

**June 27, 2023**

**STATEMENT OF PROCEEDINGS**

*The Minutes of the*

***SANITATION DISTRICT  
REGULAR MEETING***

**COUNTY OF SAN DIEGO**

STATEMENT OF PROCEEDINGS  
COUNTY OF SAN DIEGO SANITATION DISTRICT  
REGULAR MEETING  
**TUESDAY, JUNE 27, 2023, 9:00 AM**  
COUNTY ADMINISTRATION CENTER, ROOM 310  
1600 PACIFIC HIGHWAY  
SAN DIEGO, CA 92101

A. **REGULAR SESSION:** Meeting was called to order at 9:03 a.m.

**PRESENT:** Directors Nora Vargas, Chair; Terra Lawson-Remer, Vice-Chair; Joel Anderson; Jim Desmond; also, Andrew Potter, Clerk of the Board of Supervisors.

**ABSENT:** (District 4 Seat Vacant)

B. Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstances) by a Director, if applicable.

C. Non-Agenda Public Communication: Opportunity for members of the public to speak to the Board on any subject matter within the Board's jurisdiction but not an item on today's agenda.

D. Approval of the Statement of Proceedings/Minutes for the meeting of June 14, 2023.

**ACTION:**

ON MOTION of Director Desmond, seconded by Director Anderson, the Board of Directors of the San Diego County Sanitation District approved the Statement of Proceedings/Minutes for the meeting of June 14, 2023.

**AYES:** Vargas, Anderson, Lawson-Remer, Desmond

**ABSENT:** (District 4 Seat Vacant)

**NOTICE:** THE BOARD OF SUPERVISORS MAY TAKE ANY ACTION WITH RESPECT TO THE ITEMS INCLUDED ON THIS AGENDA. RECOMMENDATIONS MADE BY COUNTY STAFF DO NOT LIMIT ACTIONS THAT THE BOARD OF SUPERVISORS MAY TAKE. MEMBERS OF THE PUBLIC SHOULD NOT RELY UPON THE RECOMMENDATIONS IN THE BOARD LETTER AS DETERMINATIVE OF THE ACTION THE BOARD OF SUPERVISORS MAY TAKE ON A PARTICULAR MATTER.

**Agenda Items**

<b>Agenda #</b>	<b>Subject</b>
1.	ADOPTION OF THE FISCAL YEAR 2023-24 BUDGET FOR THE SAN DIEGO COUNTY SANITATION DISTRICT (4 VOTES)

1. **SUBJECT: ADOPTION OF THE FISCAL YEAR 2023-24 BUDGET FOR THE SAN DIEGO COUNTY SANITATION DISTRICT (DISTRICTS: ALL)**

**OVERVIEW**

Pursuant to California Government Code Section 29088, this request recommends the approval of a resolution to adopt the budget for the San Diego County Sanitation District for Fiscal Year 2023-24.

**RECOMMENDATION(S)**

**CHIEF ADMINISTRATIVE OFFICER**

1. Approve the CAO Change Letter.
2. Consider Board member Change Letters submitted before the close of the budget hearing, if applicable.
3. Consider change requests submitted after the close of the budget hearing, if applicable.  
**(4 VOTES)**
4. If written requests to revise the Recommended Budget received prior to the close of hearings do not identify a funding source, continue recommendation 6 to June 28, 2023, if necessary.
5. If requests to revise the Recommended Budget are made after the close of the budget hearing and approved by the Board, continue recommendation 6 to June 28, 2023, if necessary.
6. Adopt a resolution entitled: ADOPTION OF THE BUDGET FOR SAN DIEGO COUNTY SANITATION DISTRICT FOR THE FISCAL YEAR COMMENCING JULY 1, 2023.

**EQUITY IMPACT STATEMENT**

The County of San Diego promotes a government culture of equity, belonging, and racial justice. We serve the needs of communities with diverse groups including Black, Indigenous, people of Color, LGBTQIA+, people with disabilities, people of low-income, the young, the older, immigrants, refugees and communities that have historically faced inequality and inequity. The Chief Administrative Officer (CAO) Recommended Operational Plan is intended to allocate resources to help address inequities in County programs and services in response to community input, data analysis identifying disparities, and meaningful assessment of outcome indicators. In 2021, a new Budget Equity Assessment Tool was implemented to help County departments prioritize services and resource allocations with equity in mind. This tool requires all County departments to annually identify equity components in new budget requests by responding to five budget equity questions. The questions are designed to ensure we study and appropriately respond to the effects our spending plans have on all County residents by continuing to operationalize and increase opportunities for equity in our programs and services.

## **SUSTAINABILITY IMPACT STATEMENT**

The County of San Diego is building a sustainable future for all. The County's strategic plan guides County activities to ensure sustainability as it relates to the region's economy, climate, environment, and communities. The County strives to strengthen communities in all interactions by actively pursuing legislative policies and collaborating with stakeholders to enhance services that allow residents to transition to self-sufficiency to increase economic sustainability and reduce poverty. County departments have contributed to this by implementing individual sustainability plans that reflect organizational priorities while informing financial planning and strategic decision-making. This ongoing effort also assists each department with increasing overall sustainability of internal operations. These collective efforts strengthen communities, ensure accountability, and protect public resources by aligning available resources through services and initiatives. The proposed budgetary plans presented in the Fiscal Years 2023-25 CAO Recommended Operational Plan support the County of San Diego's Strategic Initiative of Sustainability to align the County's available resources with services while maintaining fiscal stability and ensuring long-term solvency.

## **FISCAL IMPACT**

The recommended action provides spending authority of \$38,799,585 for the San Diego Sanitation District for Fiscal Year 2023-24.

## **BUSINESS IMPACT STATEMENT**

N/A

## **ACTION:**

ON MOTION of Director Vargas, seconded by Director Desmond, the Board of Directors of the San Diego County Sanitation District took the following actions:

1. Approved the CAO Change Letter. (Ref. Board Letter Recommendation No. 1)
2. Approved the Change Letter submitted by Chairwoman Nora Vargas and Vice-Chair Terra Lawson-Remer. (Ref. Board Letter Recommendation No. 2)
3. Adopted Resolution No. 23-080, entitled: **ADOPTION OF THE BUDGET FOR SAN DIEGO COUNTY SANITATION DISTRICT FOR THE FISCAL YEAR COMMENCING JULY 1, 2023.** (Ref. Board Letter Recommendation No. 6)

**AYES:** Vargas, Anderson, Lawson-Remer, Desmond

**ABSENT:** (District 4 Seat Vacant)

There being no further business, the Board of Directors of the San Diego County Sanitation District adjourned at 4:36 p.m.

ANDREW POTTER  
Clerk of the Board of Directors  
of Sanitation District

Notes By: Vizcarra

NOTE: This Statement of Proceedings sets forth all actions taken by the County of San Diego Board of Directors of the Sanitation District on the matters stated, but not necessarily the chronological sequence in which the matters were taken up.


Approved by the Board of Directors, on Wednesday, July 19, 2023.



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NORA VARGAS  
Chair

Attest:



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ANDREW POTTER  
Clerk of the Board