

June 25, 2024

STATEMENT OF PROCEEDINGS

The Minutes of the

***IN-HOME SUPPORTIVE SERVICES
PUBLIC AUTHORITY
REGULAR MEETING***

COUNTY OF SAN DIEGO

STATEMENT OF PROCEEDINGS
COUNTY OF SAN DIEGO IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY
REGULAR MEETING
TUESDAY, JUNE 25, 2024, 9:00 AM
COUNTY ADMINISTRATION CENTER, ROOM 310
1600 PACIFIC HIGHWAY, SAN DIEGO, CALIFORNIA

A. REGULAR SESSION – Regular Meeting was called to order at 9:08 a.m.

PRESENT: Supervisors Nora Vargas, Chair; Terra Lawson-Remer, Vice-Chair; Joel Anderson; Monica Montgomery Steppe, Jim Desmond; also, Andrew Potter, Clerk of the Board of Supervisors.

B. Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstances) by a Supervisor, if applicable.

C. Non-Agenda Public Communication: Opportunity for members of the public to speak to the Board on any subject matter within the Board’s jurisdiction but not an item on today’s agenda.

D. Approval of the Statement of Proceedings/Minutes for the meeting of June 4, 2024.

ACTION:

ON MOTION of Supervisor Anderson, seconded by Supervisor Vargas, the Board of Supervisors of the San Diego County In-Home Supportive Services Public Authority approved the Statement of Proceedings/Minutes for the meeting of June 4, 2024.

AYES: Vargas, Anderson, Lawson-Remer, Montgomery Steppe

NOT PRESENT: Desmond

NOTICE: THE BOARD OF SUPERVISORS MAY TAKE ANY ACTION WITH RESPECT TO THE ITEMS INCLUDED ON THIS AGENDA. RECOMMENDATIONS MADE BY COUNTY STAFF DO NOT LIMIT ACTIONS THAT THE BOARD OF SUPERVISORS MAY TAKE. MEMBERS OF THE PUBLIC SHOULD NOT RELY UPON THE RECOMMENDATIONS IN THE BOARD LETTER AS DETERMINATIVE OF THE ACTION THE BOARD OF SUPERVISORS MAY TAKE ON A PARTICULAR MATTER.

Agenda Items

Agenda #	Subject
1.	ADOPT FINAL FISCAL YEAR 2024-25 ADMINISTRATIVE BUDGET FOR THE IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

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1. SUBJECT: ADOPT FINAL FISCAL YEAR 2024-25 ADMINISTRATIVE BUDGET FOR THE IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY (DISTRICTS: ALL)

OVERVIEW

On May 14, 2024 (1), the County of San Diego In-Home Supportive Services Public Authority Governing Body received the recommended In-Home Supportive Services Public Authority administrative budget of \$50,923,327 for Fiscal Year (FY) 2024-25 and set June 4, 2024, as the start date of public hearings for the budget. Today's action requests adoption of the FY 2024-25 final administrative budget for the In-Home Supportive Services Public Authority by resolution, which is required by State statute.

The County-operated In-Home Supportive Services (IHSS) program provides in-home assistance to approximately 42,400 low-income, aged, blind, and disabled individuals, enabling many to remain safely in their homes, thereby reducing the need for more costly placements in nursing homes or other care facilities. In-home assistance is provided to IHSS recipients by IHSS caregivers. The In-Home Supportive Services Public Authority provides a number of services to approximately 38,200 IHSS caregivers, including training, payroll services, funding for benefits, and State-mandated caregiver enrollment, including criminal background checks. The In-Home Supportive Services Public Authority also provides registry services to IHSS recipients in need of caregivers.

This item supports the County vision of a just, sustainable, and resilient future for all, specifically those communities and populations in San Diego County that have been historically left behind, as well as our ongoing commitment to the regional *Live Well San Diego* vision of healthy, safe, and thriving communities. This will be accomplished by providing support to low-income, aged, blind, and disabled individuals enabling many to remain safely in their homes.

