

STATEMENT OF PROCEEDINGS  
COUNTY OF SAN DIEGO  
IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY  
REGULAR MEETING  
MEETING AGENDA  
**TUESDAY, SEPTEMBER 29, 2020, 9:00 AM**  
BOARD OF SUPERVISORS NORTH CHAMBER  
1600 PACIFIC HIGHWAY, SAN DIEGO, CALIFORNIA

A. REGULAR SESSION – Regular Meeting was called to order at 9:00 a.m.

PRESENT: Supervisors Greg Cox, Chairman; Jim Desmond, Vice-Chairman; Dianne Jacob; Kristin Gaspar; Nathan Fletcher; also, Andrew Potter, Clerk of the Board of Supervisors.

(Please note, California Governor Gavin Newsom issued Executive Order N-29-20 on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic. Pursuant to the Executive Order, and to maintain the orderly conduct of the meeting, all members of the In-Home Supportive Services Public Authority attended the meeting via teleconference and participated in the meeting to the same extent as if they were present.)

B. Non-Agenda Public Communication: No Speakers

C. Approval of the Statement of Proceedings/Minutes for the meetings of July 7, 2020 and August 25, 2020.

**ACTION:**

ON MOTION of Supervisor Gaspar, seconded by Supervisor Jacob, the San Diego County In-Home Supportive Services Public Authority approved the Statement of Proceedings/Minutes for the meetings of July 7, 2020 and August 25, 2020.

AYES: Cox, Jacob, Gaspar, Fletcher, Desmond

NOTICE: THE BOARD OF SUPERVISORS MAY TAKE ANY ACTION WITH RESPECT TO THE ITEMS INCLUDED ON THIS AGENDA. RECOMMENDATIONS MADE BY COUNTY STAFF DO NOT LIMIT ACTIONS THAT THE BOARD OF SUPERVISORS MAY TAKE. MEMBERS OF THE PUBLIC SHOULD NOT RELY UPON THE RECOMMENDATIONS IN THE BOARD LETTER AS DETERMINATIVE OF THE ACTION THE BOARD OF SUPERVISORS MAY TAKE ON A PARTICULAR MATTER.

**Agenda Items**

<b>Agenda #</b>	<b>Subject</b>
1.	APPROVAL OF THE IN-HOME SUPPORTIVE SERVICES/PUBLIC AUTHORITY ADVISORY COMMITTEE REVISED BY-LAWS

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1. **SUBJECT: APPROVAL OF THE IN-HOME SUPPORTIVE SERVICES/PUBLIC AUTHORITY ADVISORY COMMITTEE REVISED BY-LAWS (DISTRICTS: ALL)**

**OVERVIEW**

In accordance with Board Policy A-74, Citizen Participation in County Boards, Commissions and Committees, the San Diego County Board of Supervisors (Board) has the authority to establish and oversee special citizen boards that advise the Board and County of San Diego (County) staff on issues of policy and serve as links to the community. In 1999, the In-Home Supportive Services (IHSS)/Public Authority Advisory Committee (Committee) was initially charged with providing recommendations to the Board regarding implementation of the Employer of Record requirement. Subsequent to implementation, the Committee advises the County Health and Human Services Agency, the Public Authority, and the Board on issues related to IHSS.

Today's action seeks Board approval to amend the Committee by-laws that govern their internal organization. The amended by-laws were updated to reflect current practices, including a presentation of an annual report to the IHSS/Public Authority Governing Body and a revision of the number of members. The amended by-laws propose changes in three major categories regarding membership positions:

- Membership and Term of Office: Moving the appointing authority from the Chief Administrative Officer of the County of San Diego to the Agency Director of the County of San Diego Health and Human Services Agency.
- Membership and Term of Office: Revising the number of members from 11 to 9, while maintaining the consumer majority on the Committee.
- Officers: Filling the role of Secretary with County or IHSS Public Authority staff.

The revised by-laws will guide the most efficient and appropriate operation of the Committee as described above.

If approved, today's action would approve the amended by-laws of the Committee. This would support the countywide *Live Well San Diego* vision by enhancing community involvement in the planning and provision of services that support low-income, aged, blind, and disabled individuals to remain safely in their homes.

**RECOMMENDATION(S)**

**EXECUTIVE DIRECTOR/CHIEF ADMINISTRATIVE OFFICER**

Approve the amended by-laws entitled: BY-LAWS OF THE IN-HOME SUPPORTIVE SERVICES/PUBLIC AUTHORITY ADVISORY COMMITTEE OF THE COUNTY OF SAN DIEGO.

**FISCAL IMPACT**

There is no fiscal impact associated with this recommendation. There will be no change in net General Fund costs and no additional staff years.

**BUSINESS IMPACT STATEMENT**

N/A

**ACTION:**

ON MOTION of Supervisor Jacob, seconded by Supervisor Gaspar, the San Diego County In-Home Supportive Services Public Authority took action as recommended, on Consent.

AYES: Cox, Jacob, Gaspar, Fletcher, Desmond

There being no further business, the Board of Supervisors of the San Diego County In-Home Supportive Services Public Authority adjourned at 11:48 a.m.

ANDREW POTTER  
In Home Supportive Services Public Authority  
County of San Diego, State of California

Notes By: Caro

NOTE: This Statement of Proceedings sets forth all actions taken by the In-Home Supportive Services Public Authority on the matters stated, but not necessarily the chronological sequence in which the matters were taken up.