

June 15, 2022

STATEMENT OF PROCEEDINGS

The Minutes of the

***SANITATION DISTRICT
REGULAR MEETING***

COUNTY OF SAN DIEGO

STATEMENT OF PROCEEDINGS
COUNTY OF SAN DIEGO SANITATION DISTRICT
REGULAR MEETING
MEETING AGENDA
WEDNESDAY, JUNE 15, 2022, 9:00 AM
COUNTY ADMINISTRATION CENTER, ROOM 310
1600 PACIFIC HIGHWAY
SAN DIEGO, CA 92101

- A. **REGULAR SESSION:** Meeting was called to order at 10:30 a.m.

PRESENT: Directors Nathan Fletcher, Chair; Joel Anderson, Terra Lawson-Remer; Jim Desmond; also, Ryan Sharp, Assistant Clerk of the Board of Supervisors.

ABSENT: Supervisor Nora Vargas, Vice-Chair

(Members of the Sanitation District attended the meeting via teleconference and participated in the meeting to the same extent as if they were present, pursuant to Resolution No. 22-056, adopted May 24, 2022.)

- B. **Non-Agenda Public Communication:** No Speakers

- C. **Approval of the Statement of Proceedings/Minutes for the meeting of April 27, 2022.**

ACTION:

ON MOTION of Director Fletcher, seconded by Director Anderson, the Board of Directors of the San Diego County Sanitation District approved the Statement of Proceedings/Minutes for the meeting of April 27, 2022.

AYES: Anderson, Lawson-Remer, Fletcher, Desmond

ABSENT: Vargas

NOTICE: THE BOARD OF SUPERVISORS MAY TAKE ANY ACTION WITH RESPECT TO THE ITEMS INCLUDED ON THIS AGENDA. RECOMMENDATIONS MADE BY COUNTY STAFF DO NOT LIMIT ACTIONS THAT THE BOARD OF SUPERVISORS MAY TAKE. MEMBERS OF THE PUBLIC SHOULD NOT RELY UPON THE RECOMMENDATIONS IN THE BOARD LETTER AS DETERMINATIVE OF THE ACTION THE BOARD OF SUPERVISORS MAY TAKE ON A PARTICULAR MATTER.

Agenda Items

Agenda #	Subject
1.	ADVERTISE AND AWARD A CONSTRUCTION CONTRACT FOR THE SAN DIEGO RIVER BASIN SEWER PIPE LINING PROJECT FROM LAKESIDE MAINTENANCE HOLE 57.1 TO 64.01 [FUNDING SOURCE: AVAILABLE FUND BALANCE IN THE SANITATION DISTRICT FUND]

2. GENERAL SERVICES - QUITCLAIM A SEWER EASEMENT IN THE
LAKESIDE AREA (VACATION NO. 2021-0254)
[FUNDING SOURCE: DEPOSIT FROM THE APPLICANT]

3. NOTICED PUBLIC HEARING:
PUBLIC HEARING TO APPROVE FEES AND CHARGES FOR
FISCAL YEAR 2022-23 TAX ROLL OF SAN DIEGO COUNTY
SANITATION DISTRICT, CAMPO WATER MAINTENANCE
DISTRICT, AND COUNTY SERVICE AREA NO. 137 – LIVE OAK
SPRINGS WATER SYSTEM

(RELATES TO BOARD OF SUPERVISORS AGENDA NO. 04)

**1. SUBJECT: ADVERTISE AND AWARD A CONSTRUCTION CONTRACT FOR
THE SAN DIEGO RIVER BASIN SEWER PIPE LINING PROJECT
FROM LAKESIDE MAINTENANCE HOLE 57.1 TO 64.01
(DISTRICT: 2)**

OVERVIEW

The Department of Public Works manages a sewer system maintenance program for communities that are within the jurisdiction of the San Diego County Sanitation District (District). The District provides wastewater service to nearly 36,000 customers in the unincorporated areas of San Diego County. Most of the wastewater from the District service areas is conveyed through a network of pipelines and pump stations to the City of San Diego's Point Loma Treatment Plant for treatment and disposal. Several wastewater agencies utilize the District's pipelines, including the cities of Chula Vista, El Cajon, La Mesa, Lemon Grove, National City, San Diego, Otay Water District, and the Padre Dam Municipal Water District. The District performs routine cleaning, inspections, repairs, and capital projects to rehabilitate and replace portions of the wastewater system.

