

CIVIL SERVICE COMMISSION MINUTES

May 7, 2025

A regular meeting of the Civil Service Commission was held at 2:30 p.m., in person in room 402-A at the County Administration Center; 1600 Pacific Hwy.; and via Videoconference/Teleconference.

Present:

P. Kay Coleman
A. Melissa Johnson
Joe O. Montenegro
Will Rodriguez-Kennedy

Absent: None

Comprising a quorum of the Commission

Support Staff Present:

Todd Adams, Executive Officer
Morgan Foley, Commission Legal Advisor.

Approved
Civil Service Commission
June 4, 2025

**SAN DIEGO COUNTY CIVIL SERVICE COMMISSION
REGULAR MEETING MINUTES
MAY 7, 2025**

1:30 p.m. CLOSED SESSION: Discussion of Personnel Matters

2:30 p.m. OPEN SESSION: Attend in-person at the County
Administration Center, 1600 Pacific Highway, 4th
Floor, Room 402A, San Diego, California; or
Videoconference/Teleconference

Notice pursuant to Government Code Section 54954.2.

CLOSED SESSION AGENDA

County Administration Center, Room 458

Members of the public may be present at this location
to hear the announcement of the closed session agenda.

- A. CONFERENCE WITH LEGAL COUNSEL - PENDING
LITIGATION (GOV. CODE SEC. 54956.9(a)) 2023-058P
(Saunders) vs. San Diego County Civil Service
Commission, Superior Court case No. 25CU018536C
- B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (GOV.
CODE SEC. 54957(b)) Title: Executive Officer

OPEN SESSION MINUTES

ORDER OF BUSINESS

A. ROLL CALL

Present: Coleman, Johnson, Montenegro, Rodriguez-
Kennedy

Absent: None

B. WELCOME NEW COMMISSIONER JOE O. MONTENEGRO

Commissioner Rodriguez-Kennedy introduced the Civil Service
Commission's new Commissioner, Joe O. Montenegro.
Commissioner Montenegro as come with years of experience in
personnel issues. (see bio at [Civil Service Commissioners](#))

C. **APPROVAL OF MINUTES:** Regular meeting of April 2, 2025.

Motion by Commissioner Coleman to approve the minutes of the regular meeting of April 2, 2025; seconded by Commissioner Johnson. Motion passed with all in favor.

D. **NON-AGENDA PUBLIC COMMENT:** Members of the public may address any matter relating to the Civil Service Commission, other than the items that are on this agenda.

None.

E. **AGENDA ITEM DISCUSSION:** Any attendee can pull an agenda item for discussion. If you're attending in person, and you would like to pull an agenda item for discussion, please stand and identify yourself by name or number and we will return to your item after the consent agenda is approved. If you are speaking for an appellant or complainant, please use their assigned number. If you joined the meeting using Zoom, please use the Q&A function on the bottom portion of the screen to inform Commission staff of the agenda item you want to speak about. If you dialed into today's meeting, you may press *9 to "Raise Your Hand" to alert Commission staff.

None.

F. **FORMATION OF CONSENT AGENDA**

Agenda item 1 is automatically pulled for discussion.
Agenda item 2 has been withdrawn by the appellant.
Therefore, the agenda items 3a & 3b form today's consent agenda.

Motion by Commissioner Coleman to approve the Consent Agenda; seconded by Commissioner Montenegro. Motion passed with all in favor.

G. **DISCUSSION ITEMS**

None.

AGENDA ITEMS

ELECTION

1. Election of Vice President of the Civil Service Commission for the remainder of 2025.

Commission Johnson nominated Commissioner P. Kay Coleman as Vice President. Commissioner Coleman accepted the nomination for Vice President.

SELECTION PROCESS

Appeal

2. **2025-011P**, applicant, requesting 1) Accept late Petition to Appeal Selection Process; and 2) Conduct a Rule X Selection Process hearing regarding his non-selection for the classification of Deputy Sheriff-Lateral by the Sheriff's Office.

Withdrawn.

EXTENSION OF TEMPORARY APPOINTMENTS

3. Health and Human Services Agency

- a. 9 Office Assistants: **2025-012, 2025-013, 2025-014, 2025-015 , 2025-016, 2025-017, 2025-018, 2025-019, and 2025-020**
- b. 5 Administrative Analysts I: **2025-021, 2025-022, 2025-023, 2025-024, and 2025-025**

Ratified.

ADJOURNED: 2:43 p.m.

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