**RECOMMENDATION(S)
EXECUTIVE DIRECTOR**

Adopt the Resolution entitled: ADOPT FINAL BUDGET FOR THE COUNTY OF SAN DIEGO IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY FOR THE FISCAL YEAR COMMENCING JULY 1, 2024.

EQUITY IMPACT STATEMENT

The County of San Diego In-Home Supportive Services Public Authority conducts the California Department of Social Services State-mandated In-Home Supportive Services (IHSS) caregiver orientation, which provides an IHSS program overview and caregiver requirements. This orientation and other requirements are mandated for prospective IHSS caregivers. IHSS caregivers assist IHSS recipients with in-home and personal care services that include, but are not limited to, housecleaning, meal preparation, grocery shopping, laundry, bathing, and grooming.

To more equitably serve the community, the In-Home Supportive Services Public Authority utilizes available data from community feedback including, but are not limited to, customer service satisfaction surveys, training surveys, community engagement events, and townhall meetings that lead to and impact modifications to service delivery. For example, community feedback received enhanced trainings, resulting in additional training subjects, locations available for in-person classes, and language availability. In addition, the In-Home Supportive Services Public Authority provides vital documents and assistance in all eight County threshold languages, American Sign Language, and braille, increasing accessibility to services. The In-Home Supportive Services Public Authority gathers input regarding accessibility, inclusivity, and improvement of the IHSS program and In-Home Supportive Services Public Authority services from members of the In-Home Supportive Services/Public Authority Advisory Committee. The In-Home Supportive Services/Public Authority Advisory Committee is comprised of individuals who are current or past users of in-home caregiver services paid for through public or private funds, or as recipients of IHSS. Current or past users of in-home caregiver services make up at least 51% of the committee membership, and community members make up the remaining 49%.

Adopting the Fiscal Year 2024-25 administrative budget will allow the In-Home Supportive Services Public Authority to continue administering vital programs and services to caregivers of underserved groups including Black, Indigenous, People of Color, women, people with disabilities, immigrants, elderly, and the LGBTQI+ community by identifying and removing barriers for engagement and participation.

SUSTAINABILITY IMPACT STATEMENT

Today's proposed action supports County of San Diego (County) Sustainability Goal #1 to engage the community in meaningful ways, Goal #2 to provide just and equitable access to County resources and services, and Goal #3 to protect the health and well-being of everyone in the region. This will be accomplished by 1) requesting and responding to recommendations and feedback from community stakeholders; 2) expanding training services to satellite locations and increasing In-Home Supportive Services (IHSS) caregiver recruitment efforts throughout San Diego County; and 3) administering IHSS caregiver support services that assist IHSS recipients with remaining in their own homes and avoiding institutionalization.

FISCAL IMPACT

The recommended action provides spending authority of \$50,923,327 for the In-Home Supportive Services Public Authority for Fiscal Year 2024-25.

BUSINESS IMPACT STATEMENT

N/A

ACTION:

ON MOTION of Supervisor Vargas, seconded by Supervisor Anderson, the Board of Supervisors of the In-Home Supportive Services Public Authority took action as recommended, and adopted Resolution No. 24-066 entitled: ADOPT FINAL BUDGET FOR THE COUNTY OF SAN DIEGO IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY FOR THE FISCAL YEAR COMMENCING JULY 1, 2024.

AYES: Vargas, Anderson, Lawson-Remer, Montgomery Steppe, Desmond

There being no further business, the Board of Supervisors of the San Diego County In-Home Supportive Services Public Authority adjourned at 5:30 p.m.

ANDREW POTTER
In Home Supportive Services Public Authority
County of San Diego, State of California

Notes By: Vizcarra

NOTE: This Statement of Proceedings sets forth all actions taken by the In-Home Supportive Services Public Authority on the matters stated, but not necessarily the chronological sequence in which the matters were taken up.

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Approved by the Board of Supervisors, on Tuesday, December 10, 2024.



NORA VARGAS
Chair

Attest:



ANDREW POTTER
Clerk of the Board