

MINUTES
CITIZENS' LAW ENFORCEMENT REVIEW BOARD MEETING
February 14, 2017

Attachment A

- Roll Call** ▪ The Board meeting was held at the County Administration Center and came to order at 5:33 p.m. All Board members were present except Courtney Chase, Delores Chavez-Harmes and Clifford Myers.
- Minutes Approval** ▪ The November 2016, and January 2017, meeting minutes were approved by motion.
- Executive Officer (EO)** ▪ The Investigative Workload & Classification Report for November, December and January: As of November 30, 2016, there were **96** open investigations; **7** new complaints were received, and **10** cases were closed. At the end of December, there were **105** open investigations; **10** new complaints were received, and **1** case was closed. At the end of January 31, 2017, there were **109** open investigations; **7** new complaints were received, and **3** cases were closed.
- Training** ▪ Senior Deputy County Counsel Kristen Laychus: Ralph M. Brown Act & CLERB Rules and Regulations Rule 3.5A – Spokesperson for CLERB.
- Board Chair** ▪ Loren Vinson was recognized for his 6 years of service with the Review Board.
- Reminder to follow Robert’s Rules and have questions/comments channeled through the Chair.
- Call staff with questions about cases to be discussed **before** the meeting so staff has time to respond.
- Place no unreasonable expectations on staff in the very near term about clearing cases on time.
- Ron Lane, Deputy Chief Administrative Officer of the Public Safety Group (PSG), will identify new Board members. If anyone has nominees, please forward them to PSG or CLERB.
- New Business** a) State Mandated Ethics Training (AB 1234)
- b) 2016-2017 Statement of Economics Interests Form 700 Annual Disclosures; due by end of March.
- c) Create Rules & Regulations Ad Hoc Subcommittee - *Deferred*
- d) Establish CLERB regular meeting schedule – *Deferred*
- e) Amend CLERB Rules and Regulations 3.7 and Rule 3.9 (Attachment C)
- f) Approve the Interim Executive Officer’s temporary assignment to a higher class throughout the duration of the temporary appointment
- Unfinished Business** ▪ Executive Officer Search Committee – Lourdes Silva.
- Board Comments** ▪ N/A
- Public Comments** ▪ Sue Quinn
- Sheriff/Probation
Inquiries** ▪ Gary Brown – Inquired about the difficulties of housing special-need inmates.
 Response: Lt. David Gilmore, Division of Inspectional Services
- Closed Session** a) PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

<u>CASE NO</u>	<u>LAST NAME</u>	<u>CASE NO</u>	<u>LAST NAME</u>
12-046	Brown	16-008	Alvarez
13-012	Woods	16-011	Terry
15-119	James	16-016	Hodges
15-122	Wikens	16-018	Harris
15-123	Florez	16-025	Castillo
16-002	Salas	16-032	Turner
16-003	Miller	16-072	Conyers

The meeting was adjourned at 7:18 p.m.



Lynn Setzler,
Interim Executive Officer

Minutes prepared by Ana Becker, Administrative Secretary III



GARY BROWN,
Secretary of the Board