



# San Diego County Sheriff's Department

Post Office Box 939062 • San Diego, California 92193-9062



*William D. Gore, Sheriff*

March 26, 2021

Susan N. Youngflesh, Board Chairperson  
Citizens' Law Enforcement Review Board  
555 West Beech Street, Suite 505  
San Diego, CA 92101-3819

**CLERB CASE NUMBER: 17-020**

Dear Chairperson Youngflesh,

The Sheriff's Department welcomes and supports the Citizens' Law Enforcement Review Board's (CLERB) independent review of complaints alleging improper actions by members of this organization and in-custody deaths. We continuously strive to respond with professionalism and concern to the citizens we serve and the CLERB process provides invaluable input to that end.

On June 28, 2018, CLERB recommended policy changes related to San Diego County Sheriff's Department Policy and Procedure Section 6.2 Juvenile Procedure. CLERB specifically recommended the below changes:

1. CLERB recommends that SDSA mandate that a minor's parent or legal guardian be notified of the location and/or status of a missing or runaway juvenile when the location and/or status becomes known by any member of SDSA, unless doing so would compromise a criminal investigation into the actions of the parent or legal guardian or jeopardize the welfare of the juvenile.

This policy recommendation was thoroughly reviewed at all levels in this organization. Based upon our review, we have made changes to our Missing Person Reporting Policy. Please see the attached revised policy and procedure for 6.57 *Missing Person Reporting Policy*, which was implemented March 24, 2021.

CLERB #17-020  
Policy Response

In closing, we appreciate the time and effort of the Citizen's Law Enforcement Review Board. I would like to thank you for your service to the Citizens of San Diego County and the policy recommendations. It is our goal to provide the "Highest quality public safety services" to everyone in San Diego County.

Sincerely,

WILLIAM D. GORE, SHERIFF

A handwritten signature in blue ink that reads "Michelle Craig". The signature is written in a cursive, flowing style.

Michelle Craig, Lieutenant  
Division of Inspectional Services  
Office of the Sheriff

### **6.57 Missing Person Reporting Policy**

In all instances where a missing or runaway juvenile is contacted by Sheriff's deputies and the deputies know the juvenile has been reported as missing or runaway, the deputy should make a reasonable attempt to contact the juvenile's parents or legal guardian and notify them of the location and/or status of the missing/runaway juvenile, unless doing so would compromise a criminal investigation into the actions of the parent or legal guardian, or jeopardize the welfare of the juvenile.