As part of our wastewater system the District owns and maintains a 30-inch trunk sewer, known as the Cottonwood Trunk Sewer, that generally parallels the San Diego River in the incorporated City of Santee. A trunk sewer is a large diameter pipeline that collects and conveys wastewater flows from smaller local branch pipelines.

The existing trunk sewer that is approximately 20,000 feet long underwent a regularly scheduled National Association of Sewer Service Pipeline Assessment Certification Program and Maintenance Hole Assessment Certification Program inspection to review and evaluate the condition of the pipeline system. The surveys and accompanying technical report identified several deficiencies in the pipe along the 6,600-linear feet of the trunk sewer. The District has prioritized this repair due to the volume of material that is transported in the pipe and the proximity to the San Diego River. The closest sewer segment is approximately 85 feet, and the furthest sewer segment is approximately 450 feet away from the San Diego River.

The San Diego River Basin (LSMH0057.1-LSMH0064.01) Sewer Pipe Lining Project (Project) will strengthen the existing pipeline through this segment of the trunk sewer by inserting a reinforced liner for approximately 6,600 linear feet; the upstream end is located at Lakeside Sports Park and the downstream end is located at Magnolia Avenue. This installation method is trenchless and will provide corrosion-resistant lining with structural support to reduce risk of sewer failure from pipe rupture and subsequent spills and extend the life of the existing pipe. This work also includes the rehabilitation of interior concrete surfaces within an existing wastewater flow meter chamber where there is a device to measure the amount of wastewater crossing through the pipe. Existing intersecting maintenance hole locations will be coated with an epoxy that will adhere to the interior of the pipeline to extend the life of their concrete surfaces.

The Project's trenchless approach to design engineering and construction methods are the least environmentally impactful and least disruptive to the surrounding community while meeting the Project objectives. The Project will provide structural support to an approximately 6,600 feet long section of an aging and degraded sewer and maintain reliability and continued service for the District, while reducing the construction waste that would have been generated from replacing the existing sewer. Reducing construction waste extends the life of landfills and supports sustainability goals by reducing vehicle miles traveled (VMT) and greenhouse gas emissions (GHG). The infrastructure enhancements realized through the completion of this project will also benefit the surrounding communities by reducing the risk of sewage spills and adverse impacts to water quality.

The engineering plans and specifications for the Project are complete, and the Project is ready to be advertised for construction. Prior to the start of construction, road work signs will be placed notifying the public of the locations, approximate dates, and activities, including noise and odor. In addition, Project information will be posted on social media for the public, and notifications, such as mailers and doorhangers, will be provided in English and Spanish to surrounding residences and businesses according to the available Language Spoken at Home data from the U.S. Census Bureau, the percentage of English speakers in this area is 80.5% and Spanish speakers is 17%. During construction which is estimated to last up to one year depending on site conditions, traffic control measures will be in place at the intersection of the Walker Preserve Trail and Magnolia Avenue to limit impacts to the community. Additionally, the contractor will monitor the condition of the existing pipelines and will take measures to contain odor and avoid service interruptions.

This is a request to approve the advertisement and subsequent award of a construction contract to the lowest responsive and responsible bidder for the Project. The total construction cost for the Project is estimated at \$4,000,000 including a construction contingency of 20% for unforeseen conditions during construction. The funding source is available fund balance in the Sanitation District Fund.

RECOMMENDATION(S)

CHIEF ADMINISTRATIVE OFFICER

1. Find that the proposed action is exempt under the California Environmental Quality Act (CEQA) pursuant to Section 15301 of the state CEQA Guidelines, because it involves maintenance of an existing County-maintained facility involving no or negligible expansion of existing use.
2. Authorize the Director, Department of Purchasing and Contracting, to advertise and award a construction contract for the San Diego River Basin Sewer Pipe Lining Project from Lakeside Maintenance Hole 57.1 to 64.01 and to take any action authorized by Section 401 et seq., of the Administrative Code with respect to contracting for the Construction Contract for the Project.
3. Designate the Director, Department of Public Works, as County Officer responsible for administering the construction contract, in accordance with Board Policy F-41, Public Works Construction Projects.

