15301 of the state CEQA Guidelines, because it involves maintenance of an existing County-maintained facility involving no or negligible expansion of existing use.

2. Authorize the Director, Department of Purchasing and Contracting, to advertise and award a construction contract for the San Diego River Basin Sewer Pipe Lining Project from Lakeside Maintenance Hole 57.1 to 64.01 and to take any action authorized by Section 401 et seq., of the Administrative Code with respect to contracting for the Construction Contract for the Project.

3. Designate the Director, Department of Public Works, as County Officer responsible for administering the construction contract, in accordance with Board Policy F-41, Public Works Construction Projects.

WEDNESDAY, JUNE 15, 2022
EQUITY IMPACT STATEMENT
The San Diego County Sanitation District strives to preserve, enhance, and promote quality of life and environmental resources through the implementation of programs and projects that improve regional community health and environmental quality, while simultaneously complying with mandatory federal and state regulations governing sewer discharges. The infrastructure enhancements realized through the completion of this project will benefit the surrounding communities by reducing the risk of sewage spills and adverse impacts to water quality.

FISCAL IMPACT
Funds for this request are included in the Fiscal Year 2021-22 Operational Plan in the San Diego County Sanitation District. If approved, construction costs for the San Diego River Basin (LSMH0057.1-LSMH0064.01) Pipe Lining Project are estimated to be $4,000,000 in Fiscal Year 2021-22, including contingency. The funding source is available fund balance in the Sanitation District Fund. There will be no change in net General Fund cost and no additional staff years.

BUSINESS IMPACT STATEMENT
When approved by the Board of Directors for advertising and award, District construction contracts are competitively and publicly bid and help stimulate the local economy by creating primarily construction-related employment opportunities. All workers employed on public works projects must be paid the prevailing wages determined by the California Department of Industrial Relations, according to the type of work and location of the project. The prevailing wage rates are usually based on rates specified in collective bargaining agreements. Whereas, the project cost will be greater than $1 million, a skilled and trained workforce requirement will be included in the contract in compliance with the County’s Working Families Ordinance requirements for County construction projects over $1 million.

ACTION:
ON MOTION of Director Desmond, seconded by Director Fletcher, the Board of Directors of the San Diego County Sanitation District took action as recommended, on Consent.

AYES: Anderson, Lawson-Reimer, Fletcher, Desmond
ABSENT: Vargas

2. SUBJECT: GENERAL SERVICES - QUITCLAIM A SEWER EASEMENT IN THE LAKESIDE AREA (VACATION NO. 2021-0254) (DISTRICT: 2)

OVERVIEW
The Asset Management Division of the Department of General Services is processing a request to quitclaim a sewer easement granted to the San Diego County Sanitation District (District). The easement encumbers a portion of the applicant’s property located between State Route 67 and Woodside Avenue between Riverview and Winter Gardens Boulevard that is in the Lakeside area of unincorporated San Diego County and within the Lakeside Community Plan Area (Attachment A). Quitclaiming of an easement is a process to give up
all right, title, and interest granted to the District encumbering a particular property. Quitclaiming a sewer easement may be requested by the public if the easement is found to no longer be required for District purposes. In many cases, quitclaiming a sewer easement can be a public benefit through improved use of the land made available by the quitclaim. This quitclaim will allow the owner to expand an existing skilled nursing facility where a portion of the easement is located.

If authorized by the Board of Directors of the District, the Director of the Department of General Services or a designee will execute and record a deed to quitclaim the District’s interest in the sewer easement described and depicted in Attachment B.

RECOMMENDATION(S)
CHIEF ADMINISTRATIVE OFFICER
1. Find that the proposed action is not subject to review under California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15060(c)(2) and (3) because it would not have a direct or indirect effect on the environment as it will only result in the quitclaiming of an unnecessary easement interest, the action is not a project as defined in CEQA Guidelines Section 15378, and even if such action was subject to review under CEQA, it is categorically exempt under CEQA Guidelines Section 15305 because it is a minor alteration in land use limitation that will not result in land use or density changes.

2. Find that the sewer easement is no longer required for District purposes.

3. Approve and authorize the Director, Department of General Services, or a designee, to execute and record a quitclaim deed for the sewer easement described in Attachment B.

EQUITY IMPACT STATEMENT
The removal of an encumbrance from private land that is no longer needed for sewer purposes will provide an overall public benefit and improve use of the land made available by the termination of the easement. The property is in a commercial area and will allow the owner to expand an existing skilled nursing facility where a portion of the easement was located. The proposed and existing buildings on the property will be served by the existing sewer facilities constructed on the property that were built outside of the sewer easement.

