

November 14, 2018

STATEMENT OF PROCEEDINGS

The Minutes of the

***AIR POLLUTION CONTROL BOARD
REGULAR MEETING***

**COUNTY OF SAN DIEGO
AIR POLLUTION CONTROL DISTRICT**

STATEMENT OF PROCEEDINGS
COUNTY OF SAN DIEGO AIR POLLUTION CONTROL BOARD
REGULAR MEETING
MEETING AGENDA
WEDNESDAY, NOVEMBER 14, 2018, 9:00 AM
BOARD OF SUPERVISORS NORTH CHAMBER
1600 PACIFIC HIGHWAY
SAN DIEGO, CA 92101

A. REGULAR SESSION: Meeting was called to order at 9:02 a.m.

PRESENT: Members Dianne Jacob, Vice-Chairwoman; Greg Cox; Ron Roberts; Bill Horn; also, Andrew Potter, Assistant Clerk of the Board of Supervisors.

ABSENT: Member Kristin Gaspar, Chairwoman

B. Public Communication: No Speakers.

C. Approval of the Statement of Proceedings/Minutes for the meetings of October 30, 2018 and October 31, 2018.

ACTION:

ON MOTION of Member Roberts, seconded by Member Horn, the Air Pollution Control Board of the San Diego County Air Pollution Control District approved the Statement of Proceedings/Minutes for the meeting of October 30, 2018 and October 31, 2018, on Consent.

AYES: Cox, Jacob, Roberts, Horn

ABSENT: Gaspar

NOTICE: THE BOARD OF SUPERVISORS MAY TAKE ANY ACTION WITH RESPECT TO THE ITEMS INCLUDED ON THIS AGENDA. RECOMMENDATIONS MADE BY COUNTY STAFF DO NOT LIMIT ACTIONS THAT THE BOARD OF SUPERVISORS MAY TAKE. MEMBERS OF THE PUBLIC SHOULD NOT RELY UPON THE RECOMMENDATIONS IN THE BOARD LETTER AS DETERMINATIVE OF THE ACTION THE BOARD OF SUPERVISORS MAY TAKE ON A PARTICULAR MATTER.

Agenda Items

| Agenda # | Subject |
|-----------------|---|
| 1. | AUTHORIZATION FOR SINGLE SOURCE PROCUREMENT OF AIR QUALITY MONITORING INSTRUMENTS REQUIRED UNDER AB 617 [FUNDING SOURCE: GRANT FUNDING FROM THE CALIFORNIA AIR RESOURCES BOARD] (4 VOTES) |

1. **SUBJECT: AUTHORIZATION FOR SINGLE SOURCE PROCUREMENT OF AIR QUALITY MONITORING INSTRUMENTS REQUIRED UNDER AB 617 (DISTRICTS: ALL)**

OVERVIEW

In July 2017, Governor Brown signed Assembly Bill (AB) 617 that requires a statewide Community Air Protection Program, with the intent to have air pollution control districts identify and mitigate air pollution problems in the most disadvantaged communities throughout California. This new law requires air pollution control districts to first measure air pollutants within the identified disadvantaged communities and then work to reduce the emissions of those air pollutants where necessary. The goals are improved air quality and public health.

The California Air Resources Board (CARB) has selected the “Portside Environmental Justice Neighborhoods” comprising Barrio Logan, Logan Heights, Sherman Heights and a portion of western National City as one of the ten disadvantaged communities in the state where air monitoring must be conducted. This now requires the San Diego County Air Pollution Control District (District) to install and operate multiple air monitoring sites within these neighborhoods, where they must be fully operational by July 1, 2019. CARB has made \$3,250,000 available to implement AB 617 in the region. CARB will also select additional communities annually and it is expected that more sites within the region will be selected for air monitoring in the future and similarly, short implementation deadlines will likely exist.

The required air monitoring equipment and the laboratory analyses are unique and specialized, with few companies being able to provide them. As such, the District is requesting the Air Pollution Control Board's authorization to establish necessary appropriations and for single source procurements of monitoring equipment, support equipment and services, and related repair/maintenance and laboratory services from qualified vendors. If approved, this will enable the District to monitor ambient air quality in the identified disadvantaged communities within the State's prescribed timeframe.