EQUITY IMPACT STATEMENT

The San Diego County Sanitation District strives to preserve, enhance, and promote quality of life and environmental resources through the implementation of programs and projects that improve regional community health and environmental quality, while simultaneously complying with mandatory federal and state regulations governing sewer discharges. The infrastructure enhancements realized through the completion of this project will benefit the surrounding communities by reducing the risk of sewage spills and adverse impacts to water quality.

FISCAL IMPACT

Funds for this request are included in the Fiscal Year 2021-22 Operational Plan in the San Diego County Sanitation District. If approved, construction costs for the San Diego River Basin (LSMH0057.1-LSMH0064.01) Pipe Lining Project are estimated to be \$4,000,000 in Fiscal Year 2021-22, including contingency. The funding source is available fund balance in the Sanitation District Fund. There will be no change in net General Fund cost and no additional staff years.

BUSINESS IMPACT STATEMENT

When approved by the Board of Directors for advertising and award, District construction contracts are competitively and publicly bid and help stimulate the local economy by creating primarily construction-related employment opportunities. All workers employed on public works projects must be paid the prevailing wages determined by the California Department of Industrial Relations, according to the type of work and location of the project. The prevailing wage rates are usually based on rates specified in collective bargaining agreements. Whereas, the project cost will be greater than \$1 million, a skilled and trained workforce requirement will be included in the contract in compliance with the County's Working Families Ordinance requirements for County construction projects over \$1 million.

ACTION:

ON MOTION of Director Desmond, seconded by Director Fletcher, the Board of Directors of the San Diego County Sanitation District took action as recommended, on Consent.

AYES: Anderson, Lawson-Remer, Fletcher, Desmond

ABSENT: Vargas

2. SUBJECT: GENERAL SERVICES - QUITCLAIM A SEWER EASEMENT IN THE LAKESIDE AREA (VACATION NO. 2021-0254) (DISTRICT: 2)

OVERVIEW

The Asset Management Division of the Department of General Services is processing a request to quitclaim a sewer easement granted to the San Diego County Sanitation District (District). The easement encumbers a portion of the applicant's property located between State Route 67 and Woodside Avenue between Riverview and Winter Gardens Boulevard that is in the Lakeside area of unincorporated San Diego County and within the Lakeside Community Plan Area (Attachment A). Quitclaiming of an easement is a process to give up

all right, title, and interest granted to the District encumbering a particular property. Quitclaiming a sewer easement may be requested by the public if the easement is found to no longer be required for District purposes. In many cases, quitclaiming a sewer easement can be a public benefit through improved use of the land made available by the quitclaim. This quitclaim will allow the owner to expand an existing skilled nursing facility where a portion of the easement is located.

If authorized by the Board of Directors of the District, the Director of the Department of General Services or a designee will execute and record a deed to quitclaim the District's interest in the sewer easement described and depicted in Attachment B.

RECOMMENDATION(S)

CHIEF ADMINISTRATIVE OFFICER

1. Find that the proposed action is not subject to review under California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15060(c)(2) and (3) because it would not have a direct or indirect effect on the environment as it will only result in the quitclaiming of an unnecessary easement interest, the action is not a project as defined in CEQA Guidelines Section 15378, and even if such action was subject to review under CEQA, it is categorically exempt under CEQA Guidelines Section 15305 because it is a minor alteration in land use limitation that will not result in land use or density changes.
2. Find that the sewer easement is no longer required for District purposes.
3. Approve and authorize the Director, Department of General Services, or a designee, to execute and record a quitclaim deed for the sewer easement described in Attachment B.

EQUITY IMPACT STATEMENT

The removal of an encumbrance from private land that is no longer needed for sewer purposes will provide an overall public benefit and improve use of the land made available by the termination of the easement. The property is in a commercial area and will allow the owner to expand an existing skilled nursing facility where a portion of the easement was located. The proposed and existing buildings on the property will be served by the existing sewer facilities constructed on the property that were built outside of the sewer easement.

FISCAL IMPACT

Funds for this request are included in the Fiscal Year 2022-23 CAO Recommended Operational Plan in the Department of General Services. If approved, this request will result in estimated costs and revenue of \$4,000 to obtain District authorization and process the proposed quitclaim. The funding source is a deposit from the applicant. There will be no change in net General Fund cost and no additional staff years.

BUSINESS IMPACT STATEMENT

N/A

ACTION:

ON MOTION of Director Desmond, seconded by Director Fletcher, the Board of Directors of the San Diego County Sanitation District took action as recommended, on Consent.