FISCAL IMPACT
Funds for this request are included in the Fiscal Year 2022-23 CAO Recommended Operational Plan in the Department of General Services. If approved, this request will result in estimated costs and revenue of $4,000 to obtain District authorization and process the proposed quitclaim. The funding source is a deposit from the applicant. There will be no change in net General Fund cost and no additional staff years.

BUSINESS IMPACT STATEMENT
N/A
ACTION:
ON MOTION of Director Desmond, seconded by Director Fletcher, the Board of Directors of the San Diego County Sanitation District took action as recommended, on Consent.

AYES: Anderson, Lawson-Reimer, Fletcher, Desmond
ABSENT: Vargas

3. SUBJECT: NOTICED PUBLIC HEARING:
PUBLIC HEARING TO APPROVE FEES AND CHARGES FOR FISCAL YEAR 2022-23 TAX ROLL OF SAN DIEGO COUNTY SANITATION DISTRICT, CAMPO WATER MAINTENANCE DISTRICT, AND COUNTY SERVICE AREA NO. 137 - LIVE OAK SPRINGS WATER SYSTEM (DISTRICTS: 1, 2, & 4)

OVERVIEW
The San Diego County Sanitation District (Sanitation District) provides sanitary sewer service to several unincorporated communities including Spring Valley, Lakeside, Alpine, Winter Gardens, East Otay Mesa, Campo, Julian, and Pine Valley. The County of San Diego (County) Board of Supervisors serves as the Sanitation District’s Board of Directors. The Campo Water Maintenance District (Water District) provides water service to the unincorporated community of Campo. The County Service Area No. 137 - Live Oak Springs Water System (CSA 137) is County special district that provides water service to the unincorporated community of Boulevard. Sanitation District annual sewer service charges and annual water service charges for both the Campo Hills zone of the Water District and CSA 137 are collected on the property tax roll. Service charges for the Rancho del Campo zone of the Campo Water District are billed directly to customers.

On April 12, 2017 (SA1), the Board of Directors of the Sanitation District approved a five-year sewer rate package through Fiscal Year (FY) 2021-22. Today’s recommended action is to place the annual sewer service charges on the tax roll for FY 2022-23. This action does not change the previously approved annual sewer rates, and the annual sewer service charges for FY 2022-23 will remain unchanged from FY 2021-22. Single-family residential customers will be assessed an annual sewer charge of $516.95 per equivalent dwelling unit (EDU). An EDU is a standard unit of measure based on the average volume of wastewater flow generated by a typical single-family residential dwelling.

On April 6, 2011 (1), the Board of Supervisors approved water rates for customers of the Campo Hills zone of the Campo Water District. Today’s recommended action is to place the annual water rate charges on the tax roll for FY 2022-23. This action does not change the previously approved annual water rates for Campo Hills, and the annual water rate for FY 2022-23 will remain unchanged from FY 2021-22 at $1,320 per year for residential and commercial customers. On November 18, 2020 (3), the Board of Supervisors approved a three-year water rate package for Live Oak Springs Water System (CSA 137) through FY 2022-23. Today’s recommended action is to place these previously approved charges on the tax roll for FY 2022-23. This action does not change the previously approved three-year water
rate package for Live Oak Springs, which included a schedule of water rates to achieve full-cost recovery of operational costs during this three-year period. Water charges are comprised of two components, a fixed base charge and a variable consumption charge. The approved three-year water rates include a base charge and a consumption charge. The base charge for FY 2022-23 will increase from $96.48 to $99.86. The variable consumption charge includes a two-tiered rate structure based on the amount of water a customer uses measured in hundred cubic feet (HCF), where one HCF is equal to approximately 748 gallons. For Tier 1 (up to 4 HCF per month), the rate will increase from $10.64 to $11.01 per HCF. Tier 1 represents typical indoor water usage for a household with two occupants as defined by the California Water Board. For Tier 2 (over 4 HCF per month), the rate will increase from $13.24 to $13.70 per HCF. Tier 2 represents a higher water usage for a household that may include more than two occupants and landscape irrigation demand. A table summarizing the charges is provided below:

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<thead>
<tr>
<th>Special District</th>
<th>Approximate No. of Customers</th>
<th>Current Service Rate</th>
<th>FY 2022-23 Service Rate</th>
<th>District</th>
</tr>
</thead>
<tbody>
<tr>
<td>San Diego County Sanitation District</td>
<td>37,000</td>
<td>$516.95/EDU* per year</td>
<td>$516.95/EDU per year</td>
<td>1, 2, &amp; 4</td>
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<tr>
<td>Campo Water Maintenance District</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Campo Hills Zone</td>
<td>222</td>
<td>$1,320 per year</td>
<td>$1,320 per year</td>
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</tr>
<tr>
<td>Rancho Del Campo</td>
<td>39</td>
<td>Billed Directly to Customers</td>
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<td>2</td>
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<tr>
<td>Live Oak Springs Water System</td>
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<td>See below</td>
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</tr>
<tr>
<td>Base Rate</td>
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<td>$96.48 per month</td>
<td>$99.86 per month</td>
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<tr>
<td>Tier 1 (up to 4 HCF)</td>
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<td>$10.64 per HCF** per month</td>
<td>$11.01 per HCF per month</td>
<td></td>
</tr>
<tr>
<td>Tier 2 (over 4 HCF)</td>
<td></td>
<td>$13.24 per HCF per month</td>
<td>$13.70 per HCF per month</td>
<td></td>
</tr>
</tbody>
</table>

