



**SAN DIEGO COUNTY
ARTS AND CULTURE COMMISSION
STRATEGIC PLANNING SUBCOMMITTEE**

**December 19, 2025 at 10 AM
County Administration Center, 1600 Pacific Hwy, Room 402A, San Diego, CA 92101**

MEETING MINUTES

Meeting called to order at 10:04am

1. ROLL CALL

Present: Bob Lehman
Felicia Shaw
Sharlene O'Keefe

Absent: Jim Gilliam

2. PUBLIC COMMENTS

None

3. APPROVAL OF MINUTES FOR NOVEMBER 3, 2025 (Attachment A)

ACTION: Moved by Lehman, seconded by Shaw, to approve the minutes for the November 3, 2025 Strategic Planning Subcommittee meeting.

AYES: Bob Lehman, Felicia Shaw

OPPOSED: None

ABSTAIN: Sharlene O'Keefe

4. DISCUSSION ITEMS

- a. San Diego ART Matters/Local Arts Agency Learning Network grant funds to conduct a series of networking events in each supervisorial district **(Attachment B)**

Public Comments: None

Discussion regarding the finalization of grant agreement and receipt of funds. Further discussion included desire to explore outreach opportunities with County Library, and creation of event template, including proposed budget, to be shared and utilized by each District team when planning upcoming events. Key action items for event planning included finalizing site selection and determining event dates. Potential sites and dates for events to be shared with County staff for review. Procedures for executing event-related agreements and contracts, as well as processing vendor payments, were established. Brown Act guidelines and options to ensure compliance for

COUNTY OF SAN DIEGO
ARTS AND CULTURE COMMISSION
STRATEGIC PLANNING SUBCOMMITTEE
MEETING MINUTES – DECEMBER 19, 2025

the upcoming events were discussed and will be further reviewed. Brown Act guidelines and strategies for ensuring compliance at upcoming events were discussed and will undergo further review.

ACTION: Motion by Lehman, seconded by O’Keefe, to table Items B, C, and D until next meeting.

AYES: Bob Lehman, Felicia Shaw, Sharlene O’Keefe

OPPOSED: None

ABSTAIN: None

- b. San Diego Artists Count **(TABLED UNTIL NEXT MEETING)**
- c. Co-sponsorship opportunity with San Diego ART Matters annual summit **(Attachment C)** – The Arts in Rural and Unincorporated San Diego County **(TABLED UNTIL NEXT MEETING)**
- d. Public/Private grant opportunity with the Prebys Foundation **(TABLED UNTIL NEXT MEETING)**
- e. Next Meeting

Public Comments: None

Next meeting of the Strategic Planning Subcommittee scheduled for January 7, 2026 at 10:00am at County Administration Center.

5. ADJOURNMENT

Meeting adjourned at 11:29am.