AYES: Anderson, Lawson-Remer, Fletcher, Desmond

ABSENT: Vargas

3. **SUBJECT: NOTICED PUBLIC HEARING:
PUBLIC HEARING TO APPROVE FEES AND CHARGES FOR
FISCAL YEAR 2022-23 TAX ROLL OF SAN DIEGO COUNTY
SANITATION DISTRICT, CAMPO WATER MAINTENANCE
DISTRICT, AND COUNTY SERVICE AREA NO. 137 - LIVE OAK
SPRINGS WATER SYSTEM (DISTRICTS: 1, 2, & 4)**

OVERVIEW

The San Diego County Sanitation District (Sanitation District) provides sanitary sewer service to several unincorporated communities including Spring Valley, Lakeside, Alpine, Winter Gardens, East Otay Mesa, Campo, Julian, and Pine Valley. The County of San Diego (County) Board of Supervisors serves as the Sanitation District's Board of Directors. The Campo Water Maintenance District (Water District) provides water service to the unincorporated community of Campo. The County Service Area No. 137 - Live Oak Springs Water System (CSA 137) is County special district that provides water service to the unincorporated community of Boulevard. Sanitation District annual sewer service charges and annual water service charges for both the Campo Hills zone of the Water District and CSA 137 are collected on the property tax roll. Service charges for the Rancho del Campo zone of the Campo Water District are billed directly to customers.

On April 12, 2017 (SA1), the Board of Directors of the Sanitation District approved a five-year sewer rate package through Fiscal Year (FY) 2021-22. Today's recommended action is to place the annual sewer service charges on the tax roll for FY 2022-23. This action does not change the previously approved annual sewer rates, and the annual sewer service charges for FY 2022-23 will remain unchanged from FY 2021-22. Single-family residential customers will be assessed an annual sewer charge of \$516.95 per equivalent dwelling unit (EDU). An EDU is a standard unit of measure based on the average volume of wastewater flow generated by a typical single-family residential dwelling.

On April 6, 2011 (1), the Board of Supervisors approved water rates for customers of the Campo Hills zone of the Campo Water District. Today's recommended action is to place the annual water rate charges on the tax roll for FY 2022-23. This action does not change the previously approved annual water rates for Campo Hills, and the annual water rate for FY 2022-23 will remain unchanged from FY 2021-22 at \$1,320 per year for residential and commercial customers. On November 18, 2020 (3), the Board of Supervisors approved a three-year water rate package for Live Oak Springs Water System (CSA 137) through FY 2022-23. Today's recommended action is to place these previously approved charges on the tax roll for FY 2022-23. This action does not change the previously approved three-year water

rate package for Live Oak Springs, which included a schedule of water rates to achieve full-cost recovery of operational costs during this three-year period. Water charges are comprised of two components, a fixed base charge and a variable consumption charge. The approved three-year water rates include a base charge and a consumption charge. The base charge for FY 2022-23 will increase from \$96.48 to \$99.86. The variable consumption charge includes a two-tiered rate structure based on the amount of water a customer uses measured in hundred cubic feet (HCF), where one HCF is equal to approximately 748 gallons. For Tier 1 (up to 4 HCF per month), the rate will increase from \$10.64 to \$11.01 per HCF. Tier 1 represents typical indoor water usage for a household with two occupants as defined by the California Water Board. For Tier 2 (over 4 HCF per month), the rate will increase from \$13.24 to \$13.70 per HCF. Tier 2 represents a higher water usage for a household that may include more than two occupants and landscape irrigation demand. A table summarizing the charges is provided below:

Table of Approved Charges - Sanitary Sewer Service & Water Service - Fiscal Year 2022-23				
Special District	Approximate No. of Customers	Current Service Rate	FY 2022-23 Service Rate	District
San Diego County Sanitation District	37,000	\$516.95/EDU* per year	\$516.95/EDU per year	1, 2, & 4
Campo Water Maintenance District				-
Campo Hills Zone	222	\$1,320 per year	\$1,320 per year	2
Rancho Del Campo	39	Billed Directly to Customers		2
Live Oak Springs Water System	89	See below	See below	2
<i>Base Rate</i>	-	\$96.48 per month	\$99.86 per month	-
<i>Tier 1 (up to 4 HCF)</i>	-	\$10.64 per HCF** per month	\$11.01 per HCF per month	-
<i>Tier 2 (over 4 HCF)</i>	-	\$13.24 per HCF per month	\$13.70 per HCF per month	-

