

CIVIL SERVICE COMMISSION MINUTES

November 15, 2023

A meeting of the Civil Service Commission was held at 2:30 p.m., in-person in room 402-A at the County Administration Center; 1600 Pacific Hwy.; and via Videoconference/Teleconference.

Present:

P. Kay Coleman
Bryan J. Fletcher
Melissa Johnson
Will Rodriguez-Kennedy

Absent:

Peter B. Smith

Comprising a quorum of the Commission

Support Staff Present:

Todd Adams, Executive Officer
Morgan Foley, Commission Legal Advisor.

Approved
Civil Service Commission
January 3, 2024

**SAN DIEGO COUNTY CIVIL SERVICE COMMISSION
REGULAR MEETING AGENDA
NOVEMBER 15, 2023**

CLOSED SESSION: No Items for Discussion

2:30 p.m. OPEN SESSION: Attend in-person at the County Administration Center, 1600 Pacific Highway, 4th Floor, Room 402A, San Diego, California; or

Notice pursuant to Government Code Section 54954.2.

OPEN SESSION AGENDA

ORDER OF BUSINESS

A. ROLL CALL

Present: Coleman, Fletcher, Johnson, Rodriguez-Kennedy

Absent: Smith

B. APPROVAL OF MINUTES: Regular meeting of October 18, 2023.

Motion by Commissioner Rodriguez-Kennedy to approve the minutes of October 18, 2023; seconded by Commissioner Coleman.

Motion carried with all Commissioners present in favor.

C. NON-AGENDA PUBLIC COMMENT: None.

D. AGENDA ITEM DISCUSSION:

No agenda items were pulled for discussion.

E. FORMATION OF CONSENT AGENDA

Item No. 1 is withdrawn.

Item Nos. 2-3 are available for approval on the Consent Agenda.

Motion by Commissioner Coleman to approve the Consent Agenda; seconded by Commissioner Fletcher.

Motion carried with all Commissioners present in favor.

F. DISCUSSION ITEMS

None.

AGENDA ITEMS

SELECTION PROCESS

Appeal

1. **2023-041**, Office Assistant, appealing her non-selection for the classification of Office Support Specialist by the Health and Human Services Agency.

Withdrawn.

EXTENSION OF TEMPORARY APPOINTMENTS

2. Health and Human Services Agency

3 Administrative Analysts I: **2023-042**, **2023-043**, and **2023-044**

RECOMMENDATION: Ratify

Ratified.

INFORMATION

3. David Fujimoto, Esq., on behalf of **2023-034**, Protective Services Worker, withdrawal of appeal of a Final Order of Suspension and Charges from the Health and Human Services Agency. (Commissioner Fletcher. Verbally noted at the October 18, 2023 meeting.)

Withdrawn.

ADJOURNED: 2:40 pm

NEXT MEETING OF THE CIVIL SERVICE COMMISSION: DECEMBER 20, 2023

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Disabilities Coordinator at (619)531-4908. To the extent reasonably possible, requests for accommodation or assistance should be submitted at least 24 hours in advance of the meeting so that arrangements may be made. An area in the front of the room is designated for individuals requiring the use of wheelchair or other accessible devices.