*Equivalent Dwelling Unit

**Hundred Cubic Feet

No action is requested today to approve or revise the associated rate packages. Service charges for the Sanitation District, the Campo Hills zone of the Campo Water District, and Live Oak Springs Water System (CSA 137) have historically been collected on the tax roll. Placing annual service charges on the tax roll minimizes administrative costs by eliminating the need for monthly billing and payment collection, and those savings are passed along to the customers when the annual fee is established.
A public hearing is required to levy sewer and water service charges on the property tax rolls. This is a request to conduct a public hearing on the San Diego County Sanitation District, Campo Water Maintenance District, and County Service Area No. 137 - Live Oak Springs Water System tax roll reports, and to adopt resolutions approving collection of sewer and water service charges on the FY 2022-23 tax rolls. If the Board of Directors and/or Board of Supervisors does not adopt the resolutions, the sewer and water service charges cannot be placed on the tax rolls for FY 2022-23. Without the funds generated by assessments, services for sewer and water could not be provided, and capital improvements and maintenance would be deferred. If deferred, administrative costs to collect funds, set up accounts and handle arrears would be incurred and passed on to rate payers.

RECOMMENDATION(S)

CHIEF ADMINISTRATIVE OFFICER
Acting as the Board of Directors of the San Diego County Sanitation District:
Adopt a Resolution titled: RESOLUTION AUTHORIZING SEWER SERVICE CHARGES FOR FISCAL YEAR 2022-23 TO BE COLLECTED ON THE TAX ROLL (Attachment D).

EQUITY IMPACT STATEMENT
The San Diego County Sanitation District, Campo Water Maintenance District, and County Service Area No. 137-Live Oak Springs Water System strive to preserve, enhance, and promote quality of life, health and safety, sustainability, equity, and environmental resources through the implementation of programs and projects that improve community safety and environmental quality while services that enhance the community by increasing the well-being of our residents and our environments while simultaneously complying with mandatory federal, state, and local regulations.

FISCAL IMPACT
Funds for the proposed action are included in the Fiscal Year 2022-23 CAO Recommended Operational Plan in the Department of Public Works San Diego County Sanitation District (Sanitation District), Campo Water Maintenance District, and County Service Area No. 137 – Live Oak Springs Water System (CSA 137). The annual sewer and water service charges from customers will generate approximately $27.35 million in revenue for the Sanitation District, $0.3 million for the Campo Water Maintenance District, and $0.2 million for Live Oak Springs Water System-CSA 137. Effective July 1, 2022, the sewer rate will reflect the increase approved by the Board of Directors of the Sanitation District on April 12, 2017 (SA1); the CSA 137 water rate will reflect the increase approved by the Board of Supervisors on November 11, 2020 (03); the water rate will reflect no increase for Campo Water Maintenance District per the Board of Supervisors adopted ordinance on April 6, 2011 (01). There will be no change in net General Fund cost and no additional staff years.

BUSINESS IMPACT STATEMENT
N/A

(RELATES TO BOARD OF SUPERVISORS AGENDA NO. 04)
ACTION:
ON MOTION of Director Fletcher, seconded by Director Anderson, the Board of Directors of the San Diego County Sanitation District closed the Hearing and took action as recommended, adopting Resolution No. 22-094, entitled: RESOLUTION AUTHORIZING SEWER SERVICE CHARGES FOR FISCAL YEAR 2022-23 TO BE COLLECTED ON THE TAX ROLL.

AYES: Anderson, Lawson-Reemer, Fletcher, Desmond
ABSENT: Vargas

There being no further business, the Board of Directors of the San Diego County Sanitation District adjourned at 2:28 p.m.

ANDREW POTTER
Clerk of the Board of Directors
of Sanitation District

Notes By: Vizcarra

NOTE: This Statement of Proceedings sets forth all actions taken by the County of San Diego Board of Directors of the Sanitation District on the matters stated, but not necessarily the chronological sequence in which the matters were taken up.
Approved by the Board of Directors, on Tuesday, June 28, 2022.

NATHAN FLETCHER
Chair

Attest:

ANDREW POTTER
Clerk of the Board