**Equivalent Dwelling Unit*

*** Hundred Cubic Feet*

No action is requested today to approve or revise the associated rate packages. Service charges for the Sanitation District, the Campo Hills zone of the Campo Water District, and Live Oak Springs Water System (CSA 137) have historically been collected on the tax roll. Placing annual service charges on the tax roll minimizes administrative costs by eliminating the need for monthly billing and payment collection, and those savings are passed along to the customers when the annual fee is established.

A public hearing is required to levy sewer and water service charges on the property tax rolls. This is a request to conduct a public hearing on the San Diego County Sanitation District, Campo Water Maintenance District, and County Service Area No. 137 - Live Oak Springs Water System tax roll reports, and to adopt resolutions approving collection of sewer and water service charges on the FY 2022-23 tax rolls. If the Board of Directors and/or Board of Supervisors does not adopt the resolutions, the sewer and water service charges cannot be placed on the tax rolls for FY 2022-23. Without the funds generated by assessments, services for sewer and water could not be provided, and capital improvements and maintenance would be deferred. If deferred, administrative costs to collect funds, set up accounts and handle arrearages would be incurred and passed on to rate payers.

RECOMMENDATION(S)

CHIEF ADMINISTRATIVE OFFICER

Acting as the Board of Directors of the San Diego County Sanitation District:

Adopt a Resolution titled: RESOLUTION AUTHORIZING SEWER SERVICE CHARGES FOR FISCAL YEAR 2022-23 TO BE COLLECTED ON THE TAX ROLL (Attachment D).

EQUITY IMPACT STATEMENT

The San Diego County Sanitation District, Campo Water Maintenance District, and County Service Area No. 137-Live Oak Springs Water System strive to preserve, enhance, and promote quality of life, health and safety, sustainability, equity, and environmental resources through the implementation of programs and projects that improve community safety and environmental quality while services that enhance the community by increasing the well-being of our residents and our environments while simultaneously complying with mandatory federal, state, and local regulations.

FISCAL IMPACT

Funds for the proposed action are included in the Fiscal Year 2022-23 CAO Recommended Operational Plan in the Department of Public Works San Diego County Sanitation District (Sanitation District), Campo Water Maintenance District, and County Service Area No. 137 – Live Oak Springs Water System (CSA 137). The annual sewer and water service charges from customers will generate approximately \$27.35 million in revenue for the Sanitation District, \$0.3 million for the Campo Water Maintenance District, and \$0.2 million for Live Oak Springs Water System-CSA 137. Effective July 1, 2022, the sewer rate will reflect the increase approved by the Board of Directors of the Sanitation District on April 12, 2017 (SA1); the CSA 137 water rate will reflect the increase approved by the Board of Supervisors on November 11, 2020 (03); the water rate will reflect no increase for Campo Water Maintenance District per the Board of Supervisors adopted ordinance on April 6, 2011 (01). There will be no change in net General Fund cost and no additional staff years.

BUSINESS IMPACT STATEMENT

N/A

(RELATES TO BOARD OF SUPERVISORS AGENDA NO. 04)

ACTION:

ON MOTION of Director Fletcher, seconded by Director Anderson, the Board of Directors of the San Diego County Sanitation District closed the Hearing and took action as recommended, adopting Resolution No. 22-094, entitled: RESOLUTION AUTHORIZING SEWER SERVICE CHARGES FOR FISCAL YEAR 2022-23 TO BE COLLECTED ON THE TAX ROLL.

AYES: Anderson, Lawson-Remer, Fletcher, Desmond

ABSENT: Vargas

There being no further business, the Board of Directors of the San Diego County Sanitation District adjourned at 2:28 p.m.

ANDREW POTTER
Clerk of the Board of Directors
of Sanitation District

Notes By: Vizcarra

NOTE: This Statement of Proceedings sets forth all actions taken by the County of San Diego Board of Directors of the Sanitation District on the matters stated, but not necessarily the chronological sequence in which the matters were taken up.

Approved by the Board of Directors, on Tuesday, June 28, 2022.



NATHAN FLETCHER
Chair

Attest:



ANDREW POTTER
Clerk of the Board