

CIVIL SERVICE COMMISSION MINUTES

December 1, 2021

A meeting of the Civil Service Commission was held at 2:30 p.m., via Videoconference/Teleconference.

Present via Videoconference:

Bryan J. Fletcher
Melissa Johnson
Will Rodriguez-Kennedy
Ira Sharp
Peter B. Smith

Comprising a quorum of the Commission

Support Staff Present:

Todd Adams, Executive Officer
Morgan Foley, Commission Legal Advisor

Approved
Civil Service Commission
December 15, 2021

**SAN DIEGO COUNTY CIVIL SERVICE COMMISSION
REGULAR MEETING AGENDA
DECEMBER 1, 2021**

CLOSED SESSION: No items for discussion.

2:30 p.m. OPEN SESSION: Videoconference/Teleconference

Notice pursuant to Government Code Section 54954.2.

ORDER OF BUSINESS

A. ROLL CALL

Present: Fletcher, Johnson, Rodriguez-Kennedy, Sharp, Smith

B. APPROVAL OF MINUTES: Regular meeting of November 3, 2021.

Motion by Commissioner Johnson to approve the minutes of November 3, 2021; seconded by Commissioner Smith.

Motion carried with all Commissioners present in favor.

C. NON-AGENDA PUBLIC COMMENT:

None.

D. AGENDA ITEM DISCUSSION:

Item No. 2 was pulled for discussion by appellant. Department staff was also available to answer any questions.

E. FORMATION OF CONSENT AGENDA

Items Nos. 1, and 3-8 formed the Consent Agenda.

Motion by Commissioner Smith to approve the Consent Agenda; seconded by Commissioner Johnson.

Motion carried with all Commissioners present in favor.

F. DISCUSSION ITEMS

Item No. 2 was pulled for discussion.

AGENDA ITEMS

TELECONFERENCED PUBLIC MEETINGS

1. Continuance of Teleconferencing Meeting Option Pursuant to Government Code Section 54953(e).

RECOMMENDATION: Approve motion to find, pursuant to Government Code section 54953(e)(3), the Civil Service Commission has reconsidered the circumstances of the State of Emergency and state and local officials continue to recommend measures to promote social distancing.

Approved.

SELECTION PROCESS

Appeals

2. **2021-685P**, Senior Deputy Probation Officer, appealing her non-selection for the classification of Supervising Probation Officer by the Probation Department.

RECOMMENDATION: Deny Request

The appellant expressed their concerns regarding the scoring process during interviews for the Probation Department when it came to employee promotions; and requested that this Commission assist in having the department change their notifications to applicants regarding this issue. It was noted that this is outside of the purview of this Commission and that the Commission only ensures that the process is the same for all employees seeking a promotion. The Department representative responded with an explanation of its selection process and answered question from the Commissioners.

Motion by Commissioner Smith to approve staff's recommendation; seconded by Commissioner Johnson.

**Motion carried with all Commissioners present in favor.
Findings**

3. **2021-686**, Applicant, appealing the Department of Human Resources' removal of his name from the employment list for Deputy Sheriff Cadet.

4. **2021-687**, Applicant, appealing the Department of Human Resources' removal of her name from the employment list for Deputy Sheriff Cadet.

RECOMMENDATION: Ratify items 3 & 4. Appellants have been successful in the appellate process provided by Civil Service Rule 4.2.2 and their names have been returned to the employment lists.

Item Nos. 3 and 4 Ratified.

OTHER MATTERS

Extension of Temporary Appointments

5. Registrar of Voters

1 Human Resources Assistant: **2021-688**

1 Payroll Clerk: **2021-689**

RECOMMENDATION: Ratify

Item No. 5 Ratified.

INFORMATION

6. Edward J. Southcott, Esq., on behalf of **2021-534P**, former Deputy Sheriff, withdrawal of appeal of an Order of Termination and Charges from the Sheriff's Department. (Commissioner Johnson)

7. **2021-372**, Public Health Nurse, withdrawal of appeal of a Final Order of Suspension and Charges from the Health and Human Services Agency. (Commissioner Johnson)

8. Jim Cunningham, Esq., on behalf of **2020-047**, Equipment Operator, withdrawal of appeal of a Final Order of Suspension and Charges from the Department of Parks and Recreation. (Commissioner Smith)

Item Nos. 6 - 8 Withdrawn

ADJOURNED: 3:03 p.m.

ASSISTANCE FOR THE DISABLED:

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accommodation. Individuals requiring sign language interpreters should contact the Americans with Disabilities Coordinator at (619)531-4908. To the extent reasonably possible, requests for accommodation or assistance should be submitted at least 24 hours in advance of the meeting so that arrangements may be made. An area in the front of the room is designated for individuals requiring the use of wheelchair or other accessible devices.