The District has gained considerable experience and familiarity with these vendors' products and services while operating the existing regional air quality monitoring network. Using these same products and services for the community air monitoring program will allow the District to maintain brand continuity and familiarity. Maintaining brand continuity is in the District's best interest because it increases air quality data reliability, reduces staff training needs, allows consolidation of parts inventories, and avoids a need to develop additional, federally mandated procedures detailing how the District will use and maintain the instruments. Finally, this approach is not only cost effective, it will enable the District to more quickly begin air monitoring in the disadvantaged communities because the timeframe for procurement is shortened.

Today's proposed actions will establish necessary appropriations and authorize the District to enter into single source contracts with multiple vendors to acquire specialized air quality monitoring instruments and equipment, maintenance and repair services, and replacement parts for the State-mandated community air monitoring program. This program is State funded.

RECOMMENDATION(S)

AIR POLLUTION CONTROL OFFICER

1. Find that this action is exempt from the requirements of the California Environmental Quality Act pursuant to Section 15306 of the CEQA Guidelines, which exempts projects involving, “basic data collection, research, experimental management, and resource evaluation activities which do not result in a serious or major disturbance to an environmental resource” and in accordance with section 15061(b)(3) of the California Environmental Quality Act (CEQA) Guidelines, since it can be seen with certainty that there is no possibility that the activity in question may have a significant adverse effect on the environment.
2. Establish appropriations of \$3,250,000 in the newly established Air Quality Community AB 617 Fund for Services & Supplies (\$1,104,188) including equipment parts, lab analyses, contractors and leases; for Capital Equipment (\$890,000) including air quality monitoring equipment, support equipment, vehicles and other costs for site preparation; and Operating Transfer Out (\$1,255,812) for administration of the Community Air Protection Program, based on unanticipated grant funding from the State of California Air Resources Board. **(4 VOTES)**
3. Establish appropriations of \$1,255,812 in the Air Pollution Control District Fund, Salaries & Benefits (\$1,255,812), for program administration costs, based on an operating transfer from the Air Quality Community AB 617 Fund. **(4 VOTES)**
4. In accordance with Board Policy A-87, Competitive Procurement, approve and authorize the Director of the Department of Purchasing and Contracting to enter into negotiations with the following vendors: Droplet Measurement Technologies; Met One Instruments; Alicat Scientific; Xonteck (formerly Xontech); Entech Instruments; Apel-Riemer Environmental; Restek; Agilaire; Shelter One; Verizon; PurpleAir; and Desert Research Institute. Subject to successful negotiations and determination of a fair and reasonable price, award a contract to each vendor for the purchase of air quality monitoring instruments, laboratory support, and related services for a period of five years, and amend the contracts as needed to reflect changes to requirements and funding.
5. In accordance with Board Policy A-87, Competitive Procurement, and Administrative Code Section 401, authorize the Director, Department of Purchasing and Contracting to amend contract No. 551853 with Atmospheric Analysis and Consulting (AAC Lab) for laboratory analysis of AB 617-related and landfill gas samples to increase the not-to-exceed contract value to \$1,059,000, subject to the availability of funds; and to amend the contract as required to reflect changes to services and funding allocations, subject to the approval of the Director of the Air Pollution Control District. Waive the advertising requirement of Board Policy A-87.

FISCAL IMPACT

Funds for this request are not included in the Fiscal Year 2018-19 Operational Plan for the Air Pollution Control District. If approved, this request will result in \$3,250,000 in unanticipated revenue and costs. The funding source is grant funding from the California Air Resources Board (\$3,250,000). There will be no change in net General Fund cost and no additional staff years.

BUSINESS IMPACT STATEMENT

N/A

ACTION:

ON MOTION of Member Roberts, seconded by Member Horn, the Air Pollution Control Board of the San Diego County Air Pollution Control District took action as recommended, on Consent.

AYES: Cox, Jacob, Roberts, Horn

ABSENT: Gaspar

There being no further business, the Air Pollution Control Board of the San Diego County Air Pollution Control District adjourned at 10:00 a.m.

DAVID HALL
Air Pollution Control Board
San Diego County Air Pollution Control District

Notes: Santiago

NOTE: This Statement of Proceedings sets forth all actions taken by the San Diego County Air Pollution Control Board on the matters stated, but not necessarily the chronological sequence in which the matters were taken up.

Approved by the Members of the Board, on Wednesday, December 12, 2018.



KRISTIN GASPAR
Chairwoman

Attest:



DAVID HALL
Clerk of the Board