

STATEMENT OF PROCEEDINGS
COUNTY OF SAN DIEGO
SAN DIEGO COUNTY FIRE PROTECTION DISTRICT
REGULAR MEETING AGENDA

TUESDAY, SEPTEMBER 30, 2025, 9:00 AM
COUNTY ADMINISTRATION CENTER
BOARD CHAMBER, ROOM 310
1600 PACIFIC HIGHWAY SAN DIEGO, CA 92101

- A. REGULAR SESSION – Regular Meeting was called to order at 9:03 a.m.

PRESENT: Directors Terra Lawson-Remer, Chair; Monica Montgomery Steppe, Vice-Chair; Paloma Aguirre, Chair Pro Tem; Joel Anderson; Jim Desmond; also, Andrew Potter, Clerk of the Board of Directors.

- B. Statement (just cause) and/or Consideration of a Request to Participate Remotely (emergency circumstances) by a Director, if applicable.
- C. Non Agenda Public Communication: Opportunity for individuals to speak to the Board on any subject matter within the Board’s jurisdiction but not an item on the agenda. In accordance with the Board’s Rules of Procedure, individuals may only speak at one Non-Agenda Public Communication session per meeting. The speaker may select which session (General Legislative or Land Use Legislative Session) to address the Board for Non-Agenda Public Communication at their convenience.
- D. Approval of the Statement of Proceedings/Minutes for the meeting of August 26, 2025.

ACTION:

ON MOTION of Director Anderson, seconded by Director Montgomery Steppe, the Board of Directors of the San Diego County Fire Protection District approved the Statement of Proceedings/Minutes for the meeting of August 26, 2025.

AYES: Aguirre, Anderson, Lawson-Remer, Montgomery Steppe, Desmond

NOTICE: THE BOARD OF SUPERVISORS MAY TAKE ANY ACTION WITH RESPECT TO THE ITEMS INCLUDED ON THIS AGENDA. RECOMMENDATIONS MADE BY COUNTY STAFF DO NOT LIMIT ACTIONS THAT THE BOARD OF SUPERVISORS MAY TAKE. MEMBERS OF THE PUBLIC SHOULD NOT RELY UPON THE RECOMMENDATIONS IN THE BOARD LETTER AS DETERMINATIVE OF THE ACTION THE BOARD OF SUPERVISORS MAY TAKE ON A PARTICULAR MATTER.

Agenda Items

Agenda #

1.

Subject

FIRE SAFETY INSPECTION REPORTING FOR FISCAL YEAR 2024-25

1. **SUBJECT: FIRE SAFETY INSPECTION REPORTING FOR FISCAL YEAR 2024-25
(DISTRICTS: 1, 2, AND 5)**

OVERVIEW

San Diego County Fire (County Fire) operates a fire safety inspection program to ensure compliance with the fire code and protect the health and well-being of residents in the San Diego County Fire Protection District (SDCFPD). County Fire also conducts inspections within the Deer Springs Fire Protection District, by written agreement. The inspection of certain facilities is mandated under California Health and Safety Code Sections 13146.2 and 13146.4, which require the fire agency of record in a service area to annually inspect any building used as a school, camp, apartment complex, boarding facility, hotel, motel, care facility, church, police station, sheriff station, courthouse, jail, or prison for compliance with fire and safety regulations. In Fiscal Year 2024-25, County Fire completed 100% of the mandated inspections at 286 specific sites. A local fire agency is required to report its findings annually to its governing board.

Today's request is for the Board of Directors to adopt a resolution acknowledging receipt of the report for Fiscal Year 2024-25 mandated fire inspections.

**RECOMMENDATION(S)
EXECUTIVE DIRECTOR**

1. Receive San Diego County Fire's report of State-mandated inspections, as required by California Health and Safety Code Section 13146.4, within the San Diego County Fire Protection District.
2. Adopt a resolution entitled: A RESOLUTION OF THE SAN DIEGO COUNTY BOARD OF DIRECTORS OF THE SAN DIEGO COUNTY FIRE PROTECTION DISTRICT TO ACCEPT THE REPORT OF THE COMPLETION OF THE FISCAL YEAR 2024-25 FIRE INSPECTIONS.

EQUITY IMPACT STATEMENT

Completing State-mandated fire inspections in the San Diego County Fire Protection ensures the safety of residents and employees. Individuals in large, congregate settings are vulnerable to the impact of a structure fire. Through annual inspections, County Fire employees engage directly with property owners and local governments to ensure each building is safe and our most vulnerable populations are protected in an emergency situation.

SUSTAINABILITY IMPACT STATEMENT

The proposed action to adopt a resolution acknowledging receipt of the report of the Fiscal Year 2024-25 mandated fire inspections supports just and equitable access to County resources and protects the health and wellbeing of residents as this service reflects the County's values and priorities by addressing potentially hazardous conditions and imposing safety measures in schools, apartment complexes, group care facilities, residential care facilities, camps, jails, law enforcement stations, transient housing units, and daycare facilities to protect all of our residents from structural fires.

FISCAL IMPACT

There is no fiscal impact associated with today's request to adopt a resolution acknowledging receipt of the annual report of the Fiscal Year 2024-25 mandated fire inspections. There will be no change in net General Fund cost and there will be no additional staff years.

BUSINESS IMPACT STATEMENT

N/A

ACTION:

ON MOTION of Director Montgomery Steppe, seconded by Director Aguirre, the Board of Directors of the San Diego County Fire Protection District took action as recommended, on Consent, adopting Resolution No. 25-109, entitled: A RESOLUTION OF THE SAN DIEGO COUNTY BOARD OF DIRECTORS OF THE SAN DIEGO COUNTY FIRE PROTECTION DISTRICT TO ACCEPT THE REPORT OF THE COMPLETION OF THE FISCAL YEAR 2024-25 FIRE INSPECTIONS.

AYES: Aguirre, Anderson, Lawson-Remer, Montgomery Steppe, Desmond

The Board of Directors of the San Diego County Fire Protection District recessed at 7:12 p.m.

ANDREW POTTER

Clerk of the Board of Directors of the
San Diego County Fire Protection District

Notes By: Vizcarra

NOTE: This Statement of Proceedings sets forth all actions taken by the San Diego County Fire Protection District on the matters stated, but not necessarily the chronological sequence in which the matters were taken up.